

#### **Addendum #4**

#### **RFQ 2019-07 Edisto Beach Professional Engineering Storm Water Management Services on an “As Needed” Basis**

- 1) Can you please clarify what services may be requested under the item: lagoon management?

We do not have planned or anticipated services for lagoon management at this time which is why we are seeking a consulting firm.

- 2) Regarding the use of plastic products, we would appreciate any suggestions the Town has for non-plastic binding materials. The coil binding, we use, can be reused with another like-bound document and likely recycled provided it is removed from the document it is holding together prior to disposal. Three ring binders are also reusable by the recipient. We will use recycled paper and print double sided but are having a hard time sourcing a binding material that is not made of plastic.

Original and copies can be held together with a suitably sized binder clip.

- 3) Please indicate whether the “unbound” original can be held together by a suitably sized binder clip?

Yes

- 4) Should the “original” submittal have a wet signature on the Transmittal Letter and on all applicable RFQ attachments and the “copy” use a reproduction (image file from a scanned version of a wet signature)? We ask because another recent Edisto Beach RFQ’s addendum indicated that each submittal (original and copy) could use a reproduced signature.

One submittal should be marked original and the other copy. The original should have a “wet” signature.

- 5) How would you like firms to acknowledge addendum that we receive?

Use the attached form.

- 6) Is there a page limit? If so, please indicate what counts and doesn’t count as a page, e.g. do front and back covers or tabs (if used) count?

There is no page limit but we request firms be as concise as possible.

