

TOWN OF EDISTO BEACH
CONSTRUCTION BOARD OF
ADJUSTMENTS AND APPEALS

Thursday, November 18, 2021
2:00 P.M.
Regular Meeting

Members attending: Byron Briese, Ken Huggins, Edye Graves, and Dave Salter

Staff attending: Tammy Lake, Morgan Viars, and Patrick Brown

With a quorum present, and Dave Salter called the meeting to order.

Unfinished Business:

None

New Business:

Election of Officers

With the meeting called to order, Building Code Administrator Patrick Brown offered to help guide the Board through the process of electing a Chairperson, Vice Chairperson, and Secretary. Member Salter made a motion to nominate Ken Huggins as Chairperson with Member Graves seconding the motion, which passed **unanimously**. The duty of Chairperson was immediately passed to Chair Huggins. Chair Huggins asked for a nomination for Vice Chairperson to which Member Graves motioned to be Byron Briese. Chair Huggins seconded the motion, which passed **unanimously**. Building Code Administrator Brown said secretary may be a member of staff, except for himself. With that advise, Vice Chair Briese nominated Zoning and Code Enforcement Officer Morgan Viars with Dave Salter seconding the motion. A vote was held which passed **unanimously**.

Review of Rules of Procedure

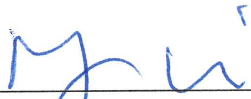
Town Attorney Duffie reviewed each section of the Rules of Procedure with the Board. After the review, Member Salter made a motion to adopt the Rules of Procedure with Vice Chair Briese seconding. A vote was held which passed **unanimously**.

Adjournment:

There being no further business to discuss, Member Salter made a motion to adjourn with a second given by Vice Chair Briese. A vote was held which passed **unanimously**.

Freedom of Information Act, § 30-4-80(3) was complied with.

APPROVED BY THE CONSTRUCTION BOARD OF ADJUSTMENT AND APPEALS



Submitted by Morgan Viars
Secretary of the Construction Board of Adjustments and Appeals
Town of Edisto Beach

A digital recording of this meeting is on file at Town Hall