

MINUTES
July 12, 2018
REGULAR COUNCIL MEETING
6:00 P.M.

Town of Edisto Beach
Town Hall
2414 Murray Street
Edisto Beach, SC 29438

Present: Jane S. Darby, Mayor, Crawford Moore, Mayor Pro Tempore, Susan Hornsby, Jerome Kizer, and Patti Smyer, Council Members; *Quorum of Council Present.*

Councilwoman Hornsby led those in attendance in the Pledge of Allegiance and an invocation.

Approval of Minutes

A. Public Hearing Meeting Minutes, June 14, 2018 - Councilwoman Smyer moved to approve the minutes from the Public Hearing held on June 14, 2018. Councilwoman Hornsby seconded the motion, which was approved unanimously.

B. Regular Council Meeting Minutes, June 14, 2018 – Councilman Kizer moved to approve the minutes from the regularly scheduled Council meeting held on June 14, 2018, seconded by Mayor Pro Tem Moore. The motion was unanimously approved.

Proclamations and Presentations

A. Introduction of Rodney Moore, Principal of Jane Edwards Elementary School – At the Worksession on Tuesday, July 10, Mayor Darby introduced Rodney Moore, the new principal of Jane Edwards Elementary. She encouraged all to make Mr. Moore feel welcome at Edisto.

B. Starfish Award – Deborah Hargis – Ms. Hargis was recognized for staying after business hours on several occasions to make sure late-comers to Edisto were able to register golf carts.

Old Business

A. Second Reading of Ordinance No. 2018-15 to Amend Article II of Chapter 18 of the Town's Code Titled Licenses – The revision in Ordinance 2018-15 are being recommended by the Municipal Association of South Carolina to standardize business licensing in the state. Councilwoman Smyer moved to approve the second reading of Ordinance No. 2018-15 to Amend Article II of Chapter 18 of the Town's Code Titled Licenses. Councilwoman Hornsby seconded the motion, which was approved unanimously.

B. Second Reading of Ordinance No. 2018-02 an Ordinance to Enact Article IX of the Town's Zoning Ordinance Related to Fences on Private Lots – Mayor Pro Tem Moore moved to approve the second reading of Ordinance No. 2018-02 an Ordinance to Enact Article IX of the Town's Zoning Ordinance Related to Fences on Private Lots. Councilman Kizer seconded the motion, which was approved 4 – 1 with Councilwoman Smyer opposed.

New Business

A. Edisto True Value Outdoor Storage Container Agreement – Councilwoman Hornsby moved to approve the Facility Use Agreement with Edisto True Value, which allows True Value to place a 20-foot storage container on Civic Center property at a fee of \$35.00 per month. The term of the agreement is September 1, 2018 – August 31, 2019. Councilwoman Smyer seconded the motion, which was approved 4 – 0 with Mayor Pro Tem Moore recused.

B. Commercial Sub-Lease Agreement with Subordination, Edisto Art Guild – Councilwoman Smyer moved to approve the agreement with the Edisto Art Guild, the Town of Edisto Beach and Colleton County. The term of the agreement is September 1, 2018 – August 31, 2019. The “Hammocks Room” will be leased by the Art Guild for \$300 per month. Councilman Kizer seconded the motion, which was unanimously approved.

C. Commercial Sub-Lease Agreement with Subordination, Episcopal Church – Councilman Kizer moved to approve the agreement with the Episcopal Church, the Town of Edisto Beach and Colleton County. The Episcopal Church will lease the “Bay Creek Room” for business purposes (not for religious worship services) for \$375 per month. The term of the agreement is September 1, 2018 – August 31, 2019. Councilwoman Smyer seconded the motion, which was approved unanimously.

D. Award Bid No. 2018-05, Edisto Beach Fire Department Station Barracks Remodel, Commercial Architect Engineered Plans – Mayor Pro Tem Moore moved to approve the award of bid number 2018-05, Edisto Beach Fire Department Station Barracks Remodel, Commercial Architect Engineered Plans to M. Padgett Engineering and Construction at a cost of \$16,675.50 and approve transfer of funds from general fund contingency to professional fees. Councilwoman Smyer seconded the motion, which was unanimously approved.

E. Movies in the Park Date Change – Councilwoman Hornsby moved to approve the date change for the August Movies in the Park from Monday, August 20, the day Charleston County Schools start the 2018-2019 school year, to Monday, August 13, 2018. Councilman Kizer seconded the motion, which was unanimously approved.

F. Town Hall Parking Lot Project Change Order – Councilman Kizer moved to approve the parking lot change order in the amount of \$1,100. Because this project was delayed, the revised estimate in May was \$7,600 in which additional funding was added to this project at the 6-month budget adjustment. Mayor Pro Tem Moore seconded the motion, which was approved unanimously.

H. Aerial Mosquito Control Operations – Administrator Hill told Council that the Town has looked into aerial mosquito control and feels it may be a more efficient way to control the mosquito population. Councilwoman Smyer moved to approve authorizing the Town Administrator to continue pursuing aerial mosquito control operation methods. Mayor Pro Tem Moore seconded the motion, which was unanimously approved.

I. Memorandum of Agreement with the Department of Juvenile Justice – Mayor Pro Tem Moore moved to approve the agreement with the Department of Juvenile Justice for the provision of secure detention services at the per diem rate of \$50.00. Councilman Kizer seconded the motion, which was approved unanimously.

J. Award of Bid for Edisto Beach Civic Center Auditorium Hardwood Floor Repair – Councilwoman Hornsby moved to approve the award of the bid for the Edisto Beach Civic Center auditorium hardwood floor repair to HNI/The Interchange at a cost of \$14,569.00, seconded by

Councilman Kizer. Councilwoman Smyer asked that the awnings be installed prior to work being done on the floors. Mayor Darby called for the vote and the motion was approved unanimously.

Planning Commission

A. First Reading of Ordinance No. 2018-18 to Amend Section 86-211 To Add Subsection (c); Amend 86-212 To Add Subsection (a)(15) and Amend Subsection (c) and Restate Subsection €; To Amend 86-213 (b)(5)(13) and (g)(3); Amend 86-214 (a)(3), (6), (8), (9), (10), (11), (12), (15), and (16); and 86-214(c)(2); and To Amend 86-218, of Article 5 of Chapter 86 of the Town’s Code – Councilwoman Hornsby moved to approve the first reading of Ordinance No. 2018-18 that corrects enforcement issues. Mayor Pro Tem Moore seconded the motion which was unanimously approved.

Committee Vacancies

A. Municipal Elections Commission – Councilwoman Smyer moved to approve advertising the vacancy created by the resignation of Jill Deardorff from the Municipal Elections Commission. Mayor Pro Tem Moore seconded the motion, which was approved unanimously.

Accommodations Tax Advisory Board

A. Town of Edisto Beach Police Department, Radar and Emergency Messenger Trailer – Mayor Pro Tem Moore moved to approve the unanimous decision of the ATAX board to grant the police department’s request for \$16,500 for a radar and emergency messaging trailer. Councilman Kizer seconded the motion, which was unanimously approved.

G. Award RFP for Radar and Emergency Messaging Trailer – After Council approved the ATAX Board’s recommendation to approve the Police Department’s application, Mayor Pro Tem Moore moved to approve the award for the Radar and Emergency Messaging Trailer to Kustom Signals in the amount of \$15,674.04. Councilwoman Smyer seconded the motion, which was approved unanimously.

Departmental Reports and Committee Updates

Administration

Iris Hill, Town Administrator, gave the Financial report for the month ending June 30, 2018.

| | Received | Spent |
|-----------------|----------|---------|
| General Fund | 93.81% | 94.24% |
| Water Fund | 73.10% | 123.92% |
| Wastewater Fund | 80.29% | 85.29% |

The Utilities Department is still receiving payments for water and sewer services, so the numbers for FY2017-2018 are not finalized.

| | May 2018 | June 2018 |
|--------------------------|----------|-----------|
| Facebook likes/followers | 10,329 | 10,492 |
| FOIA requests | 4 | 3 |

There were three Freedom of Information Act requests, one for Richard Ness with three subparts, one from Cameron Andrews with two subparts and one from George McLeod.

The Town Facebook page has 10,492 likes and the video from beach access 25 was viewed almost 6,200 times.

Administrator Hill noted the new monthly reports given to Council that were compiled by Krystal Parsons, showing in more detail the work done by each department. Council expressed their appreciation to Mrs. Parsons for the impressive document. Administrator Hill commended Mrs. Parsons and the departments for their hard work.

Building

Building Code Administrator Patrick Brown gave the Building report for June 2018.

| | June-17 | June - 18 | YTD |
|------------------------------|------------|-------------|--------------|
| Business/Rental License Fees | \$7,812.25 | \$14,103.45 | \$315,367.22 |
| New Construction Permits | 0 | 1 | 8 |
| Other Permits | 35 | 33 | 273 |
| Permit Fees | \$3,343.00 | \$5,676.00 | \$61,645.50 |
| Inspections | 48 | 45 | 714 |
| Bay Creek Park | \$2,159.00 | \$1,485.00 | \$14,873.78 |

Fire

Denney Conley, Fire Chief, gave the report for the fire department for June 2018.

| Calls | June - 17 | June - 18 | YTD |
|--------------------|-----------|-----------|-----|
| Medical | 30 | 37 | 237 |
| Fire-related | 19 | 35 | 147 |
| EMS/Misc | 99 | 62 | 666 |
| Beach Wheel Chairs | 26 | 19 | 95 |
| Water Rescue | 1 | 0 | 4 |
| Welfare Checks | 28 | <u>28</u> | 361 |

Police

Police Chief George Brothers gave the police report for the month ending June 30, 2018.

| | June -17 | June - 18 | YTD |
|-------------------------------|----------|-----------|---------|
| Miles Patrolled | 5,995 | 10,044 | 112,909 |
| Incidents & Calls for Service | 161 | 213 | 2,668 |
| Calls for 2 or More Officers | 17 | | 1,145 |
| Property Checks | 841 | 920 | 9,055 |
| Alarm Calls | 9 | | 112 |
| Town Parking Tickets | 92 | 200 | 485 |

Councilwoman Smyer thanked the Police and Fire Departments for the recent quick and professional response to her home.

Utilities

Patrick Zemp, Utilities Operator, gave the report for the utilities department for June 2018.

| | June - 17 | June -18 | YTD |
|-----------------------|-----------|----------|--------|
| Pumped MG Water | 18.95 | 16.25 | 137.27 |
| Treated MG Wastewater | 7.46 | 7.30 | 60.67 |
| Water Line Repairs | 3 | 4 | 53 |
| Work Order Repairs | 65 | 35 | 396 |

Public Works

Patrick Zemp gave the report for the public works department for the month ending June 30, 2018. The Public Works Department has been busy cutting parks and beach accesses, Town Hall and the Civic Center. Twenty-four new groin signs were installed. Natalie Kantz attended a two-day NIMS 400 class. The Town Hall parking lot has been patched, resurfaced and restriped.

Administrator Hill commended the Utilities Department for their continued hard work despite having two vacancies in the department. The last two major water leaks were repaired during the night so that there would be no noticeable disruption to the water service. Administrator Hill thanked the Utilities Department for their dedication.

Chamber of Commerce

Lisa Harrell, Chamber Director, gave the Chamber report for the month of June 2018.

- The Edisto Chamber of Commerce ended the fiscal year with a record 225 members.
- On July 14, Dr. Mattison and Dr. Borders will sponsor a health carnival for the children of Edisto at Edisto Dental, across from the Civic Center.
- Free pet exams and vaccines will be held on July 14, 2018 at the Presbyterian Church at 2164 Highway 174, sponsored by the Charleston Animal Society.
- On July 16 the Chamber and the Town will sponsor Movies in the Park. The movie “Deep” will be shown at Bay Creek Park at approximately 8:30 p.m.
- On July 17th the blood drive will be held at the Civic Center from 10:30 – 5:00 p.m.
- The Billfish Tournament will be held at the Marina July 18 – 21.
- Bingo continues at the Lions Club on Tuesdays and Thursdays through August 2nd.
- The Arts and Crafts Market is held every Wednesday, unless a special event is taking place, in Bay Creek Park from 9:00 a.m. – 5:00 p.m.
- There will be a book signing at the Edisto Beach Bookstore on August 2nd. Margaret Bradham Thornton will be signing copies of “A Theory of Love: A Novel.”
- The Back to School Blast will be held on August 11, 2018 at Jane Edwards Elementary.

Administrator Hill noted that Betty Heaton and Walter Hutchinson have recently retired. They were two of the Town’s longest-serving employees and will be missed.

Public Comment Period

There was no one signed in to speak.

Executive Session

Mayor Pro Tem Moore moved to go into Executive Session to discuss the following items:

A. Discussion of negotiations incident to proposed contractual arrangements and/or proposed sale or purchase of property related to Beach access 1A S.C. Code §3-4-70(a)(3)

B. The receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege related to Zoning Board of Appeals Application 506 Palmetto Boulevard S.C. Code §3-4-70(a)(2)

Councilwoman Hornsby seconded the motion to go into Executive Session, which was approved unanimously.

Councilwoman Hornsby moved to exit Executive Session, seconded by Councilwoman Smyer and unanimously approved.

Mayor Darby moved “to authorize the Town to accept and propose a public beach access easement across beach access 1A and authorize the Mayor to negotiate and execute an easement agreement.” Councilwoman Hornsby seconded the motion, which was approved 4 – 0 with Councilman Kizer recused.

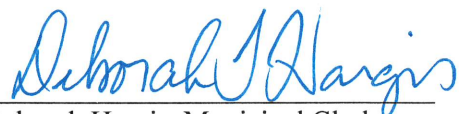
No action was taken on item B.

Adjournment

Mayor Pro Tem Moore moved to adjourn the meeting, seconded by Councilman Kizer and unanimously approved.

The media/public was informed of the date, time and location of the meeting on Friday, July 6, 2018.

APPROVED BY TOWN COUNCIL



Deborah Hargis, Municipal Clerk
August 9, 2018