

Council Goals 2014-2015

Beach Management and Preservation	Mayor Lyons		
Action Plan (Continuation of last years goal)	Who	Date	Action Taken
Formalize plan of how we govern what happens on beachfront	Council	05/10/2012	Established beachfront Mgt committee to advise council
Support State legislation for beachfront retreat (resolution)	Council		On-going through Coastal Council
Form Beachfront Mgt Committee	Council	05/10/2012	Completed
Establish Beachfront Mgt Committee Bylaws	Council	05/10/2012	Completed
Appoint Committee	Council	05/10/2012	Completed
Plan to build dunes where eroded and protect what we have	Building Dept.	02/01/2012	Completed
Install additional Protect our Dune Signs	Building Dept.	06/01/2012	Completed
Continue preventative measures	Building Dept.	08/31/2012	Continue with sand fencing and plants/ordered/look at pushing sand/sand scraping
Seek Funding for Groin Extension Study	Administration	08/09/2012	Study completed/demonstration project pending
Groin Study Completion	CSE	01/25/2013	Completed
Locally Preferred Plan ACOE	Beachfront Mgt	02/14/2013	Completed
Colleton County Funding	Council	02/14/2013	Completed
Meeting with County Administrator	Mayor Lyons	02/14/2013	Completed
Submittal of CPST project for Beach Nourishment	Administration	01/30/2014	Completed
Presentation of CPST project to CPST Committee	Administration	04/15/2014	Completed
Project ranking by CPST Committee	CPST	04/23/2014	Completed
Seek Funding \$10 million groin lengthening	Administration	10/31/2013	Council tabled/lack of funding
Feasibility Study with ACOE	Administration	09/01/2013	Completed
Meeting with ACOE to review final submittal	Mayor Lyons	03/06/2014	Completed
Meet with Civil Works Board Washington DC	Administration	03/20/2014	Completed
Meet with CSE/ACOE/Town Council	Council	05/20/2014	Completed
Meeting with ACOE/DHEC about demonstration project	Administration	N/A	Eliminated
Colleton County Delegation Request	Town Attorney	03/14/2013	Completed
2016 Beach Nourishment Permit	CSE	01/01/2015	RFQ received, reviewed and awarded to CSE 2/13/2014-Permit scheduled for completion
State Park	Administration	02/19/2014	Met with Ray Stevens-Interested-Requesting funds 2015. The state park has ~3,000,000 Potential to receive grant funds from DHEC. Not qualified until permit application
DHEC Grant	Administration	02/01/2015	complete-will readdress once permit app is submitted.
Seek Federal Funding for 50 year projects	Council	05/01/2014	Need to lobby in Washington/Senators -? Easements may be cost prohibitive.
Meeting with ACOE/CSE to discuss nourishment	Council	05/20/2014	
Council Direction on 2016 Beach Nourishment	Council	06/12/2014	Approved moving forward with Agreement for CSE
Notice to Proceed to CSE for Nourishment Project	Administration	06/30/2014	Completed
CSE at Edisto Beach gathering information for permit process	CSE	07/14/2014	Completed
CPST Education to Edisto Beach Citizen Groups	Administration	08/31/2014	Began disseminating information about the CPST and potential benefits for taxpayers
Department of Army Chief of Engineers Report Finalized	ACOE	09/05/2014	Signed Chief's report received. Ready for congressional funding.
Interagency meeting for permit	CSE	10/02/2014	Scheduled for 10:00 am
CPST Referendum	Voters	11/04/2014	Approved by voters
Meeting with ACOE/CSE on PED	Administration	01/15/2015	Waiting on Agreement to allow CSE work to be used as in-kind (put on hold)
PED Agreement	Council	02/13/2015	On hold

Water Quality/Quantity and Sewer	Councilwoman Smyer		
Action Plan (Continuation from last years plan)	Who	Date	Action Taken
URS Engineering Study	W/S Com	12/08/2011	Completed
Obtain quotes based on said Study	W/S Com	11/08/2012	Completed

Review RO Study	W/S Com	11/08/2012	Completed
Seek input via referendum or survey	Administration	11/13/2012	Completed
Review impacts of Legislative changes (i.e. fluoride levels exceedances)	Administration	07/31/2012	Completed
Joint meeting with Water and Sewer/Council on Reverse Osmosis	Administration	01/24/2013	Completed
Resolution calling for referendum	Council	02/14/2013	Completed
US Justice Department Approval for referendum	Municipal Clerk	02/20/2013	Completed
Secretary of State approval for election date	Municipal Clerk	Apr-13	Completed
Quotes for Public Relation Firm	Administration	02/25/2013	Completed
Public Relations Campaign	W/S Com	Apr-13	Completed
Referendum	Elections Commi	06/25/2013	Completed/Referendum failed 187-164
Special Council Meeting Town Council and Water Committee	Mayor Lyons	08/19/2013	AECOM presentation on Progressive Design Build to incrementally solve water issues
Issue an RFQ for Progressive Design Build	Council	09/12/2013	Approved by Council to spend \$1,000 on engineer
Additional Direction from Town Council	Council	02/13/2014	Council directed Utilities Dir. meet with W & S Committee and make recommendations
Develop CIP and funding needs (Phasing in improvements)	Utilities Dir./Adn	03/31/2014	Completed
Meet with W&S	Utilities Dir./Adn	04/11/2014	Completed
Make recommendation to Council to include funding	Council	05/10/2014	Completed
Received specifications to complete 2 step Progressive Design Build	W/S Com	05/28/2014	Completed
			Completed. Comments indicate the correct process would be progressive design build 1 step to hire a firm based on qualifications so a matrix can be developed and Council is
Complete draft Progressive Design Build and send out for comments	Administration	06/24/2014	provided a GMP
Meet with W&S	W/S Com	06/27/2014	Completed
			Completed. Discussed improvements to Lions Club well ~ 200,000. ?Is this best use of
Meet with URS	Adm/UD	07/23/2014	money for a well that will not be needed in RO upgrade
			Completed. Discussed how to accomplish obtaining prices so an informed decision could
Meet with AECOM	Adm/UD	08/22/2014	be made.
Draft 1 step Progressive Design Build	Administration	08/29/2014	Completed-Schedule to be issued January 1, 2015
Revise contract for Progressive Design Build	Administration	09/30/2014	Completed and incorporated Town Attorney concerns
Establish objectives for Progressive Design Build/Assign selection committee	Council	11/13/2014	Completed
Water and Sewer Committee Meeting	W/S Com	11/18/2014	Completed
RFQ Progressive Design Build Procurement Issued	Administration	02/09/2015	Completed
RFQ submittals due	Administration	03/17/2015	Completed
Interview of applicants	W/S Selection	04/02/2015	Completed
Execute contract	Council	05/19/2015	Completed
Worksession on progress of alternatives	Council/W&S	08/11/2015	Completed
Alternatives	Council/W&S	end of September	

Mayor Burley L. Lyons

Flood Insurance (Biggert-Waters Legislation)	Who	Date	Action Taken
Action Plan	Adm	01/13/2014	Completed
Schedule meeting for residents to ask questions	Adm	10/29/2013	Completed
Notified Coastal Consortium about legislation	Adm	10/29/2013	Completed
Joined GNO/Coalition for Sustainable Flood Insurance	Legislators	03/21/2014	Completed
Legislation passed to delay implementation for 4 years	Adm		ongoing
Keep public and Council updated on legislation	Adm		Completed
Join newly established GNO non profit organization			

Councilwoman Darby

Staff Priorities (Government restructuring, personnel, staff salary)	Who	Date	Action Taken
Action Plan			
FY 2014-2015	Adm	03/12/2014	Completed
Compensation Analysis all Departments			
Fire Department	FD	04/10/2014	Completed/ FT firefighter hired.
Request reorganization add 1 FT remove 1 PT	FD	04/10/2014	Completed not approved
Increase salary of PT by \$2.00 hour	FD	04/10/2014	Completed
Increase current full time salary to 34,000	Council	02/13/2014	Completed
Purchase Tahoe trade HHR/Dodge	FD	03/13/2014	Completed. Staff went to Ga to provide input on layout of shelving. Plaque has been ordered
Replace 1401	Department	02/20/2014	Completed
Cross Training to improve ISO rating	Council	TBD	Completed
Standard Operating Guidelines	FD/ADM	02/21/2014	McRoy would not amend agreement. Need to keep Fire Truck at Station 20
Request Colleton amend mutual aid agreement removing tanker from Station 20	FD		Completed
Prepare for ISO evaluation	FD/ADM	10/06/2014	Waiting on results
ISO evaluation			
Fire Department/Police Department	FD/PD	04/10/2014	Completed
Marine Rapid Response	FD/PD	02/20/2014	Proposed in concept at retreat, will workup final proposal and costs
Public Safety Facility			
Police Department	Council	02/13/2014	Completed
Reclassify officer as Assistant Police Chief	PD	02/20/2014	Purchased one Tahoe 4X4 will hold on any other until there is a history of maintenance
Transition from Chargers to Tahoe	PD	TBD	
Policy limiting beach patrol on dunes	Council	02/01/2015	Completed but will be review annually and updated as necessary
Standard Operating Guidelines	PD	TBD	
Certification of Police Department	PD	04/10/2014	Completed
Implement bike patrol	Adm	09/11/2014	Need to provide additional training with PR/purchase cups/Adm involve in hiring/try to use PD for citation
Beach patrol/Code Enforcement			
Building Department	bldg.	02/20/2014	Not included in FY20140-15 budget
Request additional personnel	bldg.	02/20/2014	Presented tentative schedule for approvals
Zoning Ordinance Rewrite	bldg.	02/20/2014	Will draft and present to Council March 2014
Building Permit Application Process in Commercial Districts	Adm	08/29/2014	Once reviewed with compare to comments sent by EBPOA
Zoning Ordinance Rewrite -Draft reviewed by Administration and comments provided			Building Department met and was evaluated on Building Code Effectiveness Grading Schedule and the results were Classification 4 for 1 and 2 family residential and 3 for commercial and industrial
Met with ISO to evaluate Building Department policies and procedures	bldg.	08/06/2014	commercial and industrial
Review EBPOA comments	PC		Completed by PC
Standardize Building permit process	Bldg.		In progress
Council review of PC revisions	Council	02/13/2015	
Utilities Department	UD		In progress
Training	UD	03/11/2014	Completed
Status of Upgrades to Water Distribution System	Adm	04/10/2014	Water and garbage increased by 5%. Sewer withdrawn
Rate Increase	UD/Adm	03/14/2014	Completed

Priority of Items to upgrade system with funding needs Updated CIP and distributed to Council	Adm	09/11/2014	Completed, but will be revised as needed to address issues that arise.
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Chamber	Council	03/01/2014	Completed
Meeting with Chamber Board about Council goals	Council	03/13/2014	Completed
Council assigned Councilman Anderson to Chamber	Adm		
Schedule meeting with Chamber to discuss upcoming events and sponsors	Council		Ongoing
Discuss Chamber involvement with Fill the Bucket			

Committees	Adm	03/13/2014	Completed
Have committees report to Council periodically			

Councilwoman Hornsby

Beautification (garbage, Comcast, quality of life, etc.)

Action Plan

Garbage

Garbage Cans left out	Adm	02/25/2014	Completed
Yard Waste	Committee	06/05/2014	1st meeting of garbage committee
Mayor established garbage committee to address	Committee	06/12/2014	
Provide update to Council	Committee	02/10/2015	
Pull in containers service bids			

Comcast	Adm	02/19/2014	Send complaints as received.
Contact Comcast and send complaints			

Quality of Life	Adm	03/10/2014	Completed
Smoking ordinance outside restaurants enforcement		04/29/2014	paving completed/Sidewalks scheduled November 2014
Sidewalks and paving			

Councilman Anderson

Legislative Involvement (Continuation of last year governmental relationships)

	Who	Date	Action Taken
Action Plan	Council	05/01/2013	Completed
Host Legislative Delegation at Edisto	Council	02/25/2013	Completed
Develop Contact Email List	Council	02/25/2013	Completed
Edisto presence at Colleton County Council Meetings	Council	02/25/2013	Completed
Attend CTC and Economic Alliance Meetings	Council	02/25/2013	Completed
Edisto presence in Columbia during Legislative Session	Council/Adm		Ongoing
Acknowledge Successes in Writing and Socially	Municipal Clerk		Ongoing-Reminded Muni Clerk October 29, 2013
Notify Elected Officials of Edisto Events	Council	09/18/2013	Completed
Regional Advocacy Meeting	Municipal Clerk	Ongoing	Completed
Invite Legislators to Edisto Beach for events	Council	TBD	Completed
Schedule a Legislative Reception on Edisto Beach for State/County	Council	TBD	January through June
Lobby in Columbia for issues important to Edisto Beach	Council	TBD	Ongoing
Target subcommittees and send emails, letters on issues	Council	TBD	Ongoing
Speak to County Council at least once every six months	Council	TBD	
Town asked to host Legislative Delegation at Edisto 2014	Council	08/14/2014	Council approved 2014-15 Legislative Initiatives
Legislative Agenda	Administration	08/29/2014	Initiatives printed and ready for distribution
Legislative Initiatives	Council	09/30/2014	Port Royal

Regional Advocacy Meeting

Develop List of Residents and where they reside for lobbying purposes

Schedule meeting with legislators to discuss future funding

Meet with Sanford and Graham about fed funding

Administration 01/24/2015 Completed

Administration TBD

Administration TBD