

**MEETING MINUTES**

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Meeting Date: 20150226

Meeting Location: EBFD Meeting Room

Approval:

Recorded By: Cindy Lenz

**Attendance**

Pete Anderson

Cameron Andrews

Diane Andrews

Mike Casey (Absent)

Jimmy Culclasure

Mary Frye

Mike Kelly

Iris Hill

Cynthia Lenz

Bryan O Mccollum

Jeanine Rhodes

Chris Walters

Bobby Youmans

June Alberti

Billy Callahan

Denney Conley

Robert Griffin

Jim Cain (guest)

Ken Daser (guest)

Meeting Location- EB Meeting Room

Date of Meeting- 2015 02 26

Agenda- Distributed, Attached to minutes

\*Review of Minutes-

January minutes approved as submitted

Noted that there were no December minutes due to no meeting.

\*Unfinished Business: Business- Approval of Secretary

Cindy Lenz- Accepted/Approved

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## \*Reports

### Committees and Appointments

Training Committee: Much interest expressed and identified need for formal training program to be developed. Chair to develop a volunteer introduction document "Introduction to the EB Volunteer Fire Department". There are many questions and requests. It was reported by a member that a hand book used to exist. Can anyone find one?

Committee Members:

Quinn McCollom

Gina Moore

Chris Walters

Bobby Youmans

Fundraising Committee: Time to make plans and set dates.

Committee Members:

June Alberti

Mary Frye

Mike Kelly

(Gina Moore declined)

Jeanine Rhodes

Tommy Sandel- fish fry

Budget Committee: Need to get working ASAP.

Committee Members:

Cameron Andrews

Jimmy Culclasure

Mike Kelly

Need to get an inventory of all the items that this group has purchased for the effort. The team will need assist in developing this list.

Suggestion made to purchase a lockable locker to store uniforms, and other gear. We are not able to have the items on hand and be available to new members. Chief says we have a storage issue. Bobby Youmans agrees.

Motion made by chair to purchase lockable locker for this purpose by Cameron Andrews. Second by Youmans. Motion Passed.

The Chief announced that Robert Griffin serves as the Training Officer for the fire dept. He will be working with our training committee to develop a plan and programs. The plan is to schedule committee meetings on days Griff is working

Social Committee: TBD

Flower Committee: No Report  
Mary Frye

Committees to notify the president and chief of time and place of the meeting. A priority task is to identify training and education needs.

Flag Day: No Report

Mike Kelly reported that Fire Safety day is being coordinated with the Lions Club and will be scheduled for Fall 2015. See below.

Vial of Life Program:

Jeannie Rhodes

This effort continues to serve the community. There are supplies on hand to support this effort at this time.

\*New Business

May Fish Fry

Development of Training Program for Volunteers (Committee, calendar, prioritized topics, Griff)

Chief suggests spring fire safety/vial of life. Chair suggests spring blitz.

We need to commit to getting this done.

Jeannine suggests that we utilize the realtors on the island to ensure all home owners will be able to place them in the homes.

Suggestion is to identify one individual in each real estate office to be responsible. Also, this could also be addressed in council meetings. Weekly realtor meeting is suggested as good venue to "put the word out." Proposal from Jeannine to come to next meeting with ideas/plan for this effort. The effort is for the town of Edisto Beach (not the Island).

Fire Safety- This effort to be held In conjunction w Lions Club. Plan is 150 fire extinguishers and 50 fire alarms. Also, distribution of "Vial of Life" to be a focus at this event. Location will be the Lions Club with Lions Club/EBVFD co-sponsorship. The estimate is that this effort will cost in the neighborhood of 5K. Chief hopes to obtain allocated funds from the state (fire prevention funds). Do we install fire detectors? AND ensure installation is completed properly? Installation and associated issues still being investigated and discussed. The plan is to distribute some promotional t-shirts and provide batteries. Date TBD- probably fall time. Need to think about timing.

Jeanine suggests that we keep new owners in mind to ensure they have fire protection devices and information.

### **President's Report:**

Fish Fry committee needs to meet SOON.  
EVERYONE will need to assist at the event.  
Clean up is always a struggle

#### Priorities:

Development of Volunteer Handbook- A priority  
Budget  
Inventory of volunteer assets  
Storage Locker for volunteer uniforms and gear

### **Chief's Report:**

\*New fire station proposal- Funds being pursued from several sources. He is investigating grants available from FEMA as well as additional areas.

#### \*Hotwash of recent structure fire:

The Chief is very complementary of the efforts and performance of the volunteers. The response was good and the performance was commendable. He is very pleased with the outcome. The effort protected people and property. Due to the efforts of our responders there was much damage to the structure prevented.

Areas for improvement include (MAINLY) volunteers becoming more familiar with the location of supplies on the truck. There were some delays that could be improved if volunteers were more familiar with locations of items stored on the truck.

The chief suggests volunteer staff come to the fire station and put hands on the truck and the items available so to improve efficiency in retrieving supplies needed at a scene. Overall he was very complementary of the performance of the volunteers.

He invites all volunteers to come “and out” at the station and get to know the staff and the resources. Volunteers are welcome at any time.

**Proposed expenditures:**

Jimmy Culclasure:

Our main source of revenue is donations. Suggested that we need a more formalized donation campaign plan. More volunteer participation is needed in this effort. Prior years were more successful than last year's.

\*Revenue Report: (Last Year)

26K Donations

9K Food Sales

4K T-Shirt Sales

Report Attached

Pete Anderson asks why we report the budget.

Cameron responded that regulations guide this process. Chief added that others can suggest and arrange expenditures, but that the chief has final approval of expenditures.

Chair and chief report the major source of funds for the Department is the tax base.

Motion to accept the report by Mike Kelly:

Second: Bobby Youmans

Motion passed no dissents

**Next Meeting: 2015 03 26 @ 18:00**

2-17-2015 10:01 AM

TOWN OF EDISTO BEACH  
DEPARTMENT REQUESTED BUDGET WORKSHEET  
AS OF: FEBRUARY 17TH, 2015

95 -VOLUNTEER FIRE DEPT. CKG

REVENUES	2011-2012	2012-2013	2013-2014	2014-2015	
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL
95-3225 SHRIMP FEST T- SHIRTS	0	0	2,535	2,500	2,090
95-3226 SHRIMP FEST FOOD	0	0	373	0	0
95-3300 APPROPRIATION PRIOR YEAR	0	0	0	17,225	0
95-3501 FOOD - FISH FRY	11,843	10,232	9,657	11,000	0
95-3502 DONATIONS	19,747	26,396	26,082	26,000	1,375
95-3503 VENDING	478	628	455	300	154
95-3504 T- SHIRTS	3,937	3,407	4,143	4,000	1,063
95-3505 VENDOR SPACE RENTAL-FISH FRY	1,050	1,085	910	1,085	0
95-3506 OTHER MERCHANDISE/RAFFLE	3	38	2,193	100	0
95-3507 BEVERAGES - FISH FRY	2	0	0	0	0
95-3508 DESSERTS - FISH FRY	957	576	323	600	0
95-3509 SNOW CONES	205	216	0	0	0
95-3980 MISCELLANEOUS INCOME	0	355	1,566	1,000	50
95-3981 INTEREST INCOME	27	22	21	25	13
<b>TOTAL REVENUES</b>	<b>38,249</b>	<b>42,955</b>	<b>48,258</b>	<b>63,835</b>	<b>4,745</b>

2-17-2015 10:01 AM

TOWN OF EDISTO BEACH  
DEPARTMENT REQUESTED BUDGET WORKSHEET  
AS OF: FEBRUARY 17TH, 2015

95 -VOLUNTEER FIRE DEPT. CKG  
VOLUNTEER FIRE DEPARTMENT

EXPENDITURES	2011-2012	2012-2013	2013-2014	2014-2015	
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL
95-9100.3000 OFFICE SUPPLIES	0	45	264	50	51
95-9100.3050 POSTAGE	0	1,021	990	1,000	8
95-9100.3100 DUES AND MEMBERSHIPS	0	0	0	0	15
95-9100.3120 MEETINGS & TRAINING	439	3,955	3,719	4,000	703
95-9100.3190 FLOWERS	276	0	177	400	105
95-9100.3200 VENDING SUPPLIES	476	218	166	400	284
95-9100.3260 PROFESSIONAL FEES	0	0	15	15	0
95-9100.3300 T-SHIRTS	2,266	250	3,000	0	0
95-9100.3400 FOOD - FISH FRY	4,508	4,664	3,829	5,000	0
95-9100.3410 BANK CHARGES	113	53	44	0	37
95-9100.3420 MISCELLANEOUS EXPENSE	95	186	3,382	1,500	1,260
95-9100.3425 SHRIMP FEST EXPENSES	0	0	1,301	1,400	2,277
95-9100.3430 BEVERAGES - FISH FRY	464	449	0	500	0
95-9100.3440 RENTAL EQUIPMENT - FISH FRY	1,774	1,926	1,149	2,200	0
95-9100.3450 OTHER- FISH FRY EXPENSES	0	1,428	2,296	0	0
95-9100.3460 ADVERTISING	485	0	0	300	0
95-9100.3470 SOLICITATION	4,810	93	0	50	0
95-9100.3480 PROPANE	0	0	86	250	0
95-9100.3520 UNIFORMS	544	608	11,015	0	4,900
95-9100.3521 TURNOUT GEAR	0	0	7,505	11,000	1,649
95-9100.3600 CHRISTMAS PARTY	895	0	84	100	0
95-9100.3700 STATION UPGRADES	19,473	925	9,714	3,000	0
95-9100.4070 EQUIPMENT	44	7,893	10,036	27,670	1,979
95-9100.9080 RADIOS AND COMMUNICATIONS	0	0	120	5,000	120
<b>TOTAL VOLUNTEER FIRE DEPARTMENT</b>	<b>36,662</b>	<b>23,714</b>	<b>58,893</b>	<b>63,835</b>	<b>13,389</b>