

MINUTES
December 14, 2017
REGULAR COUNCIL MEETING
6:00 P.M.

Town of Edisto Beach
Town Hall
2414 Murray Street
Edisto Beach, SC 29438

Present: Jane S. Darby, Mayor, Crawford Moore, Mayor Pro Tempore, Susan Hornsby, Jerome Kizer, and Patti Smyer, Council Members; *Quorum of Council Present.*

Mayor Darby called the meeting to order and Councilman Kizer led those present in the Pledge of Allegiance and an invocation.

Approval of Minutes

A. Public Hearing Minutes, November 9, 2017 – Councilwoman Smyer moved to approve the minutes from the Public Hearing held on November 9, 2017, seconded by Councilwoman Hornsby and approved unanimously.

B. Regular Council Meeting Minutes, November 9, 2017 - Mayor Pro Tem Moore moved to approve the minutes from the regular Council meeting held on November 9, 2017, seconded by Councilman Kizer and unanimously approved.

Proclamations and Presentations

A. Recognition of Police Chief George Brothers for Lifetime Achievement Award – This award recognizes the long-term accomplishments and contributions of an individual that has earned the respect of the law enforcement community in South Carolina. The award was developed to honor those who have served the law enforcement and public safety professions generously and unselfishly for at least twenty-five continuous years. It is to commemorate exemplary talents and contributions as demonstrated by the nominee's dedication, loyalty, ability and integrity. This award is intended to recognize those individuals that have made outstanding contributions to the South Carolina Law Enforcement Officers' Association. Congratulations to Edisto Beach Chief of Police George Brothers on this prestigious award.

B. Recognition of Utilities Director Bob Doub for System Manager of the Year – Each year the South Carolina Rural Water Association presents awards to those who have excelled in their fields. This year, Bob Doub was recognized as System Manager of the Year. Congratulations to Mr. Doub on a well-deserved honor.

C. Presentation from SCE&G on Tree Trimming – Information was presented on Tuesday at the Council worksession regarding safety, reliability, proper pruning methods, and impacted areas dealing with trimming trees. SCE&G has started trimming trees at the McKinley Washington Bridge and will make their way to Edisto Beach in January. Further information can be obtained from the Municipal Clerk.

New Business

A. Fiscal Year Audit Ending June 30, 2017 – Eve McCoy presented the audit for the year ending June 30, 2017. Ms. McCoy stated, “I have expressed my opinion, and it is a ‘clean’ opinion or an ‘unqualified’ opinion, and it is the highest level of assurance an auditor can give.” The water and sewer fund has a change in net position of \$129,600. The Town’s bond covenants require the Town make a certain level of income in the water and sewer fund in order to comply, which was achieved. In the general fund, which accounts for the day-to-day operations of the town, revenues exceeded expenditures by \$458,647. Ms. McCoy then explained, “Anytime anyone receives federal dollars, in excess of \$750,000, you’re required to have additional procedures performed and of course, in this case, you got all that FEMA money, certainly in excess of \$750,000.” All federal rules and regulations regarding these procedures have been followed. Ms. McCoy pointed out that FEMA could audit the Town’s records independently up to six years after the event. The Town is required to complete and file a copy of the “data collection form’ with the National Single Audit Clearinghouse, which has been done. Ms. McCoy closed by thanking the Town for it’s hard work and stating, “Overall I think you have an excellent audit report.” Mayor Darby echoed Ms. McCoy’s sentiments and commended the administrative staff.

B. Memorandum of Understanding – Edisto Art Guild – Councilwoman Smyer moved to approve the Memorandum of Understanding between the Edisto Art Guild and the Town of Edisto Beach for the use of the Civic Center. Mayor Pro Tem Moore seconded the motion, which was unanimously approved.

C. First Reading of Ordinance No. 2017-34 to Amend Article IV of Edisto Beach Code of Ordinances to Enact Section 14-117 Related to Severability – Councilman Kizer moved to approve the First Reading of Ordinance No. 2017-34 to Amend Article IV of Edisto Beach Code of Ordinances to Enact Section 14-117 Related to Severability. This is the last amendment request from SCDNR to meet the State Model Flood Ordinance. Councilwoman Smyer seconded the motion, which was approved unanimously.

D. Commercial Sub-lease Agreement With Subordination among Colleton County, the Episcopal Church on Edisto, Inc. and the Town of Edisto Beach – Mayor Pro Tem Moore moved to approve the Commercial Sub-lease with Subordination for the Episcopal Church on Edisto, Inc. to use the Bay Creek Room at the Civic Center. Councilman Kizer seconded the motion, which was unanimously approved.

E. Commercial Sub-lease Agreement With Subordination among Colleton County, the Edisto Art Guild and the Town of Edisto Beach – Councilwoman Hornsby moved to approve the Commercial Sub-lease with Subordination for the Edisto Art Guild to use the Hammocks room at the Civic Center. Councilman Kizer seconded the motion which was approved unanimously.

F. Statewide Mutual Aid Agreement for Emergency and Disaster Response/Recovery – Councilwoman Smyer moved to approve the Statewide Mutual Aid Agreement and to have the Mayor execute said agreement. Councilwoman Hornsby seconded the motion, which was unanimously approved.

G. Award of RFP 2017-15 SUV 4x2 Intermediate Utility Vehicle – Councilwoman Smyer moved to approve the award of RFP 2017-15 to Walterboro Ford for an SUV 4x2 Intermediate Utility Vehicle with added safety features. Councilman Kizer seconded the motion, which was approved unanimously.

H. Proposal for Asbestos and Lead Based Paint Assessment, 3002 Lee Street – Mayor Pro Tem Moore moved to approve the agreement with S&ME, Inc. for an assessment to determine if asbestos and/or lead based paint is present in the property located at 3002 Lee Street, and to authorize the Town Administrator to execute said agreement. Councilwoman Hornsby seconded the motion, which was approved unanimously.

I. Proposal for Asbestos and Lead Based Paint Assessment, Tract M Wellhouse – Mayor Pro Tem Moore moved to approve the agreement with S&ME, Inc. for an assessment to determine if asbestos and/or lead based paint is present in the town-owned property located at the Tract M Wellhouse, and for the Town Administrator to execute said agreement. Councilman Kizer seconded the motion which was unanimously approved.

J. Resolution No. 2017-R35 Approving the Mutual Aid Agreement Between Charleston County Sheriff's Office and the Town of Edisto Beach – Councilwoman Hornsby moved to approve the resolution between the Charleston County Sheriff's Office and the Town of Edisto Beach and to have the Police Chief execute said agreement. Councilwoman Smyer seconded the motion, which was approved unanimously.

K. Delegation Dinner – Councilman Kizer moved to approve the Town of Edisto Beach joining with the City of Walterboro in hosting a dinner for the Colleton Legislative Delegation in Columbia at the annual legislative meeting. Mayor Pro Tem Moore seconded the motion, which was unanimously approved.

L. Rescheduling of the February 6, 2018 Council Worksession – Councilwoman Smyer moved to approve changing the worksession scheduled for Tuesday, February 6, 2018 to Monday, February 5, 2018 due to the conflict with the Municipal Association's Legislative Hometown Action Day.

Departmental Reports and Committee Updates

Mayor Darby welcomed Al Jenkins from Senator Tim Scott's office. Mr. Jenkins has been serving as a liaison between Senator Scott and the Town on the Myrtle Street drainage project.

Administration

Town Administrator Iris Hill gave the report for the month of November 2017. She began by complimenting the staff and department heads, three of whom were recognized by their peers as top managers in their field and others who serve on various boards. Mayor Darby added her commendation to the Town Administrator who serves on the Board for the Beach Advocates. Administrator Hill went on to thank Maxine Burton, Financial/Budget Analyst for her diligence making sure the Town's audit goes as smoothly as possible.

	Received	Spent
General Fund	48.21%	41.76%
Water Fund	27.92%	51.11%
Wastewater Fund	28.64%	31.59%

	October 2017	November 2017
Facebook likes	9,849	9,857
FOIA requests	6	7

There was one FOIA request from each of the following: – Scott Dagenais, Sarah Todd, Heather Hiott and Cindy Hartpence, and three from Kevin Cook.

Building

Patrick Brown, Building Code Administrator, gave the report for the month ending November 30, 2017.

	November-16	November-17	YTD
Business/Rental License Fees	\$	\$1,031	\$11,358.00
New Construction Permits	0	3	4
Other Permits	60	22	99
Permit Fees	\$2,853.50	\$12,060.00	\$23,076.00
Inspections	40	49	251
Bay Creek Park	\$0	\$600	\$7,133.00

Fire

Fire Chief Denney Conley gave the report for the month of November 2017.

Calls	November-16	November - 17	YTD
Medical	17	7	106
Fire-related	8	4	61
EMS/Misc	38	44	359
Beach Wheel Chairs	3	2	58
Water Rescue	1	0	3
Welfare Checks	30	28	139

Police

Police Chief George Brothers gave the report for the month ending November 30, 2017.

	November -16	November -17	YTD
Miles Patrolled	7,332	10,752	40,932
Incidents & Calls for Service	125	105	686
Calls for 2 or More Officers	11	21	133
Property Checks	1,367	852	3,133
Alarm Calls	16	9	92
Town Parking Tickets	5	4	149
Animal Control	2	0	11

Assaults	0	0	5
Larcenies	0	0	3
Burglaries	0	0	0
CDV Arrest	2	0	0

There are currently no outstanding parking tickets, thanks to the diligence of Clerk of Court Krystal Parsons.

Utilities

Bob Doub, Utilities Director, gave the report for November 2017.

	November-16	November-17	YTD
Pumped MG Water		9.00	65.83
Treated MG Wastewater		3.5	31.69
Water Line Repairs		4	29
Work Order Repairs		20	142

One of the water leaks was a major one when a fire hydrant blew out at Jenkins and Myrtle Streets, resulting in the precautionary issuance of a boil water advisory which was able to be lifted on Thanksgiving Day, in large part due to the hard work of Patrick Zemp. Mr. Zemp pulled samples and took them to the lab in Summerville for analysis. Three baffle curtains in the wastewater treatment pond have been replaced. The Utilities crew have been reading meters and putting up Christmas decorations and the Christmas Tree at Bay Creek Park.

Public Works

Public Works Director Bob Doub gave the report for the month ending November 30, 2017.

	November-16	November-17	YTD
Mowed Acres			42
Cleaned Ditches		ft	0ft
Roll Carts Delivered		6	34

Chamber of Commerce

Lisa Harrell, Chamber Director, gave the report for November 2017.

- The Chamber has a new media assistant, Laura Youmans.
- On December 14 and December 21, 2017, Magpie will host craft classes.
- On December 21, 2017 the Edisto Library will host movie night for ages 4 – up at the library from 2:00 – 5:00 p.m.
- The Whaley’s Chili Cook Off will be held in January.
- The first Blood Drive of 2018 will be held on January 23rd.

Mayor Darby asked the Chamber to compose a list of restaurants that are currently open and their hours of operation. She asked the list be posted and shared by the Town for residents and visitors.

Adjournment

Mayor Pro Tem Moore moved to adjourn the meeting, seconded by Councilman Kizer and unanimously approved.

The media/public was duly notified of the date, time and location of the Council Meeting on Friday, December 1, 2017.

APPROVED BY TOWN COUNCIL


Deborah Hargis, Municipal Clerk
January 11, 2018