

Council Goals and Action Plans FY 2012-2013

Beach Management and Preservation		Councilwoman Darby	
Action Plan	Who	Date	Action Taken
Formalize plan of how we govern what happens on beachfront	Council	05/10/2012	Established beachfront mgt committee to advise council
Support State legislation for beachfront retreat (resolution)	Council		On-going through Coastal Council
Form Beachfront Mgt Committee	Council	05/10/2012	Completed
Establish Beachfront Mgt Committee Bylaws	Council	05/10/2012	Completed
Appoint Committee	Council	05/10/2012	Completed
Plan to build dunes where eroded and protect what we have	Building Dept	02/01/2012	Completed
Install additional Protect our Dune Signs	Building Dept	06/01/2012	Completed
Continue preventative measures	Building Dept	08/31/2012	Continue with sandfencing and plants/ordered/look at pushing sand/sand scraping
Seek Funding for Groin Extension Study	Administration	08/09/2012	Completed
Groin Study Completion	CSE	01/25/2013	Completed
Locally Preferred Plan ACOE	Beachfront Mgm	02/14/2013	Completed
Colleton County Funding	Council	02/14/2013	Completed
Feasibility Study with ACOE	Administration	Sep-13	August 26, 2013 Public Hearing
Meeting with ACOE/DHEC about demonstration project	Administration	Jun-13	Schedule to be placed on agenda in june
Colleton County Delegation Request	Town Attorney	03/14/2013	Completed
2016 Beach Nourishment Permit	CSE	Jan-15	RFQ 2013-04 due October 1, 2013
Seek Federal Funding for 50 year projects	ACOE/Council	May-14	Need to lobby in Washington/Senators

Water Quality Improvement		Councilman Mann	
Action Plan (Continuation from last years plan)	Who	Date	Action Taken
URS Engineering Study	W/S Com	12/08/2011	Completed
Obtain quotes based on said Study	W/S Com	11/08/2012	Completed
Review RO Study	W/S Com	11/08/2012	Completed
Seek input via referendum or survey	Administration	11/13/2012	Completed
Review impacts of Legislative changes (i.e. fluoride levels exceedances)	Administration	07/31/2012	Completed
Joint meeting with Water and Sewer/Council on Reverse Osmosis	Administration	01/24/2013	Completed
Resolution calling for referendum	Council	02/14/2013	Completed
US Justice Department Approval for referendum	Municipal Clerk	Mar-13	Completed
Secretary of State approval for election date	Municipal Clerk	Apr-13	Completed
RFP for Public Relation Firm	Administration	Mar-13	Completed
Public Relations Campaign	W/S Com	Apr-13	Completed
Referendum	Elections Commi	06/25/2013	Completed

Sewer Infrastructure & Maintenance		Councilman Anderson	
Action Plan	Who	Date	Action Taken
Televise and perform inflow and infiltration study of system	Utilities	05/22/2012	Completed
Televise system systematically beginning with Lift Station B	Utilities	05/22/2012	In progress being done in-house
Contract and/or purchase equip and perform I & I	Utilities	03/08/2012	Completed
Summarize issues that need to be corrected	URS	05/22/2012	Completed
Correct all issues discovered from above	Utilities	06/30/2012	Completed
Dredge wastewater treatment pond (bio reduction not successful)	Utilities	02/27/2013	Completed

Develop Invitation for Bids (IFB) document	Administration	09/30/2012	Completed
Issue IFB in late summer so construction begins winter	Administration	10/16/2012	Completed
Bid Opening	Administration	11/16/2012	Completed
Award of Bid	Council	12/13/2012	Completed
Notice to Proceed	Utilities	01/01/2013	Completed
Project Completion	Contractor	04/01/2013	Completed
Formalize routine maintenance program	Utilities	05/31/2013	In progress being done in-house
Preliminary Engineering Report	Utilities	01/01/2012	Budgeted in Construction Fund from bond refinance/Requested from American Engineering
Obtain AAR from American Engineering	Administration	03/30/2013	
Review by Water and Sewer Committee (recommendation)	Administration	Apr-13	
Council approval	Administration	May-13	
Notice to Proceed	Administration	Jun-13	
Expand upon Capital Improvement Plan	Utilities/Adm	10/11/2012	Completed and approved by Council
Sewer expansion and property	Council	06/30/2013	
Research feasibility	Utilities/Adm	08/31/2013	Review previous reports and speak with prior members of W&S committees
Research available property	Consultant		
SCADA for sewer system	Utilities	Jul-15	Not funded
Develop contingency plan for front beach	Utilities	Jul-15	Would be contingent on wastewater treatment capacity PER
Research injection of wastewater effluent	Utilities/W&S	Jun-14	

Water Infrastructure & Maintenance

Councilman Hutto

Action Plan	Who	Date	Action Taken
Add lines down Point Street	Utilities		
Acquire permit	American Eng	01/19/2012	Completed- Permit expires 2015-Funded in Construction Fund
Issue Request for Bids	American Eng	11/08/2012	Completed by American Engineering
Award bid	Council	12/18/2012	Completed
NTP and construct	Utilities	02/28/2013	Completed
Formalize routine maintenance program	Utilities	06/30/2013	In progress being done in-house
Review current maintenance schedule and modify	Utilities	06/30/2013	
Expand upon Capital Improvement Plan	Utilities	06/30/2013	Completed
Implement valve replacement plan	Utilities	11/01/2012	Scheduled using funds from Construction Fund from bond refinance
Research automated meter reading for efficient cash flow/water waste	Utilities	07/24/2012	Completed
Increase size of water lines	Utilities	Nov-18	TBD
Research funding (grants, srf, etc.)	Adm	04/01/2013	Completed
Jungle Shores Water line expansion		02/27/2015	TBD

Equitable State ATAX Legislation

Mayor Lyons

Action Plan	Who	Date	Action Taken
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House Ways and Means Licenses, Fees, Insurance Tax and Other Charges subcommittee H3787 – Deletes certain requirements for counties and municipalities on accommodations expenditures and eliminates the Tourism Expenditure Review Committee– carried over for interested parties to work out a compromise. Myrtle Beach City Manager Tom Leath testified on this bill.

Summary of the bill as introduced: Gives the administrative law court the authority to hear certain legal challenges related to tourism expenditures by cities and counties and eliminates the Tourism Expenditure Review Committee

Research pros/cons ("robin hood" clause)

Town Attorney

Draft proposed legislation	Town Attorney	02/27/2012	Not approved by Legislators
Resurrect draft proposed legislation and resubmit to include ace basin	Administration	03/15/2013	
Meet with Delegates to garner support	Council	03/31/2013	Completed

Council Teamwork

Administrator Hill

Action Plan

Who

Date

Action Taken

Establish communication guidelines for Council and Staff

Council

Guidelines have been submitted to council for input and/or implementation

Research what other communities do

Administration

08/14/2012

Completed

Worksession with Council to discuss input

Administration

11/13/2012

Completed-Teambuilding exercise with Bill Taylor of the Municipal Association of SC

