

MINUTES
APRIL 8, 2021
REGULAR TOWN COUNCIL MEETING
6:00 P.M.

Town of Edisto Beach
Town Hall
2414 Murray Street
Edisto Beach, SC 29438

Present: Jane S. Darby, Mayor, Crawford Moore, Mayor Pro Tempore, Jerome Kizer, Robert Renner, and Patti Smyer, Council Members. *Quorum of Council Present.*

Pledge of Allegiance and Invocation

Councilwoman Smyer led those present in the Pledge of Allegiance and an invocation.

Approval of Minutes

- A. **Special Council Meeting Minutes, March 9, 2021** – Councilman Kizer moved to approve the minutes of the March 9, 2021 Special Council Meeting. Councilwoman Smyer seconded the motion, which was approved unanimously.
- B. **Public Hearing Meeting Minutes, March 11, 2021** – Mayor Pro Tem Moore moved to approve the minutes of the March 11, 2021 Public Hearing Meeting. Councilman Renner seconded the motion, which was approved unanimously.
- C. **Regular Council Meeting Minutes, March 11, 2021** – Councilwoman Smyer moved to approve the minutes of the March 11, 2021 Regular Council Meeting. Mayor Pro Tem Moore seconded the motion, which was approved unanimously.

Presentations and Proclamations

- A. **Starfish Awards**
 - 1. **Building Code Administrator, Patrick Brown** – Mayor Darby presented Patrick Brown with a Starfish Award for receiving the ICC (International Codes Council) Region VIII Code Official of the Year.
 - 2. **Clerk of Court, Amy Johnson** – Mayor Darby presented Amy Johnson with a Starfish Award for following up with Edisto Beach Police Department violations.
 - 3. **Colleton County Fire Rescue staff, Greg Graham and Daniel Barb** – Mayor Darby presented Daniel Barb and Greg Graham with a Starfish award for their assistance with the COVID-19 Vaccination Clinic on March 27, 2021. Daniel Barb accepted Greg Graham’s award on his behalf.

Old Business

- A. **Second Reading of Ordinance No. 2021-10 to Amend Section 78-36 of the Code of Ordinances of the Town of Edisto Beach to restructure the penalties and procedures for parking violations.** – Councilman Kizer moved to approve the second reading of Ordinance No. 2021-10 to Amend Section 78-36 of the Code of Ordinances of the Town of Edisto Beach to restructure the penalties and procedures for parking violations. Mayor Pro Tem Moore seconded the motion, which was approved unanimously.

- B. Second Reading of Ordinance No. 2021-11 to Amend Section 82-139 of the Town's Code to Increase Sewer Rates by 5%** - Mayor Pro Tem Moore moved to approve the second reading of Ordinance No. 2021-11 to Amend Section 82-139 of the Town's Code to increase sewer rates by 5%. Councilman Renner seconded the motion, which was approved unanimously.
- C. Second Reading of Ordinance No. 2021-13 to Enact and Establish a Temporary Moratorium on the Issuance and Approval of Building Permits and Record Plats for the Town of Edisto Beach for (1) New or Additional Connections for Properties Situated Inside the Municipal Boundaries to the Town Sewer System that flow through Lift Stations A, B and C , (2) Additions to Existing Structures that access the Town Sewer System if additional sewer capacity would be required for the addition that flow through Lift Station A, B and C and (3) that possible solutions be reviewed every 30 days until resolved.** Mayor Pro Tem Moore moved to approve the second reading of Ordinance No. 2021-13 to Enact and Establish a Temporary Moratorium on the Issuance and Approval of Building Permits and Record Plats for the Town of Edisto Beach for (1) New or Additional Connections for Properties Situated Inside the Municipal Boundaries to the Town Sewer System that flow through Lift Stations A, B and C , (2) Additions to Existing Structures that access the Town Sewer System if additional sewer capacity would be required for the addition that flow through Lift Station A, B and C and (3) that possible solutions be reviewed every 30 days until resolved. Councilman Kizer seconded the motion, which was approved unanimously.

New Business

- A. American Engineering Consultant Sewer Capital Improvement Plan** – Mayor Pro Tem Moore moved to approve that Administration seek all additional sources of funding for improvements to the sewer system. Councilwoman Smyer seconded the motion, which was approved unanimously. After discussion, Mayor Pro Tem Moore moved to approve that Administration seek all additional sources of funding for Engineering costs outside of the Sewer Capital Improvement Plan. Councilman Kizer seconded the motion, which was approved unanimously.
- B. Standard and Poor's Fee** -\$10,250- This is the fee for refunding the Town's General Obligation Bond and will be paid out of the Bond closing costs. Councilwoman Smyer moved to approve the Standard and Poor's Fee of \$10,250. Mayor Pro Tem Moore seconded the motion, which was approved unanimously.
- C. Resolution 2021-R16 Face Coverings**-This resolution removes the mandate for face coverings beginning May 1, 2021 and encourages all to continue to voluntarily wear face coverings and practice social distancing. Councilman Kizer moved to approve Resolution 2021-R16 Face Coverings. Mayor Pro Tem Moore seconded the motion. After Discussion there was a 4-1 vote. Councilwoman Smyer was opposed.
- D. Arts in the park-Waiver of Fees and Special Event Application**-The Edisto Art Guild has requested the Town partner with them in support of Arts in the Park and that park fees be waived for Arts in the Park. Last year Town Council enacted rates for non-profits during the fee schedule update for Bay Creek Park. Request Council approve the special event application for Arts in the Park on June 13, 2021, July 11, 2021, and August 8, 2021 from 7-8:30 p.m. Councilman Kizer moved to approve the Arts in the park – Waiver of Fees and Special Event Application with the Art Guild and the Town, partnering with the Chamber for Arts in the Park. Councilman Renner seconded the motion, which was approved unanimously.
- E. Conversion Program-High Intensity Discharge (HID) to Light Emitting Diode (LED) Streetlights**-The Town was approached by Dominion regarding their initiative to replace HID lights (high pressure sodium, metal halide or mercury vapor) with LED lights. The LED lights provide uniformity with less shadows and color distortion and use less energy. They are proposing a 10-year contract with a 5-year incentive that would save the Town \$475.92 annually for 5 years. During the meeting, the Town

expressed concerns regarding sea turtle misorientations and potential light pollution. A proposed option is to install 2-3 lights on a trial basis to determine impacts and/or complaints. Councilwoman Smyer moved to approve the Conversion Program-High Intensity Discharge (HID) to Light Emitting Diode (LED) Streetlights for a trial period. Mayor Pro Tem Moore seconded the motion. After discussion of trial streetlight locations, Mayor Darby introduced and thanked Jennifer Hightower, a liaison with Dominion Energy. Mrs. Hightower introduced Robby Garvin, Dominion Energy Lighting Department Manager. Mr. Garvin informed the Council that the installation of turtle friendly streetlights will begin on April 19, 2021. The motion was approved unanimously.

F. Capital Project Sales Tax Submissions-Request Council provide input regarding project submission for the Capital Project Sale Tax Referendum in 2022. Mayor Pro Tem Moore moved to approve the Capital Project Sales Tax Submissions for one project, the New Town Hall Complex. Councilwoman Smyer seconded the motion, which was approved unanimously.

G. Personnel Manual – Subsistence for Meals-

	Current	Revised
Breakfast	\$15.00	\$20.00
Lunch	\$20.00	\$25.00
Dinner	\$30.00	\$35.00

Councilwoman Smyer moved to approve the \$5 per meal increase meal for subsistence. Councilman Renner seconded the motion, which was approved unanimously.

H. Recurring Special Event Edisto Watersports and Tackle Shark Tournament-Request Council approve the Special Event Application for Edisto Watersports and Tackle Shark Tournament scheduled for June 12, 2021 beginning at 2 p.m. Councilwoman Smyer moved to approve the Recurring Special Event Edisto Watersports and Tackle Shark Tournament. Councilman Kizer seconded the motion, which was approved unanimously.

I. Recurring Special Event Edisto Watersports and Tackle King Mackerel Tournament-Request Council approve the Special Event Application for Edisto Watersports and Tackle King Mackerel Tournament scheduled for June 20, 2021 beginning 1 p.m. Councilwoman Smyer moved to approve the Recurring Special Event Edisto Watersports and Tackle King Mackerel Tournament. Councilman Kizer seconded the motion, which was approved unanimously.

J. Recurring Special Event Edisto Watersports and Tackle Redfish Tournament-Request Council approve the Special Event Application for Edisto Watersports and Tackle Redfish Tournament scheduled for October 16, 2021 beginning at 2:00 p.m. Councilwoman Smyer moved to approve the Recurring Special Event Edisto Watersports and Tackle Redfish Tournament. Councilman Kizer seconded the motion, which was approved unanimously.

K. Keep Edisto Beautiful Board -According to the Keep Edisto Beautiful Bylaws, Council must approve the KEB Board. These board members are Kristi Outland, Nancy Fitzgerald, and Laura Yeomans. Councilwoman Smyer moved to approve the members of Keep Edisto Beautiful Board. Councilman Renner seconded the motion, which was approved unanimously.

L. Commercial Sub-Lease Agreement with Subordination between the County of Colleton, the Town of Edisto Beach and Ocean Ridge MPOA-Request Council renew the Commercial Sub-Lease agreement with Ocean Ridge MPOA for a two-year period beginning July 1, 2021 and ending June 30, 2023 at a cost of \$7,605 the first year and \$7,977 the second year. Councilman Kizer moved to renew the Commercial Sub-Lease Agreement with Subordination between the County of Colleton, the Town of

Edisto Beach and Ocean Ridge MPOA. Councilwoman Smyer seconded the motion, which was approved unanimously.

- M. Phoenix Home Care Agreement Extension**-Per the agreement under Section 2: Period of performance, the Town reserves the right to extend this contract for three (3) additional one (1) year terms or portions thereof. Request Council approve extension of the Janitorial contract with Phoenix Home Care for Bay Creek and the Civic Center for the period of June 1, 2021 to May 31, 2022. Mayor Pro Tem Moore moved to approve the Phoenix Home Care Agreement extension. Councilman Kizer seconded the motion, which was approved unanimously.
- N. Garbage Collection** – Request Council to approve a one-time, additional garbage pickup on April 9, 2021 for \$6300. Councilman Kizer moved to approve the request for \$6300 for garbage collection fee on April 9, 2021 and moved to review time periods of high garbage demand for future contracts. Councilwoman Smyer seconded the motion, which was approved unanimously. After discussion, Town Administrator Hill informed Council that the company could not get an employee to work the second garbage pickup on April 9, 2021. Councilman Renner moved to cancel the motion that was previously approved. Mayor Pro Tem Moore seconded the motion, which was approved unanimously.

Committee Vacancies

A. Planning Commission – 2 vacancies. Last month the Town advertised for 1 vacancy on the Planning Commission. George Kostell’s term ends April 2021. He is eligible to serve another term and has submitted an application for another term. Request Council advertise for an additional vacancy. Everett Smith’s term expires May 2021. Councilwoman Smyer moved to approve the application of George Kostell for another term and to advertise a new vacancy on the Planning Commission for Everett Smith’s term that expires in May 2021. Councilman Renner seconded the motion, which was approved unanimously.

B. Water and Sewer Committee –One vacancy remains for the Water and Sewer Committee.

C. Town Hall Complex Design Committee –One vacancy remains for the Town Hall Complex Design Committee.

Departmental Reports

Council

Councilman Renner requested that the Town consider producing a monthly Town highlights publication that could be conveyed in a multitude of paths such as email, blog, article, newsletter, press release, etc. This would be a short, simple, monthly publication used to provide useful updates and highlights to the public. Mayor Darby asked Town Administrator Hill to add this request to the May Council agenda.

Administration

	Received	Spent
General Fund	65.08%	64.59%
Water Fund	101.2%	75.72%
Wastewater Fund	96.67%	63.65%

Building

	March 2020	March 2021	YTD
Business/Rental License Fees	\$25,248.52	\$69,648.34	\$154,060.26
New Construction Permits	1	0	18
Other Permits	41	35	258
Permit Fees	\$6,584.50	\$3,527.50	\$84,745.00
Inspections	45	42	496

Fire

Calls	March 2020	March 2021	YTD
Medical	12	13	158
Fire-related	2	2	13
EMS/Misc.	3	4	201
Beach Wheelchairs	0	0	60
Water Rescue	0	0	8
Welfare Checks	0	0	41

Police

	March 2020	March 2021	YTD
Miles Patrolled	8,472	10,301	83,821
Incidents & Calls for Service	77	96	1069
Property Checks	939	1192	8,733
Town Parking Tickets	11	38	442

Public Works

The Public Works Department has been busy cleaning bike paths, and sidewalks. The department has been in the process of cleaning the ditches on Arc St. and Billow St. The Department has also had 21 trash can work orders and 5 street sign work orders.

Utilities

	March 2020	March 2021	YTD
Pumped MG Water	7.85	11.94	146.14
Treated MG Wastewater	2.52	3.44	34.25
Water Line Repairs	5	7	38
Work Order Repairs	46	40	304

Special Projects

	March 2020	March 2021
Edisto Civic Center	\$1,898.50	\$4,995.00
Bay Creek Park	\$1,955.00	\$120.00

Public Comment

No public comment

Executive Session

Mayor Pro Tem Moore moved to go into Executive Session to discuss the employment, appointment, compensation, promotion, demotion, discipline or release of an employee in the Police Department. S.C. Code §30-4-70(a)(1). Councilman Kizer seconded the motion, which was approved unanimously.

Mayor Pro Tem Moore moved to exit Executive Session, seconded by Councilwoman Smyer, and approved unanimously. There was no action taken on the items discussed in Executive Session.

Adjournment

Councilwoman Smyer moved to adjourn the meeting, seconded by Mayor Pro Tem Moore, and approved unanimously.

The public/media were notified of the location, place, and time of the meeting on Friday, April 6, 2021.

APPROVED BY TOWN COUNCIL



Angela Davis, Municipal Clerk

May 13, 2021