

MINUTES
AUGUST 11, 2011
COUNCIL MEETING
6:00 P.M.

Town of Edisto Beach
Town Hall
2414 Murray Street
Edisto Beach, SC 29438

Present: Burley L. Lyons, Mayor, Susan Hornsby, Mayor Pro Tempore, Pete Anderson, Larry “Babe” Hutto and Tommy Mann, Council Members; *Quorum of Council Present.*

Mayor Lyons welcomed guests and thanked all who served the Town of Edisto Beach.

Council Session opened with a word of prayer by Mayor Lyons, who also led those present in the *Pledge of Allegiance.*

Councilman Mann moved to approve the Special Meeting Minutes of July 8, 2011. Councilman Anderson seconded the motion, which carried unanimously.

Councilman Hutto moved to approve Regular Council Meeting Minutes of July 14, 2011. Councilman Mann seconded the motion, which carried unanimously.

Proclamations and Presentations

Mayor Lyons told the audience of all the Starfish Awards for the month of August. He presented Rebecca Brown with a Starfish Award for her work on wayfarer signs during Tuesday’s Council work session. Mayor Lyons presented Larry Darby with a Starfish Award for his service on the Accommodations Tax Advisory Board. The other award recipients were not present at either meeting to receive their awards. These include Mr. Henry Salley for helping put out fire at 1002 Palmetto Boulevard and Mr. Buddy Smith, Becca Jones and Madison Smith for helping rescue stranded tourists on the sand bar on July 28, 2011.

Old Business

Approved: *Second Reading of Ordinance #2011-25 to Amend Section 14-71 of the Town’s Code to Require the Execution of an Affidavit of Non-Conversion Statement.* The statement will be signed by everyone who submits to build new construction in the Special Flood Hazard Zone. The purpose of the statement is to prohibit owners from enclosing the space below the base flood elevation into a habitable space after the certificate of occupancy is issued. The statement

includes several construction reminders for structures built below flood elevation including the requirement of flood resistant materials, that mechanical, electrical, and plumbing devices be installed one foot above BFE, that walls constructed below flood elevation must be certified breakaway in V zones, and that the owner may be subject to increased premiums for flood insurance. Councilman Hutto moved to approve the second reading of Ordinance #2011-25 to Amend Section 14-71 of the Town's Code to Require the Execution of an Affidavit of Non-Conversion Statement. Councilwoman Hornsby seconded the motion, which carried unanimously.

New Business/Appearances

Approved: *Departmental Strategic Plans.* Councilman Anderson moved to approve the departmental strategic plans for fiscal year 2011-2012 for the Administration, Fire and Public Works Departments. Councilman Mann seconded the motion, which carried unanimously.

Approved: *Special Event Application-Town of Edisto Beach.* The Town of Edisto Beach submitted a special event application for the Edisto Shrimp Fest to be held at the Bay Creek Park on September 24, 2011 from 11:00 a.m. until 2:00 p.m. Administrator Hill requested that the hours for the event be changed to 11:00 a.m. until 5:00 p.m. Councilman Hutto moved to approve the special event application submitted by the Town of Edisto Beach for the Edisto Shrimp fest to be held at Bay Creek Park on September 24, 2011 from 11:00 a.m. until 5:00 p.m. Councilman Mann seconded the motion, which carried unanimously.

Approved: *Special Event Application- Fish and Shag Fest.* Darrin Moore submitted a special event application for the Fish and Shag Festival and King Mackerel Tournament to be held at Bay Creek Park September 1-4, 2011, and requested the fee for the park for said dates be waived. Mr. Moore also requests Town support for tent rental and entertainment costs totaling \$12,829.00 or a portion thereof to be paid from the alcohol beverage fund. Councilman Hutto moved to approve the special event application submitted by Mr. Moore for the Fish and Shag Fest and the King Mackerel Tournament, the waiver of the park fee and Town support in the amount of \$8,500 from the Alcohol Beverage fund under the condition that the \$2.00 per person entry fee be waived for the event. Councilman Anderson seconded the motion. Councilman Mann stated that he disagreed with the funding of \$8,500 from the alcohol beverage fund. The vote carried 4 to 1, with Councilman Mann opposed.

Approved: *First Reading of Ordinance #2011-27 to Amend Section 82-226 of the Town's Code so as to provide that violation thereof shall constitute a misdemeanor.* This amendment states that no surface waters shall be introduced to sanitary sewers, and violators of this section will be charged with a misdemeanor as provided in Section 1-6 of the Town's Code. Councilman Mann moved to approve the first reading of Ordinance #2011-27 to Amend Section 82-226 of the

Town's Code so as to provide that violation thereof shall constitute a misdemeanor. Councilman Hutto seconded the motion, which carried unanimously.

Approved: *First Reading of Ordinance #2011-28 to Enact and Establish a Temporary Moratorium on the Issuance and Approval of Building Permits and Record Plats in and Around the Town of Edisto Beach Which Would Require (1) New or Additional Connections to the Town Sewer System for Properties Situated Inside the Municipal Boundaries that are delineated on the Map attached as Exhibit "A" to this Ordinance and (2) Additions to Existing Structures in All Areas of the Town if the Additions Would Effect An Increase on the Sewer Capacity and Demand of the Sewer System.* Over the past few weeks, the Town of Edisto Beach has experienced a pump failure at Lift Station B which has required 24 hour attention by the Utilities Department. This failure is attributable to 1) diminished pump capacity due to sand damage, 2) heavy rainfall and infiltration into the sewer system and or intentional introduction of stormwater into the system by homeowners draining flooded yards 3) high tourism and 4) above average sewer flows due to Reverse Osmosis systems. This ordinance halts any new or additional connections to the sewer system that flows through Lift Station B until the situation can be evaluated and corrected. Councilman Mann moved to approve the first reading of Ordinance #2011-28 to enact and establish a temporary moratorium on the issuance and approval of building permits and record plats in and around the Town of Edisto Beach which would require (1) new or additional connections to the Town sewer System for properties situated inside the municipal boundaries that are delineated on the map attached as exhibit "A" to this ordinance and (2) additions to existing structures in all areas of the Town if the additions would effect an increase on the sewer capacity and demand of the sewer system. Councilman Anderson seconded the motion, which carried unanimously.

Approved: *Personnel Policy Revisions.* The personnel policy revisions include the following:

1. **Sick Leave:** The hours earned was modified so each employee accrues at the same rate based on the hours worked. Previously 24 hour shift employees earned 24 hours of sick leave per month, and 12 hour employees earned 12 hours per month. Now, 24 hour shift employees accrue 11.91 hours per month and 12 hour shift employees accrue 8.6 hours per month of sick leave.
2. **Holiday Leave:** Clarified the policy to mean that one holiday is 8 hours regardless of shift.
3. **Bereavement :** This policy was modified to clarify that one day equals eight hours.

Councilman Anderson moved to approve the personnel policy revisions regarding sick leave, holiday leave and bereavement. Councilman Hutto seconded the motion, which carried unanimously.

Approved: *Resolution #2011-R29 SCDOT Enhancement Grant Application \$722,360.* This resolution states that Council authorizes the Town Administrator to apply for the South Carolina Department of Transportation Enhancement Grant for sidewalk improvements in the amount of \$722,360. There is a match required for this grant that will be paid by the Colleton

Transportation Committee using “C” funds that came from gas taxes. Councilwoman Hornsby moved to approve Resolution #2011-R29 for SCDOT Enhancement Grant Application in the amount of \$722,360. Councilman Hutto seconded the motion, which carried unanimously.

Approved: *Funding Request: \$3,000 from Hospitality for cleaning off-site parking for Bay Creek Park.* Councilman Anderson moved to approve the funding request in the amount of \$3,000 from Hospitality for the cleaning of off-site parking for Bay Creek Park. Councilman Hutto seconded the motion, which carried unanimously.

Accommodations Tax Advisory Board

Approved: *Edisto Chamber of Commerce-Advertising and Promotion of Fish and Shag Fest and the Edisto King Mackerel Tournament \$6,350.* Councilwoman Hornsby moved to approve the Accommodations Tax application submitted by the Edisto Chamber of Commerce for advertising and promotion of the Fish and Shag Fest and the Edisto King Mackerel Tournament in the amount of \$6,350. Councilman Hutto seconded the motion, which carried unanimously.

Approved: *Edisto Chamber of Commerce-Christmas Parades, Marketing and Local Off-season Advertising \$20,290.* Councilman Hutto moved to approve the Accommodations Tax application submitted by the Edisto Chamber of Commerce for Christmas parades, marketing and local off-season advertising in the amount of \$20,290. Councilman Anderson seconded the motion, which carried unanimously.

Approved: *Edisto Chamber of Commerce-Advertising and Promotion of Second Annual Edisto’s Ultimate Chef Competition \$7,500.* Councilwoman Hornsby recused herself from voting on this item. Councilman Mann moved to approve the Accommodations Tax application submitted by the Edisto Chamber of Commerce for the advertising and promotion of the second annual Edisto’s Ultimate Chef Competition in the amount of \$7,500. Councilman Hutto seconded the motion, which carried unanimously.

Committee Vacancies

Zoning Board of Appeals

There were three vacancies on the Zoning Board of Appeals: Nancy McIntosh, Ida Tipton and Charlie Boozer. These terms expire September 1, 2011. Nancy McIntosh and Charlie Boozer are both eligible to serve another term. Council voted to fill these vacancies. Nancy McIntosh, Charlie Boozer and Joe Dreher were selected to fill the vacancies.

Accommodations Tax Advisory Board

Ashley Fontaine submitted a letter of resignation from the Accommodations Tax Advisory Board. Council will be accepting applications to fill his unexpired term in the hospitality sector.

Planning Commission

Approved: *2711 Neptune Street-New Home in C-1 District.* Mr. Lyle Olson made application with the Building Department to construct a residential home at 2711 Neptune Street, which is in the C-1 district. A residential home is a permitted use in the C-1 district. Per section 86-139(i) of the Towns' Code, this item must be reviewed by the Planning Commission and approved by Council. The Planning Commission passed this item unanimously. Councilman Hutto moved to approve the request to build a new home in the C-1 district at 2711 Neptune Street. Councilwoman Hornsby seconded the motion, which carried with a vote of 3 to 2. Councilmen Anderson and Mann were opposed.

Committee Reports

Financial Report

This report was presented by Iris Hill, Town Administrator for the month ending July 31, 2011.

	Received	Spent
General Fund	0.27 %	6.96 %
Water Fund	0.21 %	6.36 %
Wastewater Fund	4.60 %	6.47 %

Police Department Report

The Police Department report was presented by Chief Coffey for the month of July 2011.

	July-10	July-11	YTD
Citations	45	11	11
Speeding	15	7	7
Golf Cart Violations	14	0	0
Property Checks	0	1,543	1,543
Calls for Service	138	158	158
Calls Requiring 2 Officers	17	20	20
Burglary	0	2	2
Larceny	9	12	12
Assaults	2	3	3
Alarms	8	27	27
Traffic Warnings	150	124	124
Patrolled Miles	7,631	9,953	9,953
Criminal Domestic Violence	1	1	1

Chief Coffey told the audience about the non-emergency after hours phone number that was implemented. This number calls the on duty officer on weekends and at night. The radar trailer is in use. The trailer collects statistics about number of vehicles at certain times, as well as average speed.

Building Department Report

The Building Department Report was presented by Patrick Brown, Building Codes Administrator, for the month of July 2011.

	July-10	July-11	YTD
Business/Rental License Fees	\$1,973.70	\$2,833.70	\$2,833.70
New Construction Permits		0	0
Other Permits	29	19	19
Permit Fees	\$2,369.00	\$1,882.50	\$1,882.50
Inspections	134	99	99

Councilwoman Hornsby reminded the audience of the Edisto Pride beach sweep scheduled for September 17, 2011. Participants are asked to meet at beach access 1 at 9:00 a.m.

Fire Department

The fire department report for the month of July 2011 was given by Fire Chief Larry Waddle.

Calls	July-10	July-11	YTD
Medical	39	36	36
Fire-related	11	13	13
Public Assistance	32	38	38
Beach Wheel Chairs	25	25	25

Chief Waddle told the audience that Jeremy Cay has made application and received permission to install dry fire hydrants. Dry hydrants have suction lines that are placed into a canal, river or pond to provide water to fire trucks. When the truck turns the pump on, the water is mechanically withdrawn from the water source via the suction line. The Hammocks has begun the same process for the installation of dry fire hydrants. The new bay doors will be installed at the fire department next week.

Edisto Chamber of Commerce

The Chamber report for the month of July was given by Dan Carter.

Utilities Department

Councilman Mann told Council and the audience how busy the Utilities department has been.

The Utilities Department report for the month of July 2011 was given by Bob Doub, the Utilities Director.

	July-10	July-11	YTD
Pumped MG Water	34.0 MG	32.49 MG	32.49 MG
Treated MG Wastewater	7.48 MG	9.32 MG	9.32 MG
Water Line Repairs	143	0	0
Work Order Repairs	88	95	95

Mr. Doub told the audience that the Utilities department installed 9 new water taps and 4 inch fire line for the sprinkler system at Palmetto Walk in Wyndham. There was a lightning storm on July 15th that struck the antenna to the SCADA system, rendering it inoperable and in manual mode. The Utilities department had to manually run the system around the clock. There have been alarms at pump stations due to heavy amounts of rain at certain times; therefore the Utilities Department had to watch the pumps overnight to ensure they did not overflow. The Town's annual DHEC sanitary inspection on water department has been completed, and a satisfactory rating was received.

Public Works

This report was presented by the Utilities Director, Bob Doub for the month of July 2011.

	July-10	July-11	YTD
Mowed Sq. Yds.	95,040	196,164	196,164
Cleaned Ditches	35,904	87,000	87,000
Roll Carts Delivered	77	8	8

Mr. Doub told the audience that the Public Works department has been very busy removing broken chairs, tents and umbrellas from beach accesses. They have also been cleaning ditches, mowing grass and replacing signs and roll carts.

Administrator Hill told Council and the audience what a great job Bob Doub and his entire department has been doing. They have had to work a good bit of overtime due to a lighting strike on the SCADA system. She also stated that there was a warranty on the uninterrupted power source that the SCADA computer was plugged into, so the warranty will cover the costs associated with computer repairs.

Councilman Mann restated that the Utilities Department has really been working very hard to ensure that no one went without water, fire protection or sewer service while the SCADA system was down, and there were no DHEC permit violations.

Signed in to Speak

Darrin Moore: Mr. Moore thanked Town Council and department heads for their help with getting things organized for the Fish and Shag Fest. Mr. Moore requested that he be allowed to leave the Fish and Shag Fest banners up until the Fish and Shag Fest is over.

Councilman Hutto moved to approve that Mr. Moore could leave the Fish and Shag Fest banners up until after the event. Councilman Mann seconded the motion, which carried unanimously.

Councilman Hutto moved to adjourn the meeting. Councilman Anderson seconded the motion, which carried unanimously.

Meeting adjourned at 7:02 p.m.

The media/public was duly notified of the date, time and place of the Council Meeting on Friday, August 5, 2011.

APPROVED BY TOWN COUNCIL

Meagan Chaplin

Meagan Chaplin, Municipal Clerk
September 8, 2011