

MINUTES
JANUARY 13, 2022
REGULAR TOWN COUNCIL MEETING
6:00 P.M.

Town of Edisto Beach
Town Hall
2414 Murray Street
Edisto Beach, SC 29438

Present: Mayor Crawford Moore, Mayor Pro Tempore Jerome Kizer, and Jay Watts, Council Member. *Quorum of Council Present.*

Absent: Robert Renner, Council Member.

Pledge of Allegiance and Invocation

Councilman Jerome Kizer led those present in the Pledge of Allegiance and an Invocation.

Approval of Minutes

- A. **Regular Council Meeting Minutes, December 9, 2021** – Councilman Kizer moved to approve the regular Council meeting minutes from December 9, 2021. Councilman Watts seconded the motion which was unanimously approved.

Proclamations and Presentations

Mayor Moore recognized Mr. Cameron Andrews with a Starfish Award for serving two terms on the Image and Design of Edisto (TIDE) Committee for the Town of Edisto Beach. Mr. Andrews accepted his award at the meeting.

Mayor Moore recognized Mr. Bill Davies with a Starfish Award for serving two terms on the Beachfront Management Committee of the Town of Edisto Beach. Mr. Davies was not present and received his award in the mail.

Mayor Moore recognized Ms. Conchi Gelner with a Starfish Award for her exceptional aptitude at volunteerism for the Town of Edisto Beach. Ms. Gelner was not present and received her award in the mail.

Public Comment – There were no comments from the audience.

Old Business

- A. **Ordinance No. 2021-13 Temporary Moratorium to be reviewed every 30 days until resolved.** – Mayor Moore informed the audience that the South Carolina Department of Health and Environmental Control had reviewed and completed the permit. Mayor Moore also informed that audience that the bid package was scheduled to be submitted to the SC Rural Infrastructure Authority and that construction is to begin in December 2022.

- B. **Memorial Bricks Campaign** – Councilman Watts moved to approve staff recommendation that the brick memorials be placed at Jungle Road Park and that the bid be awarded to Brickmarkers. Councilman Kizer seconded the motion which was unanimously approved.

New Business

- A. **Election of Mayor Pro Tempore** – Councilman Kizer was unanimously selected as Mayor Pro Tempore for the Town of Edisto Beach.
- B. **Government-Wide Financial Statements and Other Financial Information Year Ended June 30, 2021, and Independent Auditor's Report** – Mr. William Hancock of the Brittingham Group, LLP discussed the Town's audit report with Town Council and the audience. Councilman Watts moved to approve the Government-wide financial statements and other financial information year ended June 30, 2021, and independent auditors report. Mayor Pro Tem Kizer seconded the motion which was unanimously approved.
- C. **First Reading of Ordinance No. 2022-01 To Amend and Restate Section 2-31 of the Code of Ordinances for the Town of Edisto Beach Related to Council Compensation** – Mayor Pro Tem Kizer moved to approve the first reading of Ordinance No. 2022-01 to amend and restate Section 2-31 of the Code of Ordinances for the Town of Edisto Beach related to Council compensation. Councilman Watts seconded the motion which was unanimously approved.
- D. **First Reading of Ordinance No. 2022-02 To Amend and Restate Section 58-31 of the Code of Ordinances for the Town of Edisto Beach Related to Discharge of Firearms-** Councilman Watts moved to approve the first reading of Ordinance No. 2022-02 to amend and restate section 58-31 of the Code of Ordinances for the Town of Edisto Beach related to discharge of firearms. Mayor Pro Tem Kizer seconded the motion which was unanimously approved.
- E. **Coastal Science and Engineering 2021 Annual Monitoring Report** – Mayor Moore informed the audience that Town Council met with Coastal Science and Engineering on Tuesday, January 11, 2022, at the work session to review the 2021 Annual Monitoring Report.
- F. **FY 2022-23 Budget Calendar** – Councilman Watts moved to approve the Fiscal Year 2022-23 Budget Calendar. Mayor Pro Tem Kizer seconded the motion which was unanimously approved.
- G. **Encroachment Agreement 2704 Point Street** – Mayor Moore moved to approve the encroachment agreement for 2704 Point Street. Councilman Watts seconded the motion which was unanimously approved. Mayor Pro Tem Kizer recused himself from voting on this item.
- H. **First Reading of Ordinance No. 2022-03 to Authorize the Town of Edisto Beach to Convey Certain Real Property and Authorize the Mayor to Execute the Quit Claim Deed** – Mayor Pro Tem Kizer moved to approve the first reading of Ordinance No. 2022-03 to authorize the Town of Edisto Beach to convey certain real property and authorize the Mayor to execute the Quit Claim Deed. Councilman Watts seconded the motion which was unanimously approved.
- I. **Request for Qualifications for Edisto Beach Municipal Judge** – Councilman Watts moved to approve issuing a request for qualifications for the Edisto Beach Municipal Judge. Mayor Pro Tem Kizer seconded the motion which was unanimously approved.
- J. **1502 Palmetto Boulevard Water Leak Adjustment Request** – Mayor Pro Tem Kizer moved to deny the water leak adjustment request for 1502 Palmetto Boulevard. Councilman Watts seconded the motion which was unanimously approved.
- K. **Lot Fill Impacts** – Building Code Administrator Patrick Brown discussed including lot fill impacts on lot clearing permits. This item was for informational purposes only, no action was taken.

Committee Vacancies

- A. Planning Commission-1 vacancy-** Councilman Watts moved to approve the application of Ms. Gray Snead for the Planning Commission. Mayor Pro Tem Kizer seconded the motion which was unanimously approved.
- B. Water and Sewer Committee – 1 vacancy –** Mayor Pro Tem Kizer moved to approve the application of Mr. David L. Ballard for the Water and Sewer Committee. Councilman Watts seconded the motion which was unanimously approved.
- C. Beachfront Management Committee – 1 vacancy –** The Town will continue to advertise for this vacancy.
- D. Construction Board of Appeals – 1 vacancy -** The Town will continue to advertise for this vacancy.

Council Time

Mayor Moore encouraged everyone in the audience to reach out to family and friends to fill the vacancies on the Beachfront Management Committee and the Construction Board of Appeals.

Mayor Moore reminded the audience that the Town Council Retreat will be held on Tuesday, January 25, 2022, at 10:00AM.

Mayor Moore reminded the audience of the upcoming Special Election that will be held on Tuesday, February 1, 2022. Polls will be open from 7AM until 7PM.

Mayor Moore also recognized that Sue Keith from the Colleton County Delegation Office was in the audience and thanked her for coming to the meeting.

Departmental Reports

Administration

	Received	Spent
General Fund	59.23 %	44.99 %
Water Fund	47.52 %	36.42 %
Wastewater Fund	53.68 %	38.54 %

Freedom of Information Act Requests

During the month of December 2021, the Town of Edisto Beach received ten Freedom of Information Act requests. Eight requests were directed to the Building Department and two request were directed to the Police Department.

Building

	December 2020	December 2021	YTD
Business/Rental License Fees	\$2,529.45	\$5,676.80	\$77,617.44
New Construction Permits	2	2	344
Other Permits	28	45	619
Permit Fees	\$15,589.50	\$14,638.50	\$72,083.50
Inspections	49	69	519

Fire

Calls	December 2020	December 2021	YTD
Medical	8	16	154
Fire-Related	1	0	13
EMS/Misc.	19	0	103
Beach Wheelchairs	1	5	90
Water Rescue	1	0	11
Welfare Checks	6	0	14

Police

	December 2020	December 2021	YTD
Miles Patrolled	8,173	7600	32,028
Incidents & Calls for Service	67	105	1,271
Property Checks	1,009	840	3,482
Town Parking Tickets	14	6	438

Utilities

MG (Million gallons)	December 2020	December 2021	YTD
Pumped MG Water	11.96	11.13	95.26
Treated MG Wastewater	2.86	2.19	16.47
Water Line Repairs	3	1	16
Work Order Repairs	49	41	161

Public Works

During the month of December 2021, the Public Works Department responded to 84 utility locates, installed two new water taps and performed three meter change outs.

Mr. Patrick Zemp gave an update on Lift Station B pump damage. Mr. Zemp also informed Council that James Mellersten had retired in December 2021 after 16 years of service for the Town of Edisto Beach in the Utilities Department.

Special Projects

	December 2020	December 2021
Edisto Civic Center	\$3,097.45	\$3,438.50
Bay Creek Park	\$80.00	\$4,876.00

In the month of December 2021, the Edisto Civic Center had five events. The Edisto Civic Center Facebook page has a total of 1,231 likes and 1,300 followers.

In the month of December 2021, Bay Creek Park had one event. The Bay Creek Park Facebook page has a total of 3,932 likes and 4,120 followers.

The Keep Edisto Beautiful Facebook page has a total of 995 likes, and 1,068 followers.

EXECUTIVE SESSION

Mayor Pro Tem Kizer moved to go into Executive Session to discuss the following item, seconded by Councilman Watts and approved unanimously.

- A. Discussion for receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege related to deer management S.C. Code §30-4-70 (a) (2)

Upon Returning to Open Session, Action May be Taken by the Council on Items Discussed During the Executive Session

Mayor Pro Tem Kizer moved to exit Executive Session, seconded by Councilman Watts and approved unanimously. No action was taken on the item discussed in Executive Session.

Adjournment

Mayor Pro Tem Kizer moved to adjourn, seconded by Councilman Watts, and approved unanimously.

APPROVED BY TOWN COUNCIL



Angela K. Davis, Municipal Clerk
February 10, 2021