

## EDISTO BEACH VOLUNTEER FIRE DEPARTMENT MEETING

April 25, 2014

### PRESENT:

EBVFD: Pete Anderson, Jimmy Culclasure, Bob Doub, Butch Heaton, Iris Hill, Mike Kelly, Megan Landel, Jeanine Rhodes, Tommy Sandel, Dan Seyle, Laura Steenburg, Chris Walters, Bobby Youmans,

EBFD: FF Billy Callahan, FF and Chief Denney Conley, FF Linda Hoff

1. Chief Conley called the meeting to order, welcomed all, and thanked the cooks Pete Anderson, Jimmy Culclasure, and Mike Kelly for an outstanding meal. He introduced and welcomed Megan Landel, a newcomer to Edisto, who is joining the EBVFD.
2. Financial Report - Jimmy Culclasure gave the financial report for I & I and the Volunteer Fire Department. All present were provided with copies of the report. Motion was made to approve the financial report, which was seconded and approved.
  - Jeanine Rhodes reported that Chris Walters and family, Iris Hill, Mike Kelly, Butch Heaton, Jeanine and Del Dennis, and Linda Hoff had stuffed and prepared 2,400 Fish Fry Announcements for mailing, which had already generated \$4,600 in donations in a period of just a few days!
3. Training Overview:
  - OUR TRAINING FOR THIS MONTH WILL BE CLEANUP FOR THE FISH FRY THIS SATURDAY, AT THE FIRE STATION, FROM 10 – 2 PM
  - Traffic Control class will be scheduled, please try to attend
  - Helicopter landing zone training class was held and well-attended.
  - Trainings will be on-going and repeated, so please attend whenever you are able.
  - First Responder medical gear bags are being priced, the EBVFD will be asked to fund the costs of these kits.
  - Please be aware that a current CPR course is required before attending First Responder training.
  - The second training program for First Responders was completed with success.
  - If you are interested in attending the next First Responder course, please leave your name at the Fire Station for consideration.
  - PLEASE NOTE – ALL VOLUNTEERS – DO NOT UNDER ANY CIRCUMSTANCES ENTER AN INCIDENT SCENE WHEN YOU FIRST REPORT. When you arrive, report to the Fire Truck or the Incident Commander, if available, and await instructions.

#### 4. Old Business:

- Vial of Life Report – Jeanine Rhodes – Due to the donations requested in the Fish Fry announcement, Jeanine feels we should hold off on the Vial of Life Program (which contains an envelope for contributions to the Fire Department) until July or August.
- Our second monthly newsletter was prepared and distributed by Cameron Andrews.
- Job assignments – please be sure to stop by the station and sign up for the particular job assignment or committee position you would like to be active on.
- The rescue boat is coming together, EBVFD has agreed to cover the annual servicing charges for this.
- On-going volunteer safety gear purchases are being made for the standard package, and each new member will receive the gear necessary. Helmets are being ordered for protection in traffic control situations.

#### 5. New Business:

- The Volunteer Fish Fry has become a huge annual event, requiring the participation of many. PLEASE be sure to see Iris to sign up for your preferred day, shift, and position. We especially need CLEAN UP crew volunteers, as well as the late shift volunteers.
- Accountability ID tags are required for all volunteers. If you have not received yours, please go to the Police Station (call ahead first) to have them assemble yours. During an incident, you will give one copy of your tag to the Incident Commander so you can be tracked on your assignment, and you will wear the other tag.
- Our new gym for Town Employees, Police, Fire Fighters and volunteers is now complete and ready for use. It is the small metal building adjacent to Town Hall. Please tour the facility after this meeting. Door code is \*2414#.
- We continue to need a Spanish interpreter for incidents. Megan indicated that she speaks Spanish!!
- MET life insurance forms are available, please see Chief.
- We are currently looking into changing our insurance provider, and your suggestions are welcome.

#### 6. Expenditures:

- Medical First Responder kits for each member who completes the training.
- Helmets for EBVFD members are on order.
- Lightweight jackets with EBFD emblem for volunteers are on order.

#### 7. Information Needed – We are setting up volunteer service records, including all certifications received. Please update your record by stopping by the Fire Station to speak with the Chief (call ahead to schedule).

#### 8. Discussion

- Remember when on fire calls, your level of safety protection personal gear worn will determine where you can safely perform your duties. Be aware, be safe.

- Please stop by the Fire Station at 9 am M – F to receive a review of fire apparatus with any of the FFs on duty. You may also call to schedule an appointment for this as well.
- **MINIMUM QUALIFICATIONS** – Everyone must carry basic or minimum qualifications. Starting 1/1/2014, every volunteer will have 12 months to complete the NIMS 100, 200, 700, and 800. Please also note that you must have six months satisfactory EBVFD service to be enrolled in dental insurance as well as to vote or hold office.
- Each volunteer will have a check off sheet to qualify at one of the three levels of service:
  - Basic Level – Minimum qualifications
  - Intermediate Level – Able to perform some higher level tasks
  - Advanced Level – able to perform at a FF level

**CHIEF'S NOTE:**

I would like to encourage all members of the Edisto Beach Volunteer Fire Department who are unable to attend the monthly meeting to visit the station and Chief Conley. You can get to know the station, know the Fire Fighters, and see how your contribution to our team makes a difference!

Also, please remember how crucial it is that there are **NO RECORDINGS OF ANY KIND** while on an incident. This means **NO video, NO cell phone recordings, NO photos, NO sound recordings.** These are prohibited by Federal Law (HIMA).

We are continuing to move forward as a department, continuing to attract new members and younger members, and are already seeing positive improvements everywhere. We appreciate your commitment, your enthusiasm and your willingness to participate and make this Edisto Beach Fire Department a strong, dynamic, and safety-oriented team. Thank you!

Meeting adjourned at 7:10 p.m.

Respectfully submitted,

Laura Steenburg  
(For Mary Frye)