

**MINUTES**  
**TOWN OF EDISTO BEACH**  
**March 13, 2025**  
**REGULAR TOWN COUNCIL MEETING**  
**6:00 p.m.**

Town of Edisto Beach  
Town Hall  
2414 Murray Street  
Edisto Beach, SC 29438

This Regular Town Council Meeting was properly advertised and posted and met all requirements of the Freedom of Information Act.

**Present:** Mayor Crawford Moore, and Council Members Jerome Kizer, Robert Renner, Jay Watts, and Joey Bagwell. *Quorum of Council Present.*

**Call to Order**

Mayor Moore called the meeting to order at 6:00 p.m.

**Pledge of Allegiance and Invocation**

Mr. Renner led those in attendance in the Pledge of Allegiance and gave the invocation.

**Approval of Minutes**

Mr. Kizer moved to approve the Special Town Council Meeting Minutes, February 11, 2025, the Regular Town Council Meeting Minutes, February 13, 2025, and the Special Town Council Meeting Minutes, February 25, 2025. The motion was seconded by Mr. Renner and unanimously approved.

**Proclamations and Presentations**

**Starfish Awards**

- Tray Simmons, Public Works Department, was nominated by Town resident Ken Tingman for his exceptional customer service and outstanding problem solving.
- Clayton Lyons, Lyons Contracting Service, was nominated by Town resident Ken Tingman for his professionalism and attention to detail. Mr. Lyons and his team took care of the trash overflow issue at Beach Access 37, preventing the area from becoming an eyesore.

**Public Comment Period**

No Public Comments were given at this meeting

**New Business**

**Resolution 2025-R02 Adopting 2025-2026 Town Council Goals.** Council was asked to consider and approve Resolution 2025-R02, Adopting 2025-2026 Town Council Goals. Following approval of the resolution, the goals will be posted on the Town's website and disseminated as deemed appropriate. Mr. Bagwell made a motion to approve Resolution 2025-R02, Adopting 2025-2026 Town Council Goals. Mr. Kizer seconded this motion, which was approved unanimously.

**Resolution 2025-R03 Town of Edisto Beach Safety Policy Resolution.** Council was asked to consider and approve Resolution 2025-R03 Town of Edisto Beach Safety Policy Resolution. This resolution notes the Town will support compliance with all Federal and State safety regulations and ensure all employees are advised of and understand their loss control responsibilities in the performance of their work. Mr. Renner made a motion to approve Resolution 2025-R03 Town of Edisto Beach Safety Policy Resolution. Mr. Watts seconded the motion, which was approved unanimously.

**Resolution 2025-R04 Law Enforcement Mutual Aid Agreement with Charleston County Sheriff's Office.** Council was asked to consider and approve Resolution 2025-R04 as it pertains to the Law Enforcement Mutual Aid Agreement with Charleston County Sheriff's Office. Due to a new sheriff being elected, this agreement must be approved by Town Council and the Sheriff's Office. Mr. Kizer made a motion to approve Resolution 2025-R04 Law Enforcement Mutual Aid Agreement with Charleston County Sheriff's Office. Mr. Watts seconded the motion, which was approved unanimously.

**Agreement for Professional Services with Davis & Floyd: Planning Strategy for Stormwater Improvements (\$35,000).** Council was asked to consider and approve the Agreement for Professional Services with Davis & Floyd for a Town-wide planning strategy for stormwater improvements. Services will include developing an approach for inventorying and studying the Town's drainage system by identifying and prioritizing individual study areas that can be used over a period of time to address draining issues across the Town. Compensation for these services will be paid from the General Fund Contingency account which has a balance of \$848,799. Mr. Bagwell made a motion to approve the Agreement for Professional Services with Davis & Floyd. Mr. Renner seconded the motion, which was approved unanimously.

**Agreement for Professional Services with Davis & Floyd: Yacht Club Road Drainage Study (\$18,300).** Council was asked to consider and approve the Agreement for Professional Services with Davis & Floyd for a Yacht Club Road drainage study. Davis & Floyd will provide professional engineering services to complete a drainage study for the outfall area located near Yacht Club Road, and the drainage study will identify the extent of existing flooding and recommended flood mitigation solutions to improve the Town's flood resiliency. Compensation for these services will be billed on a lump sum basis in the amount of \$18,300. This amount will be paid from the General Fund Contingency account, which has a balance of \$813,799. Mr. Renner made a motion to approve the Agreement for Professional Services with Davis & Floyd. Mr. Watts seconded the motion, which was approved unanimously.

Estimated Fee Proposal from ECS Southeast, LLC: Construction Materials Testing and Special Inspection Services for New EOC/Town Hall Project (\$94,895). Council was asked to consider and approve the Estimated Fee Proposal from ECS Southeast, LLC, Construction Materials Testing and Special Inspection Services for the new EOC/Town Hall Project. The scope of services will include testing and observation associated with the planned development, will include providing on-call construction materials testing, as well as the required Special Inspection services in accordance with Chapter 17 of the Building Code. The estimated fees for this services are \$94,895 and will be paid from the General Fund Capital Improvement Projects account and fully reimbursable by the Colleton County Capital Projects Sales Tax Program. Mr. Kizer made a motion to approve the Estimated Fee Proposal from ECS Southeast, LLC, Construction Materials Testing and Special Inspection Services for the New EOC/Town Hall Project. Mr. Bagwell seconded the motion, which was approved unanimously.

**Special Event Applications**

Edisto Island Open Land Trust: Donor Appreciation, April 5, 2025, Bay Creek Park. Council was asked to consider and approve the Edisto Island Open Land Trust Donor Appreciation event to be held April 5, 2025, at Bay Creek Park from 2:00 – 5:00 p.m. Approximately 300 guests are estimated to participate in this event. Mr. Bagwell made a motion to approve the Edisto Island Open Land Trust: Donor Appreciation event to be held April 5, 2025, at Bay Creek Park. Mr. Kizer seconded the motion, which was approved unanimously.

**Department Reports**

The following reports were presented to Council:

<b><u>Building</u></b>	<b><u>February 2024</u></b>	<b><u>February 2025</u></b>	<b><u>YTD</u></b>
Business/Rental License Fees	\$6,259.87	\$11,147.06	\$102,182.28
Construction Permits	1	0	10
Other Permits	48	56	365
Permit Fees	\$12,148.00	\$9,378.50	\$94,978.50
Inspections	137	91	774

<b><u>Fire Calls</u></b>	<b><u>February 2024</u></b>	<b><u>February 2025</u></b>	<b><u>YTD</u></b>
Medical-Related	26	12	159
Fire-Related	2	3	15
EMS/Misc.*	11	11	148
Public Service**	27	19	265

*(\*includes alarms, hazmat, public assist, water rescue, etc.)*

*\*\*includes fire inspections, beach wheelchair loan, welfare checks)*

<b><u>Police</u></b>	<b><u>February 2024</u></b>	<b><u>February 2025</u></b>	<b><u>YTD</u></b>
Miles Patrolled	11,356	13,463	97,537
Incidents & Calls for Service	110	166	9,796
Property Checks	1,585	1,849	1,196
Town Parking Tickets	7	3	248

**Police** (continued)

- Sergeant Poole has completed FTO Certification training and is now certified to train new officers.
- 2278 pounds of venison was delivered to local food banks and churches.
- New graphics have been completed on patrol vehicles.

<b><u>Utilities</u></b>	<b><u>February 2024</u></b>	<b><u>February 2025</u></b>	<b><u>YTD</u></b>
Pumped MG Water	8.2	8.6	117.9
Treated MG Wastewater	3.0	3.4	31.0
Waterline Repairs	2	3	25
Work Order Repairs	23	23	210

- 5 manhole covers have been replaced with lockable sealable ones.
- 22 new street signs have been installed with another 35 on order.
- Gravel has been installed at the Civic Center, Bay Creek Park, and Jungle Road Park parking lot.

<b><u>Fund Information</u></b>	<b><u>Received</u></b>	<b><u>Spent</u></b>
General Fund	65.00%	60.00%
Water Fund	76.00%	80.00%
Wastewater Fund	67.00%	53.00%

**Freedom of Information Act Requests (FOIA)**

<b><u>February 2024</u></b>	<b><u>February 2025</u></b>	<b><u>YTD</u></b>
4	4	52

**Administration**

Town Administrator Aakhus presented updates to Council on the following items:

- Wastewater Improvement Project
  - Forcemain project is substantially complete.
  - Work on the pump stations is underway.
- Beach Renourishment Project
  - Awaiting appraisal review from USACE.
  - Timeline is to have easements prepared and mailed to homeowners by the end of April.
- Public Assistance – FEMA Grants
  - Submitted reimbursement documentation for Tropical Storm Debby and Hurricane Helene.
- HMGP (FEMA) Grants:
  - Work on Hazard Mitigation Grant (FEMA) for the generator for the new EOC/Town Hall is in progress.
  - Phase 1 of Lagoon Study recommendations is in progress.
- Town Hall/EOC
  - 8 contractors submitted bids and the low bid from Monteith Construction was accepted.
  - Erosion control silt fencing and tree protection have been installed.
  - Demolition scheduled to begin 03/34/2025.

- Bay Creek Park Dock
  - Pile jackets, deck boards, and railings installed, awaiting cross bracing installation.
- Automated Meters
  - RFP has been advertised and submittals are due March 28, 2025.
- Administration FOIA requests for January:
  - Kim Moredock (1)
  - Jayson Wiley (1)
  - Lauren Lynch (1)
  - Kevin Cook (1)

**Council Time**

Mayor Moore thanked Sue Keith for attending the meeting and representing the Colleton County Legislative Delegation.

**Adjournment**

There being no further business to discuss. Mr. Kizer made a motion, seconded by Mr. Renner, to adjourn the meeting. The motion was approved unanimously.

The meeting was adjourned at 6:34 p.m.

**APPROVED BY TOWN COUNCIL**



Donna Iskra, Municipal Clerk  
April 10, 2025