**Monthly Training Meeting agenda**

**02/02/2017**

Fire Chief Denney Conley, Volunteer Fire Department Chief Ken Dasen

**Required annual OSHA training**

* Fire Extinguishers
* HAZMAT awareness
* Blood born pathogens

**New Business**

**Station projects:**

* Staircase to loft area relocation (approved)
* Remodel crew quarters, add bathroom to quarters

**Completed station projects**

* Lockers for turn-out gear, roll around racks
* Concrete pad replacement project completed 10/2016
* Purchased custom Canopy for events and Rehabilitation.

**Communications:**

* New Radios for qualified volunteers, text messages vs Pagers on 800 system

**Training:**

* Annual training required for OSHA
* CPR
* 1st responder
* Non-interior Fire Fighter
* **Free Boaters Safety course**, <http://www.boatus.org/southcarolina/>

**Accountability:**

* I/D cards and accountability tags

**Marine Rescue status:**

* EBPD, EBFD and RESCUE labels installed
* Continued training and certifications

**Volunteer Dept. Status guidelines and equipment required**

* Level of safety gear required for position and training.
* Who responds to calls and what are their positions

**Old Business**

**Role and duties of Volunteer Chief or President**

* Define duties and write duty statement

**Role and duties of Vice President**

* Define duties and write duty statement
* Fill in for President when

**Role and duties of Treasurer**

* Monitor the dept.’s budget, under supervision of Vol President
* Define duties and write duty statement

**Status of inactive members**

* Inactive members should be moved to associate or resign
* Communicate in writing

**Future events planning**

* Fish Fry
* Fund raising letter
* Public safety day (Vice President)

**Training plan**

* Define the role of training committee
* Set training objectives