

AGENDA
TOWN OF EDISTO BEACH
APRIL 13, 2017
PUBLIC HEARING
5:55
REGULAR TOWN COUNCIL MEETING
6:00 P.M.

- I. Call to Order**
- II. Invocation and Pledge of Allegiance**
- III. Approval of Minutes**
 - A. Regular Council Meeting Minutes, March 9, 2017
 - B. Special Council Meeting Minutes, March 29, 2017
- IV. Proclamations and Presentations**
 - A. Councilmembers Kizer and Moore -Municipal Elected Officials Institute of Government
 - B. Starfish Award – Patrick Brown
- V. Old Business**
 - A. Second Reading of Ordinance No. 2017-08 to Adopt the PUD Zoning Map of the Town of Edisto Beach, as Revised and Amended
 - B. Second Reading of Ordinance No. 2017-07 to Amend Section 82-33 of the Town’s Code to Adjust the Rates for Water Service
 - C. Civic Center Rates
 - D. Bay Creek Park Rates
 - E. Beach Nourishment Project
 - F. Beach Regulations Sign
- VI. New Business/Appearances**
 - A. Edisto Island Community Association -Civic Center
 - B. First Reading of Ordinance No. 2017-09 To Establish a Procedure for Invocations Prior to Town Council Meetings
 - C. Special Event Application – King’s Daughters and Sons – King’s Daughters Bazaar
 - D. Special Event Application – Four Holes Indian Association - The Edisto Natchez Kooso Indian Festival
 - E. New FEMA Flood Maps
 - F. Proclamation 2017-P10 Peace Officer’s Memorial Day
 - G. Proclamation 2017-P11 Building Safety Month 2017
- VII. Committee Vacancies**
 - A. Planning Commission – Wanda McCarley
 - B. Planning Commission -Tom Edens (May 31, 2017)
 - C. Beachfront Management Committee-David Cannon (May 9, 2017)
- VIII. Departmental Reports and Committee Updates**
- IX. Public Comment Period**
- X. Executive Session**

Upon Returning to Open Session, Action May Be Taken By The Council On The Items Discussed During The Executive Session

 - A. Legal Advice Regarding Property Lot 7 Block UU, Lot 7 Block YY, Lot 8 Block YY [SC Code 30-4-70a(2)]
- XI. Adjournment**

V. A.

No. 2017 - 08

TOWN OF EDISTO BEACH

**AN ORDINANCE TO ADOPT THE PUD ZONING MAP OF THE TOWN OF EDISTO BEACH,
AS REVISED AND AMENDED**

WHEREAS, on June 11, 1981 the Edisto Beach Town Council formally adopted the Zoning Map for the Town of Edisto Beach which has been revised periodically over time; and

WHEREAS, the Town Council desires to revise and amend the PUD Zoning Map to reflect the subdivision of Tract M into 3 separate lots as depicted and shown on the plat attached to this ordinance as Exhibit A; and

WHEREAS, attached as Exhibit B to this ordinance is the proposed revised and amended PUD Zoning Map; and

WHEREAS, prior to adoption of this ordinance the revised PUD Zoning Map was approved by the planning commission and a public hearing was duly held.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Edisto Beach, South Carolina, in council duly assembled, that the revised PUD Zoning Map dated _____, a copy of which is attached to this ordinance as Exhibit B, is hereby adopted as the official PUD Zoning Map of the Town of Edisto Beach and all previous versions of the PUD Zoning Map are hereby revoked, rescinded, and nullified.

This ordinance shall take effect upon adoption.

Jane Darby, Mayor

First reading: 3/9/2017

Public Hearing: 4/13/2017

Adopted: 4/13/2017

ATTEST:

Deborah Hargis, Municipal Clerk

Approved as to form: _____

TOWN OF EDISTO BEACH

AN ORDINANCE

TO AMEND SECTION 82-33 OF THE TOWN'S CODE TO ADJUST THE RATES FOR WATER SERVICE

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Edisto Beach, South Carolina, in Council duly assembled that Section 82-33 of the Town's Code be amended to read as follows:

Sec. 82-33. Rates and regulations.

(a) Each residence or other building which is located within 100 feet of any water main shall be connected thereto and shall utilize the same for water purposes. Such connection shall be forthwith made; and for the purposes of the penal provisions of this article, each day during which such building shall not be connected to such water main shall be a separate offense and punishable as provided in this article.

(b) Until changed pursuant to appropriate action of the council, the following shall be the schedule of semi-annual rates or charges for the water services afforded by the waterworks system:

**WATER RATES
RESIDENTIAL AND COMMERCIAL**

TABLE INSET:

	0--24,000	24,000 to 48,000	48,000 to 72,000	72,000 plus
Residential	\$163.84	\$1.83	\$2.04	\$2.28
Business/docks	\$163.84	\$3.63	\$4.08	\$4.55
Outside town limits	\$327.70	\$6.22	\$6.99	\$7.77
State park	\$673.72	\$5.46	\$6.12	\$6.81
Water for irrigation	\$163.84	\$3.63	\$4.08	\$4.55

This ordinance shall take effect upon final reading.

Jane S. Darby, Mayor

First Reading: 03/09/2017

ATTEST:

Final Reading: 4/13/2017

Deborah Hargis, Municipal Clerk

Approved as to form: _____

OLD

VIK
V.C.

EDISTO BEACH CIVIC CENTER
FEE SCHEDULE

Rental Types	Usage Fee	Security Deposit
Convention	\$1,500	\$500
Convention or Retreat with break-out meetings, per day Includes use of Auditorium, Kitchen, Chairs, Tables and Meeting Rooms (Set up not included)		
Event	\$750	\$500
Wedding reception, Party, Auction, etc., per day Includes use of Auditorium; Kitchen, Chairs and Tables (Set-up not included)		
Set Up Fee	\$150	
Includes Auditorium, Chairs and Tables, but no Kitchen Use (4 hours Maximum)		
Exercise Classes		
Includes use of one Meeting Room (Auditorium upon approval) 15% per person. Custodial fees not included. Room must be cleaned and items removed after each use.	15%	
Short Event	\$350	\$500
(4 hour maximum) Includes Auditorium, Chairs, and Tables. Fee does not include custodial charges		
Meeting Rooms	\$125	\$50
(8 hour maximum) Fee does not include custodial charges		
Kitchen Use		
(with meeting room or short event above)	\$50	
Meeting Rooms (Hourly)	\$50	\$25
Custodial Fees		
Entire Facility	\$200	
Per Room/including one bathroom	\$75	

Notes

- Per Day = Maximum 16 Hours to include all set up for the event and all cleanup required of the renter.
- Short Event = Maximum 4 hours to include all set up for the event and all cleanup required of the renter.
- Unless specified, fee includes set-up assistance and Custodial charges
- Where Fee does not include set-up assistance and Custodial charges, the fee is \$20 per hour per person utilized. The fee can be estimated at the time of rental, but can be reduced or raised by the facility Manager according to the circumstances at the time of the event.

Special Conditions

Town Council reserves the right to discount or waive fees.

Payment Procedures

1. The security deposit is due and payable within fifteen (15) business days after the reservation is approved and at least three (3) business days prior to the event. If the security deposit is not paid within the time prescribed, the reservation will be cancelled. The deposit will be refunded within 30 days following the event subject to inspection of the facility for damages.
2. All applicable usage fees must be paid no later than three (3) business days in advance of the event. If payment is received at least thirty (30) days in advance of the event, a personal check will be accepted. If payment is made thirty (30) days or less before the event, only a cashier's check, cash, or a money order will be accepted. All checks must be made payable to Town of Edisto Beach, and mailed to Town of Edisto Beach, Attn: Edisto Beach Civic Center, 2414 Murray Street, Edisto Island, SC 29438. A copy of the approved Facility Use Application must be included with the payment.
3. Cancellations made up to three (3) business days prior to the scheduled event will receive a 100% refund. Cancellations made with less than three (3) business days notice will receive a 50% refund.
4. The Town may require, as a condition of approval, that compensation be provided for additional custodial personnel or other staff members as deemed necessary for the proposed use of the facility.

EDISTO BEACH CIVIC CENTER FEE SCHEDULE

RENTAL TYPES	USAGE FEE	SECURITY DEPOSIT
CONVENTION	1,500	\$500
Convention or Retreat with break-out meetings, per day		
Includes use of Auditorium, Kitchen, Chairs, Tables and Meeting Rooms		
(Set up not included)		
EVENT	\$750	\$500
Wedding reception, Party, Auction, Bridal/Baby Shower, etc., per day		
Includes use of Auditorium, Kitchen, Chairs and Tables		
(Set up not included)		
SHORT EVENT	\$350	\$500
(4-hour maximum) Includes Auditorium, Chairs and Tables.		
MEETING ROOMS	\$150	\$50
(8-hour maximum)		
MEETING ROOMS (HOURLY)	\$25	\$25
KITCHEN USE	\$35	
(With Meeting room or short event rental above)		
Kitchen does not include a stove		
EXERCISE CLASSES	25% Per Person	
Includes use of one Meeting Room. Custodial fees not included. Rooms must be cleaned and items removed after each use. NO Auditorium use allowed.		
CUSTODIAL FEES	\$180	
Entire Facility		

NOTES

- Per Day = Maximum 16 hours to include all set up for the event and all cleanup required of the renter.
- Short Event = Maximum 4 hours to include all set up for the event and all cleanup required of the renter.
- Fees do not include set-up assistance and custodial charges.
- Set-up assistance is available for \$20 per hour, per person utilized. The fee can be estimated at the time of rental, but can be reduced or raised by the facility Manager according to the circumstances at the time of the event.
- If the renter is not willing to clean up, including putting away all used tables, chairs, etc., sweeping and mopping then the custodial charge will apply to the rental.

PAYMENT PROCEDURES

1. The security deposit is due and payable **within 7 business days after the reservation is approved and at least 5 business days prior to the event.** If the security deposit is not paid with the time prescribed, the reservation will be cancelled. The deposit will be refunded within 15 business days following the event subject to inspection of the facility.
2. All applicable usage fees must be paid no later than **3 business days** in advance of the event. **If payment is received at least 30 days in advance of the event, a personal check is accepted. If payment is made 30 days or less before the event, only a cashier's check, cash, or a money order will be accepted.** All checks must be made payable to **Town of Edisto Beach**, and mailed to **Town of Edisto Beach, Attn: Edisto Beach Events Coordinator, 2414 Murray Street, Edisto Island, SC 29438.** A copy of the approved **Facility Use Application** must be included with the payment. The application will be returned to you once approved via email.
3. Cancellations made up to 3 business days prior to the scheduled event will receive a 100% refund. Cancellations made with less than 3 business days' notice will receive a 50% refund.
4. The Town may require, as a condition of approval, that compensation be provided for additional custodial personnel or other staff members as deemed necessary for the proposed use of the facility.

OLD

~~V.H.L.~~
V.D.

OFFICE USE ONLY	
Deposit Amount:	_____
Deposit Received:	_____

X. BAY CREEK PARK RENTAL CHECKLIST

Applicant Name: _____

Contact Number: _____

Date of Rental: _____

Requirements for Rental

- Completed Special Event Application (if renting the entire park)
- Facility Use Agreement and Release/Indemnification (page 13)
- Bay Creek Park Prior and Post Event Applicant Checklist (page 14-15)
- Site Walk Through Date set for: _____ (page 16-17)
- Special Event Parking Information & Completed Site Plan (page 18 & 21)
- Confidentiality Agreement (if using building) (page 19)

Please check the following that applies:

Type of Rental	Fee		# of days	Total
<input type="checkbox"/> Entire Park (\$500 Deposit)				
Open to public with no admission fee	\$ 500.00	X	_____	= _____
Open to public with admission fee (Town receives \$1/adm)	\$ 500.00	X	_____	= _____
Closed to public	\$ 1,000.00	X	_____	= _____
<input type="checkbox"/> Heritage Building (\$150 Deposit)	\$ 250.00	X	_____	= _____

Additional Required Fees

<input type="checkbox"/> Electrical Fee (required for all Entire Park Rentals)	\$ 25.00	X	_____	= _____
<input type="checkbox"/> Solid Waste Fee (required for all Entire Park Rentals)	\$ 135.00	X	_____	= _____

Optional Fees

<input type="checkbox"/> Set Up Assistance	\$75/hr*	X	_____ 1 _____	= _____
	\$30/hr**	X	_____	= _____
			**Each additional hour	
<input type="checkbox"/> Security	_____ X \$30/hr***	X	_____	= _____
	# of officers		***Regular Time	
	_____ X \$40/hr****	X	_____	= _____
	# of officers		****Overtime	
<input type="checkbox"/> Extra Roll Carts (2 provided with rental fee)	\$ 8	X	_____	= _____
			# of carts	

TOTAL FEES \$ _____

BAY CREEK PARK RENTAL RATES AND CHECKLIST

Applicants Name: _____

Contact Number: _____

Date of Rental: _____

Requirements for Rental:

- Completed Special Event Application
- Facility Use Agreement and Release/Indemnification
- Bay Creek Park Prior and Post Event Applicant Checklist (to be completed the day before or day of rental)
- Site Walk Through Date set for: _____
- Special Event Parking Information & Completed Site Plan
- Confidentiality Agreement for Heritage Building

RENTAL RATES

Please check the following that applies to your rental request:

<u>Type of Rental</u>	<u>Fee</u>	<u>Number of Days</u>	<u>Total</u>
Required Refundable Deposit for all of the following	\$500		
_____ Full Day Rental	\$600	x _____ =	_____
_____ Full Day Rental w/admission fee (Town receives \$1/adm)	\$600	x _____ =	_____
_____ Half Day Rental (5 hour maximum)	\$350	x _____ =	_____

*Full Day Rental = Maximum of 16 hours to include all set up for the event and all cleanup required of the renter.

*Park rental fees apply to all days of the event and all set up and break down days. Half Day Rentals must include set up and breakdown within the 5-hour maximum rental time. If the park is not rented or in use, arrangements can be made to set up or break down on a partial day with limited or no charge.

<u>Other Potential Fees</u>	<u>Fee</u>	<u>Number of Days</u>	<u>Total</u>
_____ Solid Waste Fee	\$135	x _____ =	_____
_____ Security	\$40/hr	x _____ =	_____
_____ Extra Roll Carts (3 provided with rental fee)	\$8/ea	x _____ =	_____

PARK RENTAL RATES INCLUDE:

3 picnic tables

4 outdoor benches

Water and electrical access

Dock

Restrooms

Heritage Building (sq. footage noted here) including a covered porch with ceiling fans, 6 six-foot tables and 8 eight-foot tables (no chairs)

Stage (sq. footage noted here)

PARKING:

A parking lot is available at the Bay Creek Park. For overflow parking please use the **grassy area** around the perimeter of the Marina/Pressley's parking lot across the street. With a Full Day Rental, you are allowed to close the Bay Creek Park gates to control the general public from parking in the Park parking area on your rental day. Please see Park Management for more details.

V1B

No. 2017 - 09

TOWN OF EDISTO BEACH

AN ORDINANCE

ENACTING SECTION 2-62 RELATED TO INVOCATION AT MEETINGS

WHEREAS, Section 6-1-160 of the South Carolina Code of Laws known as the "South Carolina Public Invocation Act" grants authority to municipalities to adopt a policy to permit invocation to open meetings of the public body; and

WHEREAS, the Edisto Beach Town Council has long maintained a tradition of solemnizing their proceedings by allowing for an opening invocation before each meeting for the benefit and blessing of meeting and the Town, and, therefore, wishes to adopt this ordinance to establish a policy for invocation in conformance with the South Carolina Public Invocation Act.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Edisto Beach, South Carolina, in council duly assembled that Section 2-62 of the Town Code be enacted to read as follows:

Sec. 2-62 – Invocation at meetings.

(a) The Town of Edisto Beach believes in the opportunity to give reverence with a public invocation to open all Town sanctioned meetings, events, and gatherings. In doing so, an invocation will be offered on a voluntary basis, at the beginning of the meeting, by:

- (1) one of the Town Council members, so long as the opportunity for invocation duty is regularly and objectively rotated among all of the Town Council;
- (2) a chaplain elected by the Town Council; or
- (3) an invocation speaker selected on an objective and rotating basis from among a wide pool of the religious leaders serving established religious congregations in the local community in which the Town Council meets. To ensure objectivity in the selection, the Town Council on an annual basis shall compile a list of all known, established religious congregations and assemblies by reference to local telephone books or similar sources, or both, and on an annual basis shall mail an invitation addressed to the 'religious leader' of each congregation and assembly. The invitation must contain, in addition to scheduling and other general information, the following statement: "A religious leader is free to offer an invocation according to the dictates of his own conscience, but, in order to comply with applicable constitutional law, the Town Council requests that the public

invocation opportunity not be exploited to proselytize or advance any one, or to disparage any other faith or belief." Each respondent who accepts the invitation to deliver an invocation at an upcoming meeting of the Town Council shall be scheduled to deliver an invocation on a first-come, first-served basis.

(b) A public invocation must not:

(1) be exploited to proselytize or advance any one, or to disparage any other faith or belief; or

(2) coerce participation by observers of the invocation.

This ordinance shall take effect upon final reading.

Jane Darby, Mayor

First Reading: _____

ATTEST:

Final Reading: _____

Deborah Hargis, Municipal Clerk