

Addendum 4

RFP 2022-05

7/13/2022

1. Normal town operations shall not be impacted by contractor's work. All work shall be completed during evenings and weekends. Town Hall hours of operation are Monday through Friday from 8am-4:30pm. Furniture can temporarily be stored in Town Council Chambers so long as it is not in the room during any official town meetings, (ie Town Council, Court, committee meetings, etc.). PODS or other storage containers will be allowed to be stored on nearby Town property.
2. All paper files or file drawers must be removed from 5-drawer file cabinets before being moved.
3. Work shall commence prior to 10/01/2022 and shall be completed within 14 days of commencing.
4. Contractor shall level the floor where necessary and seal the entire floor using approved moisture barrier sealer.