

MINUTES
JUNE 13, 2019
REGULAR TOWN COUNCIL MEETING
6:00 P.M.

Town of Edisto Beach
Town Hall
2414 Murray Street
Edisto Beach, SC 29438

Present: Jane S. Darby, Mayor, Crawford Moore, Mayor Pro Tempore, Susan Hornsby, Jerome Kizer and Patti Smyer, Council Members; *Quorum of Council Present.*

Councilwoman Hornsby led those present in the Pledge of Allegiance and an invocation.

Approval of Minutes

- A. **Special Council Meeting, May 7, 2019** – Councilman Kizer moved to approve the minutes from the special Council meeting on May 7, 2019, seconded by Mayor Pro Tem Moore and approved unanimously.
- B. **Regular Council Meeting, May 9, 2019** – Councilwoman Smyer moved to approve the minutes from the regular Council meeting held on May 9, 2019, seconded by Councilwoman Hornsby and unanimously approved.

Old Business

- A. **Second Reading of Ordinance No. 2019-06 to Amend Section 82-33 of the Town's Code to Adjust the Rates for Water Service** – Councilwoman Smyer moved to approve the second reading of Ordinance No. 2019-06 to Amend Section 82-33 of the Town's Code to adjust the rates for water service. This is the third 15% adjustment. American Engineering (AE) evaluated and updated the 2019 Water and Sewer Rate Study. Based on the evaluation, American Engineering finds that the previously recommended water rate increase of 15% for FY20 is sufficient to maintain debt service coverage and maintain cash reserves. AE recommends a 3% increase in sewer rates for FY21. Councilman Kizer seconded the motion, which was approved unanimously.
- B. **Second Reading of Ordinance No. 2019-07 to Amend Section 66-8(c) of the Town's Code to Adjust Solid Waste Fees** – Councilman Kizer moved to approve the second reading of Ordinance No. 2019-07 to Amend Section 66-8(c) of the Town's Code to adjust solid waste fees. The Town's current waste collection and transportation agreement expires at the end of June. The Town bid these services and the new rates are based on the bid results. The fees will change from \$196.62 to \$299.00 and billed semi-annually at a rate of \$149.50. Councilwoman Hornsby seconded the motion, which was unanimously approved.
- C. **Second Reading of Ordinance No. 2019-10 to Adopt the Fiscal Year 2019-2020 Budget for the Town of Edisto Beach, South Carolina For the Fiscal Year Beginning July 1, 2019 and Ending June 30, 2020** – Mayor Pro Tem Moore moved to approve the second reading of Ordinance No. 2019-10 to adopt the fiscal year 2019-2020 budget for the Town of Edisto Beach, South Carolina for the fiscal year beginning July 1, 2019 and ending June 30, 2020 and adjust the millage rate to 23.52 mills. This approval includes all associated budget requests such as the Volunteer Fire Department, Chamber of Commerce, State and Local Accommodations, Hospitality taxes, Alcohol permitting, Water and

Sewer Renewal and Replacement and vehicle replacements. Councilwoman Smyer seconded the motion, which was approved unanimously.

New Business

- A. Award RFP No. 2019-03 Solid Waste Collection and Transportation Services** – Councilwoman Smyer moved to approve the award of RFP No. 2019-03, solid waste collection and transportation services to Republic Services at their alternate rate of \$17.00 for household garbage and reducing service to twice weekly from Memorial Day to Labor Day and authorize the Town Administrator to negotiate and execute said contract. Mayor Pro Tem Moore seconded the motion, which was unanimously approved.
- B. Rollout/Rollback Service Contract** – Mayor Pro Tem Moore moved to approve the renewal of the rollout/rollback service contract with Lyons Contracting at the current rate of \$6.00 per container per month. This is a pass-through cost from Lyons Contracting to the user. No money is made by the Town on this service. The renewal would extend the service from July 1, 2019 – June 30, 2020. Councilwoman Smyer seconded the motion, which was approved unanimously.
- C. Litter Removal on Highway 174 Contract** – Councilman Kizer moved to approve the renewal of the Litter Removal contract on Highway 174 with Wright 4 U Services, LLC at the current rate of \$238.50 per week. Charleston County provides reimbursement for this cost to the Town. This renewal will extend the service from July 1, 2019 – June 30, 2020. Councilwoman Hornsby seconded the motion which was unanimously approved.
- D. Indigent Defense Contract** – Mayor Pro Tem Moore moved to approve the contract extension with Ashley Hudson- Scott to continue to provide indigent defense for the Town on an as-needed basis. The contract extension would be in effect from July 1, 2019 – June 30, 2020 at a rate of \$200.00 per case. Councilman Kizer seconded the motion which was approved unanimously.
- E. Change Order Request from Carolina Sport Surfaces** – Councilman Kizer moved to approve the change order request from Carolina Sport Surfaces for \$3,700. Through no fault of the Town, Carolina Sport Surfaces applied fiberglass mesh to the entire tennis court, an option not selected in the bid process. The Town received \$28,824.85 from FEMA for repairs for this project. The original contract for the tennis court part of the larger project was for \$13,600. Councilwoman Smyer seconded the motion, which was unanimously.
- F. The Marina at Edisto Beach, Recurring Special Event Form, 2019 Edisto Invitational Billfish Tournament** – Councilwoman Smyer moved to approve the Recurring Special Event Form for the 2019 Edisto Invitational Billfish Tournament to be held July 19 – 21, 2019. Councilwoman Hornsby seconded the motion, which was approved 4 – 0 with Mayor Darby recused.
- G. The Marina at Edisto Beach, Sponsorship Request, 2019 Edisto Invitational Billfish Tournament** – Councilman Kizer moved to approve the request for sponsorship for security (~\$470.00), waiver of park fees (~\$3,600) and advertising (\$10,000) in support of the 2019 Edisto Invitational Billfish Tournament, providing that there are no rentals scheduled for the week. If an event is scheduled, it will take precedence over the Marina storing supplies in the Heritage Building at Bay Creek Park. Councilwoman Hornsby seconded the motion which was approved 4 – 0 with Mayor Darby recused.
- H. Beach Access Mats** – Councilwoman Smyer moved to approve payment for beach access mats at Beach Accesses 1 and 16 from Hospitality Funds in the amount of \$4,399.50. Mayor Pro Tem Moore seconded the motion, which was approved unanimously.
- I. Parks and Recreational Development (PARD) Fund** – Mayor Pro Tem Moore moved to approve the submission of a Parks and Recreational Development (PARD) Fund grant for \$47,500 to the South Carolina Department of Parks, Recreation & Tourism for a Recreation and Trails Master Plan, and to

approve the Committee appointed by Mayor Darby to include Peter Beck, Alex Cone, Jill Deardorff and John Kaiser. Mark Aakhus, Administrative Manager, will serve as moderator and Mayor Darby will serve in an ex-officio capacity. Councilwoman Smyer seconded the motion, which was unanimously approved.

- J. 2019 Emergency Operations Plan** – Councilman Kizer moved to approve the 2019 Emergency Operations Plan, with the most notable change being the collapsing of the operating conditions (OPCON) from 5 to 3 levels. Councilwoman Hornsby seconded the motion, which was approved unanimously.
- K. Fire Protection Agreement** – Mayor Pro Tem Moore moved to approve the fire protection agreement with Colleton County, seconded by Councilman Kizer and unanimously approved.
- L. Recurring Special Event Form, 34th Annual Hackett 4th of July Parade** – Councilwoman Smyer moved to approve the recurring special event form for the 34th Annual 4th of July Parade, seconded by Councilwoman Hornsby. The parade is open to walkers, bicyclists and golf carts and will take place on Myrtle Street. Line up for the parade begins at 9:30 a.m. and will be over at approximately 11:00 a.m.. Parade organizers are asking that Myrtle Street be closed between Mikell and Billow Streets during the parade. Mayor Darby called for the vote and the motion passed unanimously.
- M. Southern Community Services** – Mayor Pro Tem Moore moved to approve the request of Southern Community Services to lease the Jungle Room at the Civic Center for two years beginning July 2019. Councilman Kizer seconded the motion, which was unanimously approved.

COMMITTEE VACANCIES

- A. Accommodations Tax Advisory Board – 2 vacancies** – The terms of Tyler Von Neida (Hospitality/Lodging) and Leslie Varner Hurley (Hospitality) expire on August 1, 2019. Councilwoman Smyer moved to approve the advertising of these two vacancies, seconded by Mayor Pro Tem Moore and approved unanimously.
- B. Municipal Elections Commission** – Mayor Darby reminded those in attendance there is still a vacancy on the Municipal Elections Commission and encouraged interested parties to apply.

DEPARTMENTAL REPORTS AND COMMITTEE UPDATES

Administration

Town Administrator Iris Hill gave the report for May 2019.

	Received	Spent
General Fund	81.84%	79.50%
Water Fund	84.27%	85.63%
Wastewater Fund	78.25%	79.98%

There were three Freedom of Information Act Requests, one each from Tommy Mann, George Salsberry and Theresa Hill. The Town Facebook page has 13,372 followers and the 51,310 people saw the post from May 23, 2019 about the beach access mats.

Utility bills will be sent out next week. The Town’s new website will be launched Tuesday, June 18, 2019.

Building

	May- 18	May- 19	YTD
Business/Rental License Fees	\$13,240.00	\$105,244.97	\$290,117.48
New Construction Permits	0	1	8
Other Permits	27	25	265
Permit Fees	\$2,523.50	\$9,705.00	\$77,876.51
Inspections	92	38	697
Bay Creek Park	\$730.00	\$	\$11,843.78

The 2018 Building Codes have been modified and adopted. An implementation date of January 1, 2020 has been set. A \$50,000 grant was received for turtle lighting.

Fire

Fire Chief Denney Conley gave the report for the fire department for the month ending May 30, 2019.

Calls	May - 18	May - 19	YTD
Medical	25	19	219
Fire-related	23	38	150
EMS/Misc	46	50	654
Beach Wheel Chairs	9	5	81
Water Rescue	0	1	5
Welfare Checks	29	26	359

Police

Chief George Brothers gave the Police report for May 2019.

	May - 2018	May - 2019	YTD
Miles Patrolled	12,550	11,519	114,348
Incidents & Calls for Service	207	352	2,807
Calls for 2 or More Officers	51		1,145
Property Checks	717	1,033	9,168
Alarm Calls			112
Town Parking Tickets	76	136	421

Chief Brothers reported that after two weeks of the Code Enforcement Beach Patrol, 4 noise ordinance violations, 1 littering violation, 2 glass on the beach violations and 2 tents on the beach after sunset violations have been issued. On June 19th there will be Coffee With the Chief at the Water's Edge Café in Wyndham at 8:00 a.m.

Utilities

Interim Utilities Director Patrick Zemp gave the report for the month of May 2019.

	May -18	May -19	YTD
Pumped MG Water	11.82	14.89	135.91
Treated MG Wastewater	5.43	4.14	57.51
Water Line Repairs	4	5	54
Work Order Repairs	30	70	431

DHEC conducted a sanitary survey on May 29, 2019. The rehab of Lift Station B at 81 Gun Bluff has been completed.

Public Works

Utilities Interim Director Patrick Zemp gave the Public Works report for the month of May 2019. There were twelve trash can work orders. Public Works maintained town-owned properties and beach accesses. Mowing and edging of Palmetto Boulevard and side streets was completed. Special projects included clearing beach accesses 7 and 13, opening beach accesses 5, 6 and 7 to golf cart parking and grading of beach accesses 10 and 14.

Special Projects

Special Projects Coordinator Kelly Moore gave the report for May 2019. At Bay Creek Park, there were five Arts and Crafts Markets, two wedding receptions and \$6,877.00 in rental fees were collected. The Civic Center had one anniversary party and a blood drive. Rental fees collected were \$1,147.00 and lease fees collected were \$1,175 for a total of \$2,322. Electrical upgrades were performed at Bay Creek Park and B and F Mechanical installed over 600 feet of hexpipe and fittings for the temporary water set up for the BBQ Festival. A profit of \$8,071.54 was made on the BBQ Festival, which will be used for park improvements. The Colleton County Comprehensive Plan meeting will be held at the Civic Center on July 9, 2019 from 11:00 a.m. – 1:00 p.m. Citizens are encouraged to attend and give input.

Chamber of Commerce

Lisa Harrell, Chamber Director, announced the upcoming events:

- The Jim Bost Memorial Fishing Tournament will be held the weekend of June 14th
- Movies in the Park will be held at dusk on June 19, 2019. The movie is Lego Movie 2.
- The Arts and Crafts Market is held every Wednesday from 9:00 a.m. – 4:00 p.m.
- The 4th of July Parade will begin at 9:30 on July 4th.
- Salute from the Shore will be on July 4th between 1:00 – 2:00 p.m.

Public Comment Period

No one was signed in to speak.

Administrator Hill told those in attendance the Town is providing sand and sandbags free of charge to interested property owners. Sand is at Jungle Road Park and sandbags are available at Town Hall.

EXECUTIVE SESSION

Mayor Pro Tem Moore moved to go into Executive Session to discuss the following items:

A. Discussions incidental to contractual negotiations or other matters covered by the attorney-client privilege. (US Army Corps of Engineers) S.C. Code §30-4-70(a)(2) –

B. The receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege related to Redeemer Fellowship lawsuit. S.C. Code §30-4-70 (a)(2) –

C. The receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege related to Judson M. Davis, III Lawsuit. S.C. Code §30-4-70(a)(2) –

Councilman Kizer seconded the motion, which was approved unanimously.

Councilwoman Smyer moved to exit Executive Session, seconded by Councilwoman Hornsby and unanimously approved.

No action was required on the items discussed in Executive Session.

Adjournment

Mayor Pro Tem Moore moved to adjourn the meeting, seconded by Councilman Kizer and approved unanimously.

The public/media was informed of the location, date and time of the meeting on Friday, June 7, 2019.

APPROVED BY TOWN COUNCIL



Deborah Hargis, Municipal Clerk
July 11, 2019