

MINUTES
January 14, 2016
REGULAR COUNCIL MEETING
6:00 P.M.

Town of Edisto Beach
Town Hall
2414 Murray Street
Edisto Beach, SC 29438

Present: Jane S. Darby, Mayor, Susan Hornsby, Mayor Pro Tempore, Jerome Kizer, Crawford Moore, and Patti Smyer, Council Members; *Quorum of Council Present.*

Mayor Darby called the meeting to order, followed by the prayer and Pledge of Allegiance led by Councilman Kizer.

Approval of Minutes

Councilman Moore moved to approve the Town Council worksession minutes of December 8, 2015, seconded by Mayor Pro Tem Hornsby. The motion passed unanimously. Councilwoman Smyer moved to approve the regular Council meeting minutes of December 10, 2015, seconded by Councilman Kizer and approved unanimously.

Proclamations and Presentations

Mayor Darby announced that at the worksession, Betty Heaton had been presented with an award recognizing fifteen years of service. She thanked Mrs. Heaton for her service. Sergeant Lee Hanley was presented with an award for five years of service. In addition, Sergeant Hanley was recognized for not using any sick leave in his five years on the job.

Old Business

A. Town of Edisto Beach Water System Improvements – The Wharton Smith team met with the Water and Sewer Committee on November 20, 2015 to review possible alternatives to the water system improvements. The Water and Sewer Committee recommends a combination of Alternative 4C and 5B at a cost of \$7.2 million. This item was carried forward from last month to allow Council time to review the information, ask questions and receive answers. Some questions from Council have been answered at this time, but not all. Information regarding funding will be addressed at the Goal Setting Retreat on February 16, 2016.

New Business

A. Election of Mayor Pro Tempore – According to the Municipal Association of South Carolina: "...following any general (regularly scheduled) municipal election, state law requires that council elect from its membership a mayor pro tempore for a term not to exceed two years. The mayor pro tempore exercises the mayor's authority in the case of an absence, disability or vacancy in office. The temporary service of the mayor pro tempore terminates upon the return of the mayor from

absence or disability or the election of a successor when a vacancy in the office of the mayor occurs.” Council unanimously elected Susan Hornsby to the position of Mayor Pro Tempore of Edisto Beach.

B. Jury Box Resolution #2016-R01 – Councilwoman Smyer moved to approve Resolution #2016-R01 certifying to the Judge of the Town of Edisto Beach Municipal Court that the 2016 jury box has been prepared and is ready for use. Councilman Moore seconded the motion, which was unanimously approved.

C. Fiscal Year Audit Ending June 30, 2015 – K. Eve McCoy, CPA, reported to Council concerning the audit of the fiscal year 2014-2015. Ms. McCoy directed Council to page one of the report that states Ms. McCoy has audited the financial statements of the governmental activities and related notes. Ms. McCoy pointed out that an audit is not an assurance that there is no error in the financial statement, but based on her best knowledge, the financial statements are “materially correct.” The bond ordinance requires that the Town have a certain level of income to show that the Town is able to meet the debt payments of principal and interest. The Town continued to meet these covenants during the fiscal year. There is a positive bottom line in the general fund. The annual financial report submitted by Ms. McCoy has been posted on the Town website.

D. RFP 2015-04 Bank Services and Bank Depository Agreement – Mayor Pro Tem Hornsby moved to approve the award of RFP 2015-04 to Enterprise Bank and authorize execution of said Bank Depository Agreement by the Mayor. Councilman Kizer seconded the motion, which was unanimously approved.

E. RFP 2015-05 Water and Wastewater Professional Engineering Services – Councilman Moore moved to approve the award of RFP 2015-05 Water and Wastewater Professional Services to American Engineering Consultants, Inc. and authorize the Town Administrator to negotiate and execute said Master Consulting Agreements for a period of three years with two 2-year extensions. The Water and Sewer Committee met on December 30, 2015 and unanimously recommended this award. Mayor Pro Tem Hornsby seconded the motion, which was approved unanimously.

F. RFP 2015-07 Floating Drive-on Boat Docking System – Councilman Kizer moved to approve awarding RFP 2015-07 Floating Drive-on Boat Docking System to Versadock, USA, the lowest responsive bidder at a cost not to exceed \$12,745. The Legislative Delegation approved \$13,000 from the Department of Natural Resources to fund this dock. Mayor Pro Tem Hornsby seconded the motion, which was unanimously approved.

G. RFP 2016-01 Town of Edisto Beach Stage Construction at Bay Creek Park – Councilwoman Smyer moved to award RFP 2016-01 Town of Edisto Beach Stage Construction at Bay Creek Park to Terry Hoff Construction at a cost of \$191,139.27 and to fund the additional cost of \$77,807.27 from the Hospitality fund. Councilman Moore seconded the motion, which was unanimously approved.

H. 2016 Legislative Initiatives – Councilman Moore read the initiatives, which are: Beach Nourishment, Local Government Fund, State Accommodations Tax and Department of Transportation Grant Management, a copy of which has been attached to these minutes. Councilman Moore moved to approve the 2016 Legislative Initiatives, seconded by Councilwoman Smyer and approved unanimously.

I. Edisto Beach Lobbyist Services – Councilwoman Smyer moved to approve the funding of up to \$50,000 for lobbying services from Hospitality Funds and authorize the Town Administrator and Mayor to obtain qualifications and/or interview lobbyists and negotiate an agreement with a lobbyist to satisfy the Town’s goals which are: to lobby for beach nourishment funds for Edisto Beach in the fiscal year 2016-2017 budget in the amount of five million dollars, to keep Council apprised of all legislative impacts dealing with beachfront management and lobby for changes as directed by Council or Administration and interested in a total review of state laws and regulations dealing with emergencies, flagging for potential widespread emergencies where towns or municipalities who may have performed sand scraping or nourishment using sources not offshore that could result in a substantial cost savings. Mayor Pro Tem Hornsby seconded the motion, which was approved unanimously.

J. First Reading of Ordinance 2016-02 to Amend Article II of Chapter 18 of the Town’s Code Entitled “Licenses” and to Repeal Section 18-53(m) Related to the Sunset Provision of the Mobile Vending Ordinance – Councilman Moore moved to approve Ordinance 2016-02, seconded by Councilwoman Smyer. The motion was approved unanimously.

Committee Vacancies

A. TIDE Committee – There are two vacancies on the TIDE Committee. Applications were received from Marie Bost and Peter Beck. Councilwoman Smyer moved to approve the applications, seconded by Mayor Pro Tem Hornsby. The motion was approved 4 – 0 with Councilman Kizer recusing himself due to conflict of interest.

Departmental Reports and Committee Updates

Administration

Town Administrator Iris Hill gave the financial and FOIA reports for the month ending December 31, 2015.

There were four Freedom of Information Act requests from three individuals. The Town’s Facebook page has over 2,100 likes.

	Received	Spent
General Fund	46.83%	52.42%
Water Fund	41.01%	42.92%
Wastewater Fund	40.85%	48.46%

Building

Patrick Brown, Building Codes Official, gave the report for December 2015.

	December-14	December-15	YTD
Business/Rental License Fees	\$2,789.25	\$4,510.50	\$17,470.00
New Construction Permits	0	1	9
Other Permits	33	15	131
Permit Fees	\$4,631.00	\$3,322.50	\$34,343.00
Inspections	37	53	241

Bay Creek Park | \$150.00 | \$150.00 | \$10,649.00 |

Mr. Brown told those in attendance that Permit Technician Margaret Green applied for and was awarded a Coastal Access Improvement Grant. This is the first grant she has applied for. The grant is a 50/50 match for \$49,500.

Fire

Fire Chief Denney Conley gave the report for the month ending December 31, 2015.

Calls	December-14	December-15	YTD
Medical	9	12	115
Fire-related	5	4	55
Public Assistance	12	44	275
Beach Wheel Chairs	1	2	41
Water Rescue	0	0	11
Welfare Checks		31	194

There are currently four volunteers attending the South Carolina Fire Academy. Hose testing, ladder testing and air pack testing has been performed.

Police

George Brothers, Chief of Police, gave the report for December 2015.

	December-14	December-15	YTD
Citations	15	26	286
Speeding	14		115
Warnings	72	80	647
Alarm Calls	8		56
Calls for 2 or More Officers	8		43
Miles Patrolled	8,672	7,202	46,123
Assaults	1		2
Larcenies	4		11
Burglaries	0		0
Incidents & Calls for Service	96	45	603
Golf Cart Violations	0		48
Animal Control	0		5
Property Checks	2,074	962	5,386
Open Container	0		6
D.U.I.	0		2
CDV Arrest	0		1
Disorderly Conduct	0		2

Chief Brothers reported that "index crimes" (homicide, rape, robbery, burglary, aggravated assault, larceny, motor vehicle theft or arson) in the Town of Edisto Beach in 2014 numbered 82. In 2015 there were 47, a decrease of 42%. On Wednesday, January 20, 2016, "Coffee with the Chief" will

be held at Edisto Java (Finns) from 8:00 – 9:30 a.m. Chief Brothers reported on body cameras. A state law was passed last year requiring all officers to wear body cameras. The academy published a model policy on December 7, 2015. The Town of Edisto Beach submitted its policy on December 10, 2015. Chief Brothers is waiting on policy approval and will then be able to request funding for the body worn cameras. Chief Brothers estimates it will be a year before the funding is available.

Utilities

Utilities Director Bob Doub gave the report for the month ending December 31, 2015.

	December-14	December-15	YTD
Pumped MG Water	7.63	2.45	77.18
Treated MG Wastewater	2.92	2.26	21.98
Water Line Repairs	2	2	23
Work Orders	83	57	404

Southern Fiber Construction has begun work on the six-inch waterline on Jungle Shores Drive. Palmetto Site Prep has been removing sidewalks on the landward side of Palmetto Boulevard in preparation for the installation of new sidewalks from Atlantic Street to Baynard Street.

Public Works

Bob Doub, Public Works Director, gave the report for December 2015.

	December-14	December-15	YTD
Mowed Acres	0	7.4	274.7
Cleaned Ditches	0ft	4,247ft	36,315ft
Roll Carts Delivered	8	6	115

Chamber of Commerce

Dan Carter, Executive Director of the Edisto Chamber, gave the report for December 2015.

- Jane Edwards Elementary and Steve Paylo have partnered to present a six-part financial seminar at the school. The second of the presentations will be held January 19th.
- The Edisto Beach State Park will present a Knots and Lashings workshop on January 16th at 1:00 p.m.
- On January 16th, Whaley's will sponsor a Chili Cook-off, with judging at 5:00p.m.
- On January 17th, Edisto Island Historic Preservation Society will hold their annual member meeting and reception at 2:00 p.m. at the Museum.
- On January 26th, a blood drive will be held in memory of Nancie Green from 10:30 – 5:00 at the Edisto Beach Baptist Church.
- The Chamber is currently working with South Carolina Works to organize a job fair to be held in March at the Civic Center.

Mayor Darby announced that Council had been notified of Mr. Carter's impending retirement. Council thanked Mr. Carter for his years of service and welcomed the new Executive Director, Lisa Harrell.

Public Comment Period

No one was signed in to speak.

Executive Session

Councilwoman Smyer moved to go into executive session, seconded by Councilman Kizer and approved unanimously. Councilman Moore moved to exit executive session, seconded by Mayor Pro Tem Hornsby and approved unanimously.

Mayor Pro Tem Hornsby moved to authorize the Mayor to negotiate an agreement to take ownership of the pond, the pump house and the easement on Tract M and approved up to \$25,000 to pay for improvements funds from the Sewer R & R fund, which currently has a balance of \$236,088. Councilman Moore seconded the motion, which was unanimously approved.

Councilman Moore moved to adjourn the meeting, seconded by Councilman Kizer and approved unanimously.

The media/public was informed of the location, date and time of the meeting on Friday, January 8, 2016.

APPROVED BY TOWN COUNCIL



Deborah Hargis, Municipal Clerk
February 11, 2016