

TOWN OF EDISTO BEACH
Regular Monthly Town Council Meeting
April 9, 2026
6:00 p.m.

MINUTES

Town of Edisto Beach
Town Hall
2414 Murray Street
Edisto Beach, SC 29438

The Regular Town Council Meeting was properly advertised and posted and met all requirements of the Freedom of Information Act.

Present

Mayor Crawford Moore, and Council Members Jerome Kizer, Robert Renner, Jay Watts, and Joey Bagwell
Quorum of Council Present.

Call to Order

Mayor Moore called the meeting to order at 6:00 p.m.

Pledge of Allegiance and Invocation

Mr. Watts led those in attendance in the Pledge of Allegiance and gave the invocation.

Approval of Minutes

Mr. Kizer made a motion to approve the minutes of the Town Council Regular Monthly Meeting on March 12, 2026. The motion was seconded by Mr. Renner and approved unanimously.

Presentations

Fiscal Year 2026-2027 Budget Presentation

Mr. Aakhus presented the proposed budget for Fiscal Year 2026-2027, outlining revenue projections, anticipated expenditures, and funding priorities, including operational costs, capital projects and one-time projects, and grant funding. Mr. Aakhus noted the millage cap information is expected to be received in May, at which time the proposed budget will be updated as needed.

The first reading of the Fiscal Year 2026-2027 budget ordinance will be held at the regular monthly Council meeting in May, with a duly noticed public hearing and final adoption to follow.

Public Comment Period

No public comments were received at this meeting.

New Business

First Reading of Ordinance 2026-03: Amendments to Chapter 86, Article V, Section 214 of the Town's Code of Ordinances – Signs for which a permit is not required

Council was asked to consider and approve amendments to Chapter 86, Article V, Section 214 of the Town's Code of Ordinances, Signs for which a permit is not required. The amendments revise language on the timing of sign display and removal for nonprofit functions and add provisions for the number, size, and display period of signs for Bay Creek Park Market.

Mr. Renner made a motion to approve Ordinance No. 2026-03, Amendments to Chapter 86, Article V, Section 214 of the Town's Code of Ordinances. The motion was seconded by Mr. Watts and approved unanimously. The ordinance will proceed to a public hearing on May 14, 2026, followed by a second reading.

Resolution 2026-R04: Supporting Lowcountry Council of Governments' (LCOG) Efforts to Include Improvements to the SC-174 Causeway in Regional Long-Range Transportation Plans and to Advance SCDOT's Efforts to Implement Causeway Resiliency Improvements

Council was asked to consider and approve Resolution 2026-R04 supporting Lowcountry Council of Governments' efforts to include causeway improvements in long-range transportation planning, coordinate with the SCDOT on funding and implementation of resiliency improvements and consider raised roadway designs to improve reliability during tidal flooding and storm events.

Mr. Bagwell made a motion, seconded by Mr. Kizer, to approve Resolution 2026-R04, supporting LCOG's efforts to include improvements to the SC-174 causeway in regional long-range transportation plans and to advance SCDOT's efforts to implement causeway resiliency improvements. The motion was approved unanimously.

Proclamation 2026-P05: Building Safety Month for May 2026

Council was asked to consider and approve Proclamation 2026-P05, designating May 2026 as Building Safety Month. The theme for this year is "Built to Last," and all are encouraged to promote building safety awareness at personal, local, and global levels.

Mr. Watts made a motion to approve Proclamation 2026-P05, designating May 2026 as Building Safety Month. Mr. Renner seconded the motion, and the motion was approved unanimously.

Proclamation 2026-P06: Hurricane Preparedness Week for May 3-9, 2026

Council was asked to consider and approve Proclamation 2026-P06, designating May 3-9, 2026, as National Hurricane Preparedness Week, as declared by the National Oceanic and Atmospheric Administration (NOAA), in the Town of Edisto Beach. Hurricane Preparedness Week serves as an important reminder for residents to prepare in advance and remain informed throughout the hurricane season.

Mr. Kizer made a motion to approve Proclamation 2026-P06, designating May 3-9, 2026, as National Hurricane Preparedness Week in the Town of Edisto Beach. The motion was seconded by Mr. Bagwell and approved unanimously.

Proclamation 2026-P07: Municipal Clerk Week

Council was asked to consider and approve Proclamation 2026-P07, designating May 4-11, 2026, as Municipal Clerk Week. Mrs. Donna Rizer, Municipal Clerk, is recognized in this proclamation for her contributions in supporting the work of the Town of Edisto Beach.

Mr. Renner made a motion, seconded by Mr. Watts, to approve Proclamation 2026-P07, designating May 4-11, 2026, as Municipal Clerk Week. The motion was approved unanimously.

Approval of Third Extension of the Janitorial Services Contract for Bay Creek Park and Edisto Beach Civic Center: Phoenix Home Care, LLC

Council was asked to consider and approve the third of four possible one-year extensions of the janitorial services contract with Phoenix Home Care, LLC for Bay Creek Park and Edisto Beach Civic Center.

Mr. Kizer made a motion to approve the third one-year extension of the janitorial services contract with Phoenix Home Care, LLC. The motion was seconded by Mr. Renner and approved unanimously.

Approval of Amendment to Janitorial Services Contract: DM's Cleaning Service

Council was asked to consider and approve the amendment to the current janitorial services contract with DM's Cleaning Service to include weekly janitorial services for the new Emergency Operations Center (EOC) and Town Hall Building. These services will be provided at a rate of \$675 per week, and shall include the new building, the former Town Hall, which will be repurposed as the Police Station, and the Water Plant.

Mr. Bagwell made a motion to approve the amendment to the janitorial services contract with DM's Cleaning Services at a rate of \$675 per week, covering the new building, the former town hall to be repurposed as the Police Station, and the Water Plant. The motion was seconded by Mr. Kizer and approved unanimously.

Approval of Third Extension of Grounds Maintenance Services Contract: Back Water Landscaping, LLC

Council was asked to consider and approve the third of four possible one-year extensions of the grounds maintenance contract with Back Water Landscaping, LLC. The extension further amends the contract to include mowing of the causeway along SC-174 at a rate of \$175 per service, and the servicing of sidewalks along Palmetto Boulevard at a rate of \$3,500 per service.

Mr. Renner made a motion to approve the third one-year extension of the grounds maintenance services contract with Back Water Landscaping LLC, and to amend the contract to include mowing of the causeway along SC-174 at a rate of \$175 per service and the servicing of the sidewalks along Palmetto Boulevard at a rate of \$3,500 per service. The motion was seconded by Mr. Watts and approved unanimously.

Approval of Planning Commission Action to Approve the Proposed Subdivision of 145 Jungle Road

Council was asked to consider and approve the Planning Commission action to approve the proposed subdivision of 145 Jungle Road, in accordance with Town Ordinance Chapter 7, Land Development Process and Subdivision Regulations. The Planning Commission approved the request at its meeting on March 17, 2026, and referred the matter to Town Council for consideration.

Mr. Kizer made a motion, seconded by Mr. Bagwell, to approve the proposed subdivision of 145 Jungle Road. The motion was approved unanimously.

Approval of Change Order for Town Hall Fence Removal and Installation: Monteith Construction Corporation

Council was asked to consider and approve a change order proposal from Monteith Construction Corporation for costs associated with the removal of the existing fence and the installation of a horizontal painted fence at Town Hall, in the amount of \$40,027.14.

Mayor Moore made a motion to postpone consideration of this agenda item until additional information is received. The motion was seconded by Mr. Renner and approved unanimously.

Approval of Proposal and Scope of Services for the Design of Interior Lagoon Drainage Improvements: Davis & Floyd (\$204,700)

Council was asked to consider and approve the proposal and scope of services from Davis and Floyd in the amount of \$204,700 for drainage improvements for the Interior Lagoon Projects 1, 3, and 4. The Colleton County Transportation Committee approved funding for this project.

Mr. Bagwell made a motion to approve the proposal and scope of services from Davis & Floyd in the amount of \$204,700. The motion was seconded by Mr. Kizer and approved unanimously.

Approval to Advertise Beachfront Management Committee Vacancies (2)

Council was asked to consider and approve the advertisement of two vacancies on the Beachfront Management Committee, as the current terms of Stanley Hergott and Paul Oakley expire on May 1, 2026.

Mr. Watts made a motion, seconded by Mr. Renner, to approve the advertisement of two vacancies on the Beachfront Management Committee. The motion was approved unanimously.

Approval to Advertise Planning Commission Vacancies (2)

Council was asked to consider and approve the advertisement of two vacancies on the Planning Commission, as the current terms of Phoebe Allen and Gray Snead expire on May 31, 2026.

Mr. Kizer made a motion, seconded by Mr. Bagwell, to approve the advertisement of two vacancies on the Planning Commission. The motion was approved unanimously.

Renovation of Existing Town Hall and Fire Station-Architectural and Engineering Services Proposal: Caplea Coe Architects, Inc. (\$36,936)

Council was asked to consider and approve the architectural and engineering services proposal from Caplea Coe Architects, Inc. in the amount of \$36,936 for the architectural, mechanical, electrical, plumbing, fire protection engineering services, and AV/IT services for the existing Town Hall and Fire Station. These services will be funded from the Colleton County Penny Sales Tax funding, which has a balance of \$1.5 million.

Mr. Renner made a motion to approve the architectural and engineering services proposal from Caplea Coe Architects, Inc. in the amount of \$36,936 for the existing Town Hall and Fire Station. The motion was seconded by Mr. Bagwell and approved unanimously.

Department Reports

The following reports were presented to Town Council:

Building Dept.	March 2025	March 2026	YTD
Business/Rental License Fees	\$106,112.45	\$78,592.95	\$175,603.84
Construction Permits	2	2	16
Other Permits	68	47	411
Permit Fees	\$36,437.00	\$14,158.00	\$132,523.50
Inspections	113	111	861

- Mr. Brown, Building Code Administrator, noted there are currently 21 new homes under construction.

Fire Dept.	March 2025	March 2026	YTD
Medical Related Calls	15	25	212
Fire Related Calls	2	1	20
EMS/Misc.*	8	26	193
Public Service**	27	12	222

(*includes alarms, hazmat, public assistance, water rescue, etc.)

(**includes fire inspections, beach wheelchair loan, welfare checks)

- The department reported 90% completion of annual business inspections.
- Firefighters completed 270 hours of training.

Police Dept.	March 2025	March 2026	YTD
Miles Patrolled	12,675	13,722	122,789
Incidents & Calls for Service	210	220	1,737
Property Checks	1,818	2,605	20,208
Town Parking Tickets	18	23	478

- Police Chief Daniel Seyle participated in a regional meeting with other beach community police chiefs.
- The department took delivery of a Beach Patrol Utility Task Vehicle (UTV).

Utilities Dept	March 2025	March 2026	YTD
Pumped MG Water	11,522,680	12,288,020	130,366,060
Treated MG Wastewater	3,338,223	4,912,037	34,830,428
Waterline Repairs	7	6	63
Work Orders	32	29	366

- Wastewater treatment plant is currently on bypass; dredging is complete, new lines are prepped, and aerators are on site.
- Utilities Operator Scott Zweifel has completed all required training.

Administration

Mark Aakhus presented the following updates to Council:

- **Wastewater Improvement Project**
 - All lift stations are operational and permitted. Final close out pending.
- **Advanced Metering Infrastructure System (AMI)**
 - Installation of additional AMI meter antennas is ongoing.
 - The timeline for transitioning to monthly billing and launching the online portal remains under development.
- **Beach Nourishment Project**
 - The appraisal work is ongoing; United States Army Corps of Engineers (USACE) has received and reviewed sample appraisals, noting minor revisions.
- **Town Hall/EOC**
 - Project now has a tentative substantial completion date of April 27, 2026.
 - The generator installation and furniture installation are scheduled for next week.
- **Jungle Road – Dock Site Road Resurfacing**
 - SCDOT repaving project is nearing completion.
- **Administrative FOIA Requests – March**
 - David Ballard
 - Kim Moredock

Council Time

Mayor Moore thanked Sue Keith, Director for the Colleton County Legislative Delegation, for attending and noted the ongoing collaboration between the Town and the Legislative Delegation regarding electric bikes and the cohesive development of appropriate regulatory approaches.

Adjournment

There being no further business to discuss, Mr. Kizer made a motion, seconded by Mr. Renner, to adjourn the meeting. The motion was approved unanimously.

The meeting adjourned at 7:22 p.m.

APPROVED BY TOWN COUNCIL

Donna Rizer

Donna Rizer, Municipal Clerk

May 14, 2026