Beginning March 17, 2020, Town Hall will be **closed** to the public and all administrative Town business will be temporarily conducted online until **Monday**, **May 1**<sup>st</sup>, **2020**.

All Town phone lines and emails are functioning normally, please continue to contact staff as normal for your business needs.

Police, fire, and sanitation services will operate normally. Call 911 if you have an emergency.

Below are helpful links/information until we move back to normal operations:

Golf Cart Permits will not be issued until May 1, 2020.

Pay Traffic or Parking Tickets: <a href="https://www.townofedistobeach.com/payments">https://www.townofedistobeach.com/payments</a>

For other ticket information, go to the Municipal Court Page <a href="https://www.townofedistobeach.com/municipal-court">https://www.townofedistobeach.com/municipal-court</a>.

Building Permit Applications and Forms:

 $\underline{https://www.townofedistobeach.com/sites/default/files/uploads/building\_department/building\_permit.pdf}$ 

Completed permit applications, along with all required supporting documentation can be emailed to Patrick Brown at <a href="mailto:pbrown@townofedistobeach.com">pbrown@townofedistobeach.com</a> and <a href="mailto:mgreen@townofedistobeach.com">mgreen@townofedistobeach.com</a>. For questions regarding permit requirements email Patrick or call the building department at 843-869-2505 Option 4.

Business License Applications: <a href="https://www.townofedistobeach.com/building/licensing">https://www.townofedistobeach.com/building/licensing</a>

To submit a business license application, please email completed form to Margaret Green at <a href="mgreen@townofedistobeach.com">mgreen@townofedistobeach.com</a> or call 843-869-2505 Option 4 for assistance in completing the forms.

Water Bills: Sign up for online pay and automatic draft by contacting Sara Simpson at 843-869-2505 x 201 for assistance. Payment can still be mailed or drop off payment at Town Hall in the drop box located out front. To discuss your bill, email Sara at <a href="mailto:ssimpson@townofedistobeach.com">ssimpson@townofedistobeach.com</a> or call 843-869-2505 Option 3

Accounts Payable or Receivable questions can be directed to Krystal Parsons at <a href="mailto:kparsons@townofedistobeach.com">kparsons@townofedistobeach.com</a> or 843-869-2505 Option 5.

Questions regarding Town Council can be sent to Deborah Hargis at dhargis@townofedistobeach.com or 843-869-2505 Option 6.

## **Additional Resources:**

colletoncounty.org/coronavirus