

**MINUTES**  
**TOWN OF EDISTO BEACH**  
**REGULAR TOWN COUNCIL MEETING**  
**July 13, 2023**  
**6:00 p.m.**

Town of Edisto Beach  
Town Hall  
2414 Murray Street  
Edisto Beach, SC 29438

This Regular Town Council meeting was properly advertised and posted, and all requirements of the Freedom of Information Act were satisfied.

**Present:** Mayor Crawford Moore, and Council Members Jerome Kizer, Robert Renner, Jay Watts, Joey Bagwell were present at this meeting. *Quorum of Council Present.*

**Call to Order**

Mayor Moore called the meeting to order at 6:00 p.m.

**Pledge of Allegiance and Invocation**

Mr. Watts led those in attendance in the Pledge of Allegiance, and he also gave the invocation.

**Approval of Minutes**

Mr. Kizer moved to approve the minutes as follows:

- Public Hearing Meeting Minutes, June 8, 2023
- Regular Town Council Meeting Minutes, June 8, 2023

Mr. Renner seconded the motion, which was approved unanimously.

**Proclamations and Presentations**

**Starfish Awards**

- Mrs. Stephanie Renner was recognized for her work on the Planning Commission, having served since May 2015. Mrs. Renner brought forth her expertise, commitment to detail, and unparalleled dedication for the betterment of Edisto Beach. We are very proud to recognize her with the Starfish Award.
- Matthew Kizer (not present to receive the award) was recognized for his work as a member of the Beachfront Management Committee, having served since January 2015. Mr. Kizer has brought forth many ideas and suggestions for the betterment of Edisto Beach, and we are proud to recognize his work with the Starfish Award.
- Michael Lesan (not present to receive the award) was recommended to receive the Starfish Award due to his selfless act of courage while visiting Edisto Beach. Mr. Lesan assisted two young women who were struggling in the water. He was able to bring them both to safety. It is with great appreciation that Edisto Beach Town Council, Edisto Beach Fire

Department, and the Town of Edisto Beach honor Mr. Lesan with this award. This information was also sent to the Mayor of Cincinnati.

- Beach Patrol: Dan Hutto, Joe Stalvey, Lisa White, and Doug White were recommended to receive the Starfish Award for helping the Public Works Department with the recent installation of the warning signs placed on the beach and, as well, for their dedicated service to the residents and visitors of Edisto Beach. They are very deserving of this award, and we are proud to recognize them for their service.

#### State of the Town Address

Mayor Crawford Moore delivered the State of the Town for 2022-2023. He reviewed a few of the highlights of the 2022-2023 fiscal year. Mayor Moore commended Council, our Town Administrator, department heads, and Town staff for their work in protecting our beach, serving our residents, and providing needed services. (*State of the Town Address included with these minutes.*)

#### Public Comment Period

No public comments were given at this meeting.

#### Old Business

Ordinance No. 2021-13 Temporary Moratorium to be reviewed every 30 days until resolved. Construction of Pump B is complete. Pump Station A bid specifications are being prepared. The Town received \$8,904,385 in SCIIP grant funding as well as \$500,000 from RIA grant funding to be used as matching funds for the SCIIP grant. The amount of grant funds received will be sufficient to allow the town to make the necessary upgrades to the Wastewater System which will allow the town to lift the sewer moratorium.

Second Reading of Ordinance 2023-11 to Amend Section 82-127 of the Town's Code of Ordinances Related to Tie-on of Existing Sewer System Exceptions. Council was asked to consider and approve the second reading of Ordinance 2023-11 to amend subsection 82-127 of the Town's Code. The amendment would shift the burden of determining a septic system failure from the Town to a SCDHEC certified inspector. Mr. Renner made a motion to approve the second reading of Ordinance 2023-11 to amend subsection 82-127 of the Town's code. The motion was seconded by Mr. Bagwell and unanimously approved.

#### New Business

Award Professional Engineering Service to GEL Engineering, LLC. Council was asked to consider and approve to enter into a contract with GEL Engineering, LLC for professional engineering services in the amount of \$8,700. Services include preparing a scope of work and construction documents for the repair of the Bay Creek Park dock. This work will be paid from the Hospitality Fund which has a balance of \$648,927. Mr. Bagwell made a motion to award professional engineering services to GEL Engineering, LLC in the amount of \$8,700. Mr. Kizer seconded the motion, which was approved unanimously.

Award Construction Contract to Cinderella Partners Inc. Council was asked to consider and approve the Town Administrator to negotiate and enter into a construction contract with Cinderella Partners Inc. for the RFP 2023-04, Public Restroom Facilities at Jungle Road Park, in the amount of \$136,630. These funds will be paid from the Capital Improvement Projects Budget and 80%

will be reimbursed from the Recreations Trails Program grant award. Mr. Kizer made a motion to approve the Town Administrator to negotiate and enter into a construction contract with Cinderella Partners Inc. for the RFP 2023-04, Public Restroom Facilities and Jungle Road Park, in the amount of \$136,630. Mr. Watts seconded this motion, which was approved unanimously.

Award of Contract to Carolina Sports Surfaces, Inc. Council was asked to consider and approve awarding a contract to Carolina Sports Surfaces, Inc to resurface and restripe the Tennis and Pickleball Court in the amount of \$11,180 plus \$20.00 per linear foot of crack repair. This is an Accommodations Tax approved project. Mr. Bagwell made a motion to award the contract to Carolina Sports Surfaces Inc to resurface and restripe the Tennis and Pickleball Court in the amount of \$11,180 plus \$20.00 per linear foot of crack repair. Mr. Watts seconded the motion, which was approved unanimously.

Commercial Sub-lease with Subordination with Ocean Ridge MPOA. Council was asked to consider and approve the Commercial Sub-Lease agreement between Colleton County (the “Sub-Lessor”), the Town of Edisto Beach, (the “Property Manager”), and SW Community, LLC (the “Sub-Lessee”) for two one-year terms beginning July 1, 2023, and ending June 30, 2025. Rent shall be \$7,977 for year one and \$8,220 for year two. Mr. Renner made a motion to approve the Commercial Sub-Lease agreement between Colleton County, the Town of Edisto Beach, and SW Community LLC for two-one-year terms beginning July 1, 2023, and ending June 30, 2025, with rent of \$7,977 for year one and \$8,220 for year two. The motion was seconded by Mr. Watts and was approved unanimously.

Emergency Purchase for Submersible Pump. Council was asked to consider and approve the Emergency Purchase of a 15-horsepower submersible pump for the Pompano Street Lift Station from Pete Duty & Associates, Inc. in the amount of \$6,950. The existing pump failed and SCDHEC requires immediate replacement. This will be paid from the Sewer Operating Fund – System Repair and Maintenance which has a balance of \$19,830. Mr. Watts made a motion to approve the Emergency purchase of a 15-horsepower submersible pump for the Pompano Street Lift Station from Pete Duty & Associates, Inc, in the amount of \$6,950. Mr. Renner seconded the motion, which was approved unanimously.

#### Committee Vacancies

Council was asked to consider and approve the advertisement of one vacancy on the Water and Sewer Committee due to the term expiring on August 1, 2023, and two vacancies on the ATAX Board due to expired terms as of August 1, 2023. A motion was made by Mr. Kizer to approve the advertisement of the one Water and Sewer Committee vacancy and the two ATAX Board vacancies. Mr. Bagwell seconded the motion, which was approved unanimously.

#### Special Event Applications

Approval of Special Event Application: Edisto Beach Shag Festival, September 1-3, 2023. Council was asked to consider and approve the Special Event Application from Edisto Beach Life, LLC for the Edisto Beach Shag Festival submitted by Darrin Moore to be held at Bay Creek Park on September 1 – 3, 2023, from 12:00 p.m. to 10:00 p.m. daily. Approximately 2500 individuals are expected to attend the festival over the weekend. Edisto Beach Life, LLC also requests the Town sponsor the event in the amount of \$10,000 as a premier sponsor, in addition to waiving the park

fees. This sponsorship includes the Town in all advertising, providing Town employees with complimentary access to the event, and numerous banners displayed with the Town’s logo. Mr. Renner made a motion to approve the Special Event Application for the Edisto Beach Shag Festival to be held September 1-3, 2023, from 12:00 p.m. to 10:00 p.m. daily including waiving the park rental fees and the Towns sponsorship of \$10,000 as a premier sponsor. Mr. Kizer seconded the motion, which was approved unanimously.

Approval of the Special Event Application from the Edisto Chamber of Commerce for the 2023 Fall Festival and Turtle Tide Auction, October 7, 2023, Jungle Road. Council was asked to consider and approve the Special Event Application from Edisto Chamber of Commerce for the 2023 Fall Festival and Turtle Tide Art Auction to be held on October 7, 2023, from 11:00 a.m. – 4:00 p.m. on Jungle Rd (in front of Jungle Road Plaza and the Town lot). Approximately 300 participants are expected to attend. Mr. Bagwell made a motion to approve the Special Event Application from the Edisto Chamber of Commerce for the 2023 Fall Festival and Turtle Tide Art Auction on October 7, 2023, from 11:00am to 4:00 p.m. on Jungle Road. Mr. Kizer seconded the motion, and it was approved unanimously.

**Council Time**

- Mayor Moore recognized Mrs. Sue Keith, Colleton County Legislative Delegation director, and Colleton County Councilman Bubba Tripp and thanked them both for their hard work and representation.
- Mr. Bagwell invited everyone to come out to the Edisto Invitational Billfish Tournament. There will be beautiful boats and enormous fish.
- Mr. Watts asked all to be careful of bikers and golf carts and turn your lights off for the turtles.

**Department Reports**

Building

	<b>June 2022</b>	<b>June 2023</b>	<b>YTD</b>
Business/Rental License Fees	\$17,533.82	\$20,821.89	\$526,219.71
New Construction Permits	5	2	16
Other Permits	38	52	544
Permit Fees	\$20,183.00	\$12,906.00	\$129,374.70
Inspections	164	118	1330

Fund Balance

<b>Fund</b>	<b>Received</b>	<b>Spent</b>
General Fund	101.61%	92.30%
Water Fund	91.52%	91.78%
Wastewater Fund	212.34%	80.34%

Fire

	<b>June 2022</b>	<b>June 2023</b>	<b>YTD</b>
Calls			
Medical	41	37	235
Fire-Related	4	5	34
EMS/Misc. (includes alarms, hazmat, public assist, water rescue, etc.)	73	21	271
Public Service (includes fire inspections, beach wheelchair loan, welfare checks)	35	24	292

Chief Conley also noted the following:

- 90-day transition converting from Firehouse system to the new ESO system
- over 100 children have toured the Fire Station so far this year

Police

	<b>June 2022</b>	<b>June 2023</b>	<b>YTD</b>
Miles Patrolled	10,021	11,226	111,037
Incidents & Calls for Service	240	246	1,900
Property Checks	967	1008	9,387
Town Parking Tickets	227	149	888

Chief Seyle also noted the following:

- Beach Patrol has installed all the signs on the groins
- Body camera training complete and they have been installed

Utilities

<b>MG (Million gallons)</b>	<b>June 2022</b>	<b>June 2023</b>	<b>YTD</b>
Pumped MG Water	24.5	21.5	188.4
Treated MG Wastewater	3.5	5.8	45.4
Water Line Repairs	2	4	44
Work Order Repairs	29	61	524

Mr. Zemp also noted the following:

- all billing has been mailed to residents
- the Consumer Confidence Report was published
- still waiting to receive new street signs

Freedom of Information Act Requests (FOIA)

	<b>June 2022</b>	<b>June 2023</b>	<b>YTD</b>
Number of Requests	9	16*	48

- \*8 Building Requests; \*2 Police Request \*6 Administration

Administration

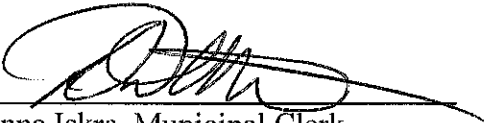
Town Administrator Mark Aakhus noted the following:

- received official notice to proceed with our SCIIP Grant project
- Pump Station A is already designed, and an RFP is being prepared
- Jungle Road Bathroom will now be contracted with Cinderella Partners
- Arc/Billow Street Project – estimated pipe delivery is August 1
- Lagoon Study is in progress
- Town Hall Project:
  - initial floor plan schematics are due in the next week
- Army Corp Project:
  - submitted all documentation to receive in-kind credit for the groin improvements which is anticipated to be approximately \$3.1 million
  - meeting will be held next week to review the 35% design phase of the beach and we are making initial plans to begin meeting with the public regarding the project starting in August/September
- the mowing contractors have begun their work in the Town’s parks

Adjournment

There being no further business to discuss, Mr. Kizer made a motion to adjourn the meeting. Mr. Renner seconded the motion, which was unanimously approved. The meeting adjourned at 6:42 p.m.

**APPROVED BY TOWN COUNCIL**

  
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Donna Iskra, Municipal Clerk  
August 10, 2023