

AGENDA
TOWN OF EDISTO BEACH
May 10, 2018
REGULAR TOWN COUNCIL MEETING
6:00 P.M.

- I. Call to Order**
 - II. Pledge of Allegiance and Invocation**
 - III. Approval of Minutes**
 - A. Regular Council Meeting Minutes, April 12, 2018
 - IV. Proclamations and Presentations**
 - A. Resolution 2018-R12 Declaring May 6-12 as Municipal Clerk's Week
 - V. Old Business**
 - A. Second Reading of Ordinance No. 2018-10 To Amend Section 82-33 Of the Town's Code to Adjust the Rates for Water Service
 - VI. New Business**
 - A. First Reading of Ordinance No. 2018-11 to Adopt the Fiscal Year 2018-2019 Budget
 - B. First Reading of Ordinance No. 2018-13 to Enact Section 2-31 of the Code of Ordinances for the Town of Edisto Beach Related to Council Compensation
 - C. Town of Edisto Beach Employee Travel Policy Revisions
 - D. Donation of Property from Mark Steedley
 - E. Special Event Application, Edisto Watersports and Tackle, EWT Shark Tournament and request for sponsorship
 - F. Special Event Application, Town of Edisto Beach and Edisto Chamber, Movies in the Park
 - G. June 12, 2018 Work Session Date Change
 - H. Award of Bid 2018-04 Well House Tract M
 - I. Agreement with Coastal Science & Engineering, Inc. for Annual Beach and Inshore Surveys (Years 1-5)
 - J. Award of Bid 2018-03 Fire Department Remodel
 - K. AirMedCare Network Municipal Site Membership Agreement
 - L. Technology Solutions of Charleston Limited Warranty Agreement
 - M. Emergency Purchase Order, Booster Pump #1
 - VII. Planning Commission**
 - A. First Reading of Ordinance No. 2018-16 To Amend Sections: 86-186 of the Town of Edisto Beach Code of Ordinances
 - B. Coastal Carts of Edisto LLC
 - VIII. Committee Vacancies**
 - A. Planning Commission – (Two Vacancies)
 - B. ATAX Board – (One Vacancy)
 - C. Municipal Elections Commission – (One Vacancy)
 - D. ATAX (Three vacancies) 1 hospitality-lodging, 1 culture and arts and 1 at large
 - IX. Accommodations Tax Advisory (ATAX) Board**
 - A. Town of Edisto Beach, Bell Buoy Bond Debt, \$50,000
 - B. Town of Edisto Beach, Police Department, Beach Patrol, \$9,000
 - X. Departmental Reports and Committee Updates**
 - XI. Public Comment Period**
 - XII. Executive Session**
 - A. Legal Advice Water Improvement Project [SC Code 30-4-70(a)(2)]
 - B. Legal Advice Rental Contracts at the Civic Center [SC Code 30-4-70(a)(2)]
 - C. Legal Advice Regarding Beach access #1A [SC Code 30-4-70(a)(2)]
- Upon Returning to Open Session, Action May Be Taken By the Council on Items Discussed During the Executive Session**

TO DECLARE MAY 6 – 12, 2018, AS “MUNICIPAL CLERK’S WEEK IN SOUTH CAROLINA” TO RECOGNIZE AND HONOR THE VALUABLE CONTRIBUTIONS THAT MUNICIPAL CLERKS MAKE TO CITIES AND TOWNS IN SOUTH CAROLINA

Whereas, the position of municipal clerk is the only municipal staff role that is required by state law, regardless of a municipality’s size or form of government; and

Whereas, all 271 cities and towns in the state are required to have a municipal clerk; and

Whereas, Deborah Hargis, plays a critical and varied role to support the mayor, town council and town staff; and

Whereas, municipal clerks’ responsibilities under state law include giving notice of meetings to council members and the public, keeping minutes of its proceedings, and performing other duties; and

Whereas, regardless of city size, municipal clerks have seen their roles and responsibilities expand with changing times; and

Whereas, with advancements in software and hardware, municipal clerks have become increasingly adept/skilled at using technology to prepare materials for meeting agenda packets, to record meeting minutes and to manage public records; and

Whereas, municipal clerks get their professional training from the South Carolina Municipal Finance Officers, Clerks and Treasurers Association, an affiliate organization of the Municipal Association of South Carolina, celebrating its 40th anniversary this year; and

Whereas, the South Carolina General Assembly has declared the week of May 6 – 12, 2018, as Municipal Clerk’s Week; and

Whereas, the International Institute of Municipal Clerks has also declared May 6 – 12, 2018, as the 49th Annual Municipal Clerk’s Week,

NOW, THEREFORE, be it declared by the Council of the Town of Edisto Beach declares May 6 – 12, 2018, as “Municipal Clerk’s Week in Edisto Beach” to recognize and honor the valuable contributions that Deborah Hargis makes to our town.

DONE AND RATIFIED in Council assembled on this 10th day May 2018.

Mayor Jane S. Darby

Mayor Pro Tem Crawford Moore

Jerome Kizer

Susan Hornsby

Patti Smyer

TOWN OF EDISTO BEACH

AN ORDINANCE

TO AMEND SECTION 82-33 OF THE TOWN'S CODE TO ADJUST THE RATES FOR WATER SERVICE

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Edisto Beach, South Carolina, in Council duly assembled that Section 82-33 of the Town's Code be amended to read as follows:

Sec. 82-33. Rates and regulations.

(a) Each residence or other building which is located within 100 feet of any water main shall be connected thereto and shall utilize the same for water purposes. Such connection shall be forthwith made; and for the purposes of the penal provisions of this article, each day during which such building shall not be connected to such water main shall be a separate offense and punishable as provided in this article.

(b) Until changed pursuant to appropriate action of the council, the following shall be the schedule of semi-annual rates or charges for the water services afforded by the waterworks system:

**WATER RATES
RESIDENTIAL AND COMMERCIAL**

TABLE INSET:

	0--24,000	24,000 to 48,000	48,000 to 72,000	72,000 plus
Residential	\$188.42	\$2.10	\$2.35	\$2.62
Business/docks	\$188.42	\$4.17	\$4.69	\$5.23
Outside town limits	\$428.61	\$7.15	\$8.04	\$8.94
State park	\$774.78	\$6.28	\$7.04	\$7.83
Water for irrigation	\$188.42	\$4.17	\$4.69	\$5.23

This ordinance shall take effect upon final reading.

Jane S. Darby, Mayor

First Reading: _____

ATTEST:

Final Reading: _____

Deborah Hargis, Municipal Clerk

Approved as to form: _____

AN ORDINANCE TO ADOPT THE BUDGET FOR FISCAL YEAR 2018-2019 FOR THE TOWN OF EDISTO BEACH, SOUTH CAROLINA FOR THE FISCAL YEAR BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2019

WHEREAS, Subsection 3 of Section 5-7-260 of the South Carolina Code of Laws, 1976, as amended, requires that municipal council shall act by ordinance to levy taxes and adopt a budget pursuant to public notice;

NOW THEREFORE, BE IT ORDAINED by the governing body of the Town of Edisto Beach, in Council duly assembled, and by the authority of the same, that the following provisions are hereby adopted and enacted:

Section 1. The prepared budget and estimated revenues for the payment of the same totaling \$7,113,949 with the revenues equaling expenditures is hereby adopted and made a part of hereof as if fully incorporated herein and a copy therefore dated June 1, 2018, is attached hereto.

Section 2. The tax levy for the Town of Edisto Beach Fiscal Year 2018/2019 shall be 23.44 mills.

Section 3. All other appropriations are adopted thereof.

Section 4. The billing dates, penalty dates and amount of penalty which shall be levied for delinquent taxes shall be as follows:

Taxes are due from the 30th day of September through the 15th day of January. Taxes are delinquent on the 16th day of January with a 3% penalty added, on the 2nd day of February another 7% penalty added, and on the 17th day of March another 5% added.

Pursuant to the contract for the tax year of 1986, the Town of Edisto Beach appoints the Colleton County Treasurer as its agent for collection of taxes and penalties.

Section 5. Nothing herein shall prohibit the Town Council to authorize the transfer of appropriated funds from line item to line item within the General Fund, Water Fund, Sewer Fund or Civic Center Fund as necessary to achieve the goal of the budget. Amendments to the budget may be enacted by resolution of Town Council as it deems necessary and appropriate. The Town Administrator may authorize the transfer of appropriated funds not to exceed \$500 within departments as necessary to achieve the goal of the budget.

Section 6. If, for any reason any sentence, clause or provision of this ordinance shall be declared invalid, such shall not affect the remaining portions thereof.

Section 7. This ordinance shall become effective immediately upon approval by Town Council.

PASSED, APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE TOWN OF EDISTO BEACH
ON THIS 14th DAY OF JUNE 2018.

Jane S. Darby, Mayor

ATTEST:

Deborah Hargis
Municipal Clerk

First Reading: May 10, 2018
Public Hearing: June 14, 2018
Final Reading: June 14, 2018

Approved as to form: _____

AN ORDINANCE

TOWN OF EDISTO BEACH

AN ORDINANCE TO ENACT SECTION 2-31 OF THE CODE OF ORDINANCES FOR THE TOWN OF EDISTO BEACH RELATED TO COUNCIL COMPENSATION

NOW THEREFORE BE IT ORDAINED by the Mayor and Council of the Town of Edisto Beach in council duly assembled and by the authority of the same, that Section 2-31 of the Town's Code of Ordinances is enacted to read as follows:

Sec. 2-31. - Compensation.

(a) The annual salary of the council members shall be as determined by the council and provided for by law.

(b) No ordinance changing these salaries shall become effective until the commencement date of the terms of two or more members elected at the next general election following the adoption of the ordinance, at which time it will become effective for all members whether or not they were elected in such election.

(c) The members of town council, the mayor pro tem, and the mayor shall also be entitled to be reimbursed for the actual expenses they incur for attending functions for professional development, or where members of council are acting in their official capacity as a representative of the town or they are otherwise performing their official duties. This reimbursement shall be paid upon submission of a signed town reimbursement form as provided by the finance department.

This Ordinance shall take effect upon approval by Council.

By: _____
Jane Darby, Mayor

First Reading: _____
Adopted: _____
Approved as to form: _____

ATTEST:
Deborah Hargis, Municipal Clerk