

MINUTES
OCTOBER 10, 2019
REGULAR TOWN COUNCIL MEETING
6:00 P.M.

Town of Edisto Beach
Town Hall
2414 Murray Street
Edisto Beach, SC 29438

Present: Jane S. Darby, Mayor, Crawford Moore, Mayor Pro Tempore, Susan Hornsby, Jerome Kizer and Patti Smyer, Council Members. *Quorum of Council Present.*

Pledge and Invocation

Mayor Darby led those present in the Pledge of Allegiance and an invocation.

Mayor Pro Tem Moore moved to add Executive Session to the agenda for the purpose of discussion the employment, appointment, compensation, promotion, demotion, discipline or release of an employee related to an employee concern in the Fire Department, S.C. Code §30-4-70(a)(2), with the stipulation that no action be taken after Executive Session. Councilman Kizer seconded the motion, which was approved unanimously.

Approval of Minutes

A. Regular Council Meeting Minutes, September 12, 2019 – Councilman Kizer moved to approve the minutes of the regularly scheduled Council meeting held on September 12, 2019, seconded by Councilwoman Hornsby and unanimously approved.

B. Special Council Meeting Minutes, September 23, 2019 – Mayor Pro Tem Moore moved to approve the minutes from the special Council meeting held on September 23, 2019 seconded by Councilwoman Smyer and approved unanimously.

Proclamations and Presentations

A. Proclamation No. 2019-P19, 2020 Census Partnership – Councilwoman Smyer moved to approve Proclamation No. 2019-P19, 2020 Census Partnership, seconded by Mayor Pro Tem Moore and unanimously approved.

B. Proclamation No. 2019- P22 Earthquake Awareness Week 2019 – Mayor Pro Tem Moore moved to approve Proclamation No. 2019-P22 declaring the week of October 14 – 18 as Earthquake Awareness Week 2019. Councilman Kizer seconded the motion, which was approved unanimously.

C. Presentation of Certificates of Appreciation – At the worksession on Tuesday, October 8, 2019, Mayor Darby presented the following certificates of appreciation for assistance in recovery after Hurricane Dorian: To Dominion Energy, represented by Jennifer Hightower, Economic Development & Local Government Manager, Troy Jeffcoat, line supervisor, electric operations, Tim Warrick, local manager, electric operations and Paul Fisher, Public Relations; Colleton County represented by Dr. David Greene, Emergency Operations Manager, Barry McRoy, Fire Chief and Meagan Utsey, Administrative Services Director; City of Walterboro, represented by Mayor Bill Young, City Manager Jeff Molinari and Public

Works Director Mike Crosby; and South Carolina Department of Transportation, represented by Kirk Richards, Greg Smith and Brett Nelson.

Old Business

A. Second Reading of Ordinance No. 2019-15 to Amend Section 2-142 of the Town's Code of Ordinances, Town Administrator Duties- Councilman Kizer moved to approve the second reading of Ordinance No. 2019-15 to remove "He shall edit and publish on a monthly schedule the newsletter of the town" as this information is already on the website. Mayor Pro Tem Moore seconded the motion, which was approved unanimously.

B. Second Reading of Ordinance No. 2019-18 to Amend Section 86-33 (4)(b)(3) to Replace the Word "Newsletter" with "Website" – Councilwoman Smyer moved to approve the second reading of Ordinance No. 2019-18 to Amend Section 86-33 (4)(b)(3) to replace the word "newsletter" with "website," seconded by Councilwoman Hornsby and was unanimously approved.

C. Second Reading of Ordinance No. 2019-16 to Amend and Completely Restate Division 2 of Article IV of Chapter 2 Entitled "Purchasing" of the Town's Code of Ordinances – Councilwoman Hornsby moved to approve the second reading of Ordinance No. 2019-16 to amend and completely restate Division 2 of Article IV of Chapter 2 entitled "Purchasing" of the Town's Code of Ordinances. Mayor Pro Tem Moore seconded the motion which was approved unanimously.

D. Second Reading of Ordinance No. 2019-17 to Amend Article IV of Chapter 2 of the Town's Code of Ordinances to Enact Division 3 Entitled "Ethics in Public Contracting" – Councilman Kizer moved to approve the second reading of Ordinance No. 2019-17 to amend Article IV of Chapter 2 of the Town's Code of Ordinances to enact Division 3 entitled "Ethics in Public Contracting." Councilwoman Smyer seconded the motion which was unanimously approved.

New Business

A. Resolution No. 2019-R20 Census Complete Count Committee – Councilwoman Smyer moved to approve Resolution No. 2019-R20 to create a Census Complete Count Committee consisting of Bob Ringer, Ned Kuntz and Beverly Sandifer. Councilman Kizer seconded the motion. Mike Kroll from the Census Bureau thanked Council for adopting Proclamation No. 2019-P19 and forming the Complete Count Committee. There are three ways to respond to the 2020 census that begins April 1: submit the questionnaire in writing, online, or by phone. Jobs are available and you can apply at 2020census.gov. Mayor Darby called for the vote and the motion was approved unanimously.

B. Resolution No. 2019-R21 Safety Policy – Councilman Kizer moved to approve Resolution No. 2019-R21, seconded by Councilwoman Hornsby and was unanimously approved.

C. Public Works Gator – Councilman Kizer moved to approve the purchase of a new gator for the Public Works department, seconded by Councilwoman Hornsby and approved unanimously. The cost of the gator is \$11,425.00.

D. Civic Center Auditorium Temperature – Councilwoman Hornsby moved to approve changing the setting on one of the thermostats in the Civic Center to 70 degrees. Councilwoman Smyer seconded the motion which was unanimously approved.

E. Deer Population Study – Mayor Pro Tem Moore moved to approve the hiring of Folk Land Management, Inc. to conduct a two-night deer population study at a cost of \$2,500. Councilman Kizer seconded the motion, which was approved unanimously.

F. Employee Handbook Update – Councilwoman Hornsby moved to approve the two corrections to the Employee Handbook on pages 4 and 5. Councilwoman Smyer seconded the motion, which was unanimously approved.

G. Hazardous Weather Conditions Pay Policy – Councilwoman Smyer moved to approve the policy formalizing how to address pay for non-exempt employees who are called into work when others take administrative leave. Mayor Pro Tem Moore seconded the motion, which was approved unanimously.

H. Special Event Application, Town of Edisto Beach, Holiday Market & Mingle – Mayor Pro Tem Moore moved to approve the special event application from the Town of Edisto Beach to hold the Holiday Market and Mingle on Friday, December 13, 2019 from noon to 7:00 p.m. at Bay Creek Park. Councilwoman Hornsby seconded the motion, which was unanimously approved.

I. First Reading of Ordinance No. 2019-25 to Amend Section 66-78(a) of the Town's Code of Ordinances – Councilman Kizer moved to approve the first reading of Ordinance No. 2019-25 to amend section 66-78(a) of the Town's Code of Ordinances relating to twice-weekly garbage collection. Councilwoman Hornsby seconded the motion which was approved unanimously.

J. Beach Access Mats – Councilwoman Smyer moved to approve the purchase of beach access mats for accesses 9 (Cheehaw), 20 (Baynard) and 28 (Neptune) at a cost of \$6,505 to be paid from local accommodations funds. Mayor Pro Tem Moore seconded the motion which was unanimously approved.

K. Recurring Special Event 28th Annual Christmas Parade – Councilman Kizer moved to approve the recurring special event form from the Edisto Chamber to hold the 28th Annual Christmas Parade on December 14, 2019 from 2:00 – 2:30. Palmetto Boulevard will be closed from the 600 block to the Bi Lo from 1:30 – 2:30 that day. Councilwoman Smyer seconded the motion, which was approved unanimously.

L. Work Authorization No. 14, Sewer System Modeling and Capital Improvements Program – Mayor Pro Tem Moore moved to approve work authorization No. 14 with American Engineering at a not to exceed cost of \$61,452 to perform sewer system modeling and develop a capital improvements program. The modeling is necessary to determine the best solution to the recurring high-water alarms at Lift stations A and B. The project will be funded from the Sewer R & R account. Councilman Kizer seconded the motion, which was unanimously approved.

Committee Vacancies

A. Water and Sewer Committee – 1 vacancy – Councilwoman Smyer moved to approve the application of Bob Renner to fill the vacancy on the Water and Sewer Committee. Mayor Pro Tem Moore seconded the motion, which was approved unanimously.

B. Beachfront Management Committee – 1 vacancy – Mayor Pro Tem Moore moved to approve advertising the vacancy on the Beachfront Management Committee, seconded by Councilman Kizer and unanimously approved.

C. Zoning Board of Appeals – 1 vacancy – Councilman Kizer moved to approve advertising the vacancy on the Zoning Board of Appeals, created by the resignation of Joe Dreher. Mayor Pro Tem Moore seconded the motion, which was approved unanimously.

Departmental Reports and Committee Updates

Administration

Town Administrator Iris Hill gave the financial report for the month ending August 31, 2019.

| | Received | Spent |
|-----------------|----------|--------|
| General Fund | 9.31% | 13.52% |
| Water Fund | 1.87% | 22.39% |
| Wastewater Fund | 1.18% | 15.73% |

The Town received three Freedom of Information Act requests during the month of September: two from Hollace Savage, and one from Dale Mann. The Town's Facebook page has 17,071 followers and the video of the sunrise on September 21st had 10,327 views.

Building

Building Codes Official Patrick Brown gave the Building report for the month of September 2019.

| | September-18 | September 19 | YTD |
|------------------------------|--------------|--------------|-------------|
| Business/Rental License Fees | | \$4,189.45 | \$18,737.08 |
| New Construction Permits | | 1 | 3 |
| Other Permits | | 27 | 62 |
| Permit Fees | | \$4,718.50 | \$15,604.00 |
| Inspections | | 28 | 126 |

Fire

Fire Chief Denney Conley gave the Fire Department report for September 2019.

| Calls | September-18 | September -19 | YTD |
|--------------------|--------------|---------------|-----|
| Medical | | 17 | 78 |
| Fire-related | | 7 | 57 |
| EMS/Misc | | 32 | 147 |
| Beach Wheel Chairs | | 9 | 52 |
| Water Rescue | | 1 | 5 |

Police

Police Chief George Brothers gave the Police report for the month ending September 30, 2019.

| | September - 18 | September - 19 | YTD |
|-----------------|----------------|----------------|--------|
| Miles Patrolled | | 8,198 | 24,848 |

| | | |
|-------------------------------|-----|-------|
| Incidents & Calls for Service | 87 | 491 |
| Property Checks | 823 | 2,240 |
| Town Parking Tickets | 5 | 272 |

Chief Brothers told those in attendance that the License Plate Recognition camera system shows that the traffic count between Memorial Day and Labor Day were up by 19.7% from 2018 (from 402,747 to 482,435). Since 2016, the traffic count is up 98.8%.

Utilities

Utilities Director Patrick Zemp gave the report for September 2019.

| | September-18 | September -19 | YTD |
|-----------------------|--------------|---------------|-------|
| Pumped MG Water | | 13.34 | 34.27 |
| Treated MG Wastewater | | 3.44 | 10.87 |
| Water Line Repairs | | 3 | 11 |
| Work Order Repairs | | 56 | 102 |

Public Works

Patrick Zemp gave the report for the Public Works Department for September 2019. The department has been busy mowing, edging and performing maintenance on Palmetto Boulevard, Jungle Road, Town-owned side streets, bike paths and parks. Additional maintenance has been performed at Bay creek Park and Beach Accesses. The Public Works Department also assisted with storm debris pickup after Hurricane Dorian.

Special Projects

Special Projects Coordinator Kelly Moore gave the report for the month ending September 30, 2019.

| | September – 18 | September – 19 | YTD |
|----------------|----------------|----------------|------------|
| Bay Creek Park | | \$1,195.00 | \$5,365.00 |
| Civic Center | | \$735.00 | \$3,470.40 |

Keep Edisto Beautiful had two projects during the month: Beach Sweep and a beautification project at Bay Creek Park.

Chamber of Commerce

Chamber Director Lisa Harrell gave the report for the month of September 2019.

- There will be 2 more Arts & Crafts Markets at Bay Creek Park the month of October
- The Chamber of Commerce has launched their new website.
- Edisto and Beyond Tour Artist, Diane Leake, has an art exhibit at the Edisto Museum through December.
- Explore Edisto has their first event on October 12th – the Coastal Naturalist Series will be held from 4:00 – 5:00 p.m. at Atwood and there is no charge.
- The Chamber’s Fall Festival will be held October 19th from 11:00 a.m. – 4:00 p.m.
- McConkey’s Sand Bar will have a Grand Opening on October 19th from 6:00 – 8:00 p.m.

- Edisto Watersports and Tackle will hold a Redfish Tournament from 7:00 a.m. – 4:00 p.m. on October 19th.
- A book signing will be held at the Edisto Bookstore on October 25 from 3:00 – 5:00 p.m. C. Hope Clark and Lindsay Brackett will be the featured authors.
- The Edisto Home Tour will be held October 26th from 10:00 a.m. – 5:00 p.m.
- The Fall Art Market will be on October 26th from 10:00 – 5:00 p.m. beside the Edistonian.
- The Land Trust Oyster Roast will be held October 27th at 2:00 p.m. at Sand Creek Farm.
- The Chamber will sponsor a Business After Hours at McConkey's Sandbar on October 29th.
- Trick or Treat at the Creek will be October 31, 2019.

Public Comment

No one was signed up to speak.

Executive Session

Mayor Pro Tem Moore moved to go into Executive Session, seconded by Councilman Kizer and approved unanimously to discuss the following item:

The appointment, compensation, promotion, demotion, discipline or release of an employee relating to an employee concern in the Fire Department, S.C. Code §30-4-70(a)(2).

Councilwoman Hornsby moved to exit Executive Session, seconded by Councilman Kizer and unanimously approved.


No action was taken on the item discussed in Executive Session.

Adjournment

Councilman Moore moved to adjourn the meeting, seconded by Councilwoman Hornsby and approved unanimously approved.

The public/media were notified of the day, time and place of the meeting on Friday, October 4, 2019.

APPROVED BY TOWN COUNCIL


Deborah Hargis, Municipal Clerk
November 14, 2019